

ST MELLION PARISH COUNCIL

THE MINUTES OF THE MEETING OF ST MELLION PARISH COUNCIL HELD ON 14th APRIL 2015 AT THE CHURCH HALL, ST MELLION, CORNWALL, COMMENCING AT 7.00PM

PRESENT: Councillors: Ian Waite, Vice Chairman, Geoffrey Postles, Anita Brocklesby, Steve Crook and Jean Dransfield

IN ATTENDANCE: Mrs Linda Coles, Locum Clerk

There were 8 members of the public present

ITEM 1. APOLOGIES. Apologies were received and accepted from the Chairman, Councillor Ken Henley. Councillor Waite, Vice Chairman presided.

ITEM 2. DECLARATIONS OF INTERESTS.

- a) **Agenda Items:** None
- b) **Gifts.** None declared

ITEM 3. WRITTEN DISPENSATIONS. None received.

ITEM 4. AUDIT REPORT. Councillor Waite read out a statement from the Clerk, Christine Douglas. (Appendix 1 to these minutes)

ITEM 5. NEW WEBSITE. Barry Isaac from WesternWeb gave a presentation on the new website. It will be a site that the Parish Council can manage itself. Training will be given if required and a manual is provided plus telephone support. The site will cost £400, the Domain is £11 for 2 years, and hosting for the content and management system will be £67 per year (these costs are all subject to VAT). After discussion it was agreed that this is within the budget and Council **RESOLVED** to instruct WesternWeb to proceed. **Councillor Waite proposed, Councillor Crook seconded and all were in favour.** A deposit of £100 is required and this will be paid on receipt of invoice. **Proposed by Councillor Waite, seconded by Councillor Postles and all were in favour.** Barry Isaac will attend the next Parish Council meeting to take the Councillors' photographs for the website.

ITEM 6. MINUTES. The Minutes of the meeting held on the 10th March 2015 were approved as a true record of that meeting. **Councillor Postles proposed, Councillor Dransfield seconded and all were in favour that the Minutes were signed as a true record.**

ITEM 7. MATTERS ARISING FROM THE MINUTES THAT ARE NOT AGENDA ITEMS.

There were no matters arising.

ITEM 8. POLICE REPORT

No report had been received.

ITEM 9. PUBLIC PARTICIPATION

A member of the public asked if details of the results of the average speed cameras will be available and how many are untraceable foreign vehicles. The question of whether vehicles are cutting through Church Lane to avoid the second camera arose. A recent speed watch day was arranged and not one vehicle came through in one and a half hours, however, the weather was particularly bad and this could have been the reason.

A member of the public asked if anything has happened about Plot 5 Church Lane. Councillor Waite reported that he had spoken to Savills earlier today and the land has been sold subject to contract. Regarding Plot 6, land off Dunstan Lane, the result of the planning pre-application is due on the 12th May. A member of the public asked if anything is happening to the turning circle at The Glebe. Councillor Waite said that this will be an agenda item for the next parish Council meeting. **Clerk**

ITEM 10. RESPONSE TO PUBLIC PARTICIPATION

Dealt with under Item 9.

ITEM 11. PLANNING

- a) **To receive notices of new planning applications received before the agenda was finalised. PA15/00950** Mr Andrew Crompton, Land West of The Grange, St Mellion, Saltash Cornwall. Pre-application advice for the construction of a single dwelling. This application has not been asked for confidentially and the advice given will be public knowledge on the 12th May.
- b) **To receive details of planning applications received after the agenda was published. PA15/01837** Mr A Chiswell, Greenswell Farm, Newbridge, Callington PL17 7HR. Application for Listed Building consent for proposed conversion of redundant barn to provide residential accommodation and **PA15/ 01629** Mr A Chiswell, Greenswell Farm, Newbridge, Callington PL17 7HR. Application for Listed Building consent for proposed conversion of redundant barn to provide residential accommodation. The Clerk has applied for, and has been granted, an extension to the deadline until the 13th May for both of these applications and these will be an agenda item under Planning for the next Parish Council meeting. **Clerk**
- c) **To receive planning decisions from Cornwall Council.** None received.

ITEM 12. UNITARY COUNCILLOR'S REPORT

Councillor Flashman was not present at the meeting.

ITEM 13. RESIDENTS ASSOCIATION REPORTS

There were no reports.

ITEM 14. FOOTPATHS. Dunstan Lane. This had been discussed at the last Parish Council meeting and will now be removed from the agenda.

ITEM 15. S106 MATTERS.

The Clerk has been in contact with James Lantsbery, CORMAC, regarding points a) - d) and gave a brief summary to the Parish Council. Councillor Postles asked for it to be minuted that the S106 Agreement was with Caradon District Council and Cornwall County Council, as it was then. The Clerk has written to James Lantsbery formally asking for the Feasibility Study to be carried out on the pedestrian crossing, which was approved at the last Parish Council meeting. Councillor Waite said that the other matters are on hold until the completion of this.

ITEM 16. HIGHWAYS MATTERS

- a) **Renames of Parish Roads.** Councillor Waite has been unable to contact any more of the residents and asked that this item be moved to the next agenda. **Clerk**
- b) **Public Rights of Way at Newton Ferres (BOAT).** This item will be moved to the next agenda. **Clerk**

ITEM 17. TRANSPORT MATTERS

- a) **Proposed safe passageway for pedestrians and cyclists between Calling ton and Saltash.** The Clerk has been given a contact for Sustrans Cornwall, Simon Murray, but has received no response to her email to date. The Clerk will chase this up. **Clerk**
- b) **Bus shelter at the Resort's old entrance.** There is to be no further action until the feasibility study for the crossing is received.

ITEM 18. CORRESPONDENCE. To consider and **RESOLVE** Council's response to correspondence received.

- a) Email letter from Rodger Kent regarding the plot of land off Dunstan Lane and the proposed recommendation that this is forwarded to the Enforcement Officer at Cornwall Council Planning Department. There has been damage to the grass verges by the lorry that dropped the shipping container onto the land. The Clerk has contacted the Enforcement Officer and submitted the requested form. The Clerk will chase this up when the Officer returns from Annual Leave. The advice given to the Parish Council about the pre-application for planning permission was that Cornwall council was very unlikely to support an application for the proposed development. It was pointed out that heavy plant machinery was on site before the pre-application. There is an issue with the narrowness of Dunstan Lane and there is only one way in and one way out and residents are worried about traffic congestion. There was discussion around the development for the village and the Neighbourhood Development Plan, which Councillor Waite said should be in place in about 12 months time. The NDP will define development for the village.

ITEM 19. FINANCE

- a) To **RESOLVE** and sign the cheques covering Clerk’s wages/expenses for March and other payments as per payment schedule (Appendix 2). **Proposed by Councillor Postles, seconded by Councillor Crook with all in favour.**
- b) Councillor Waite talked through the email that he had sent to Ralos New Energy UK Ltd and the reply that he has received. The Traffic Management Plan has been ignored by the lorry drivers and damage has been caused to finger posts, verges etc. Ralos has offered £25k compensation plus assurances that any damage will be repaired at the end of the installation. After discussion it was **RESOLVED** to accept the offer of £25k. **Councillor Waite proposed, Councillor Postles seconded and all were in favour.** Councillor Waite will email the Parish Council’s bank details to Ralos and, at the same time, ask for a remediation programme and timescales.
- c) It was reported that the £50k Community Benefit has been received by Cornwall Council into the S106 fund ring fenced for St Mellion Parish Council. **Noted**

ITEM 23. ITEMS FOR INCLUSION IN FUTURE MEETINGS.

- a) The £50k Community Benefit
- b) The Neighbourhood Development Plan

ITEM 21 DATE OF THE NEXT MEETING

The next meeting of St Mellion Parish Council will held on Tuesday 12th May 2015

CLOSED SESSION.

Pursuant to the Public Bodies (Admission to Meetings) Act 1960 the press and public were asked to leave and the Parish Council moved into Closed Session.

ITEM 22. STAFFING MATTERS

It was reported that Christine Douglas is ready to resume her duties as Clerk to the Parish Council. Linda Coles, Locum Clerk, was given a week’s notice of the termination of her temporary contract and will prepare any paperwork to be handed to Councillor Waite by the 21st April.

There being no further business the meeting closed at 8.30pm

Signed.....Dated.....
Chairman, St Mellion Parish Council

<i>April 2015 Parish Account cheques raised</i>	<i>To be approved and signed at the 14th April 2015 meeting.</i>	
Pay Who	For What	Amount
Linda Coles	Locum Clerk salary for March Cheque Number: 100423	£294.80
The Post Office	HMRC PAYE for L Coles March Cheque Number: 100424	£73.60
Angela Greenhough	Invoice: 1229 Bookkeeping Services March Payroll Cheque Number:100425	£7.75
CALC	Annual Subscription 2015/16 Cheque Number: 100426	£156.75
Zurich Insurance	Annual premium Cheque Number: 100427	£238.50

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