

St Mellion Parish Council Meeting
Tuesday 10th July 2018 at 7pm
St Mellion Church Hall
Agenda

1. Councillor matters
 - 1.1 To receive apologies for absences
 - 1.2 To receive declarations of pecuniary interests
 - 1.3 To receive declarations of non-registrable interests
 - 1.4 To approve written requests for dispensations
2. Previous Parish Council meeting (12th June 2018)
 - 2.1 To approve the minutes
 - 2.2 To note matters arising from the minutes
3. Questions from the public
4. Planning matters
 - 4.1 Section 106 measures: to receive an update on traffic calming in Church Lane, light on The Glebe path and bus shelters
 - 4.2 PA18/02972 forest school in Keason Plantation: to agree a comment
5. Highway matters
 - 5.1 Licence to permit public access through the Rectory drive and Glebe field: to receive an update
 - 5.2 Fence for PROW through field west of Polborder: to discuss response from the Duchy
 - 5.3 Cornwall Council Community Network Highways Scheme: to agree proposals for the Network Panel's consideration
 - i. Width limiters at Clapper Bridge
 - ii. Footpath between The Glebe and Polborder
 - iii. Footpath between the village and Resort old entrance
 - iv. TRO opposite the school
 - v. Mirror on BT pole at junction of A388 and Church Lane
6. Transport matters
 - 6.1 Proposed siting of northbound village bus shelter on pt9143:
 - 6.1.1 To receive an update
 - 6.1.2 To agree application for Cornwall Council passenger transport unit (PTU) grant
7. Parish Council finances
 - 7.1 To confirm state of repair of Parish Council assets
 - 7.2 To approve monthly payment schedules for July 2018
 - 7.3 To approve quarterly financial review
 - 7.4 To note end of annual return public rights on 13.7.18
 - 7.5 To approve new Clerk's entry to Parish Council pension scheme
 - 7.6 To approve payment of August 2018 salaries, pension and reimbursements, plus payroll agent's invoice
 - 7.7 To approve changes to bank mandate
 - 7.8 To review funds available to the Parish Council and discuss potential uses
 - 7.8.1 Updated summary
 - 7.8.2 Community defibrillator: to receive an update on installation matters and agree next steps

- 7.8.3 Acquisition of pt9143: to note progress with inquiries
- 7.8.4 Medals of St Mellion WW1 soldier William John Smith: to receive an update
- 7.8.5 Tree in school grounds to commemorate late Chair Ian Waite: to receive an update
- 7.8.6 Pedestrian access to south side of St Mellion village: to receive an update
- 7.8.7 Litter picking: to receive information from St Dominic Parish Council
- 7.8.8 Other suggestions arising

8. Parish Council governance

- 8.1 To note polling arrangements for by-election on 12th July 2018
- 8.2 To note break-down of costs for the by-election
- 8.3 To note Code of Conduct training dates
- 8.4 To receive an update on publishing Community Grant Scheme form and guidelines
- 8.5 To note progress with requirements under the General Data Protection Regulation

9. Premises licensing: to receive an update on recent applications

10. Caradon Community Network Panel meeting 31.5.18: to note minutes

11. General correspondence

12. Items for next Parish Council meeting agenda

Closed session

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press from the meeting for the business specified: to discuss contractual and personnel arrangements for handover to new Clerk; to discuss information asset register and associated documentation that includes sensitive personal data.