

St Mellion Parish Council
Annual Parish Council Meeting
Tuesday 10th May 2016 at 7pm
St Mellion Church Hall

Note: this may start before 7pm if the preceding Annual Parish Meeting of Electors (which starts at 630pm) takes less than 30 minutes.

Agenda

1. Councillor matters
 - 1.1 To receive apologies for absences
 - 1.2 To receive declarations of pecuniary interests
 - 1.3 To receive declarations of non-registrable interests
 - 1.4 To approve written requests for dispensations
2. Current Chair's annual report
3. Appointment of Chair for 12 months to May 2017
4. Appointment of Vice Chair for 12 months to May 2017
5. Internal audit report for year ended 31st March 2016
6. External audit submission for year ended 31st March 2016
7. Review of Parish Council's policies and procedures
 - 7.1 Standing Orders and Financial Regulations
 - 7.2 Inventory of assets
 - 7.3 Insurance cover
 - 7.4 Subscriptions to other bodies
 - 7.5 Representation on/work with other bodies and arrangements for reporting back
 - 7.6 Procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
 - 7.7 Policy for dealing with the press/media
 - 7.8 Complaints procedure
8. Parish Council meeting schedule up to/including the 2017 Annual Parish Council Meeting
9. Public comment
10. Close

Christine Douglas
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This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.