

**St Mellion Parish Council**  
**Annual Parish Council Meeting**  
**Tuesday 12th May 2015 at 7pm**  
**St Mellion Church Hall**

**Note:** this may start before 7pm if the preceding Annual Parish Meeting of Electors (which starts at 630pm) takes less than 30 minutes.

**Agenda**

1. Councillor matters
  - 1.1 To receive apologies for absences
  - 1.2 To receive declarations of pecuniary interests
  - 1.3 To receive declarations of non-registerable interests
  - 1.4 To approve written requests for dispensations
2. Current Chair's annual report
3. Appointment of Chair for 12 months to May 2016
4. Appointment of Vice Chair for 12 months to May 2016
5. Review of Parish Council's policies and procedures
  - 5.1 Standing Orders and financial regulations
  - 5.2 Inventory of assets
  - 5.3 Insurance cover
  - 5.4 Subscriptions to other bodies
  - 5.5 Representation on/work with other bodies and arrangements for reporting back
  - 5.6 Procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
  - 5.7 Policy for dealing with the press/media
  - 5.8 Complaints procedure
6. Parish Council meeting schedule up to/including the 2016 Annual Parish Council Meeting
7. Public comment
8. Close

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*Monday, Tuesday and Friday afternoons*

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.