

# **St Mellion Parish Council Meeting**

**Tuesday 14th June 2016 at 7pm**

**St Mellion Church Hall**

## **Agenda**

1. Councillor matters
  - 1.1 To receive apologies for absences.
  - 1.2 To receive declarations of pecuniary interests
  - 1.3 To receive declarations of non-registrable interests
  - 1.4 To approve written requests for dispensations
2. Previous Parish Council meetings (10th May 2016)
  - 2.1 To approve the minutes
  - 2.2 To note matters arising from the minutes
3. Police report
4. Unitary Councillor's report
5. Residents' Associations' reports
  - 5.1 St Mellion Village Tenants and Residents
  - 5.2 St Mellion Park Residents
6. Questions from the public
7. Planning matters
  - 7.1 Section 106 measures
    - 7.1.1 To receive an update from Provelio on bus shelter procurement and light on The Glebe path
    - 7.1.2 To receive an update on footpaths and speed bumps
  - 7.2 PA14/04185 solar farm at Newton Ferrers
    - 7.2.1 To receive an update on road remediation near Clapper Bridge
    - 7.2.2 To receive an update on compensation for disturbance during installation
  - 7.3 PA16/03964 Listed Building Consent for conservatory to the side of the barn and alterations to the access ramp and main entrance at Greenswell Farm
8. Highway matters
  - 8.1 Given names for key parish roads
    - 8.1.1 To receive an update on naming Church Lane
    - 8.1.2 To receive an update on naming Bealbury Lane
    - 8.1.3 To receive an update on naming Wollaton Lane
  - 8.2 Overgrowth on pt9143: to note response from Savills
  - 8.3 Maintenance of land at junction of A388 and Church Lane
  - 8.4 Consultation on making Hatt lay-by one-way: to agree response
9. Transport matters
  - 9.1 Proposed safe passageway for cyclists/pedestrians between Callington and Saltash
    - 9.1.1 Survey of users: to receive an update on Survey Monkey questionnaire
    - 9.1.2 Formal letters of support: to receive an update

9.1.3 Letter to Sheryll Murray MP: to receive an update

9.2 Bus shelters for St Mellion

9.2.1 Non-advertising shelters: to receive an update on funding sources

9.2.2 Land lease or purchase for northbound bus stop in village: to receive an update

9.2.3 Cornwall Council Passenger Transport Unit grant: to receive an update

10. Parish Council finances

10.1 To confirm state of repair of Parish Council assets

10.2 To review form for recording Parish Council asset checks

10.3 To approve updated financial risk assessment

10.4 To approve monthly payment schedule

10.5 To approve quarterly financial review

10.5.1 Cash book and bank reconciliation

10.5.2 Actual receipts and payments vs budget for precept

10.6 To review funds available to the Parish Council and potential uses

10.7 Transparency fund for ye 31.3.17: to receive an update

11. Parish Council governance

11.1 To approve revisions to Financial Regulations to incorporate requirements of the Public Contracts Regulations 2015

11.2 To approve revisions to Standing Orders to incorporate requirements of the Public Contracts Regulations 2015

11.3 To receive an update on criminal record checks for Parish Councillors

11.4 To receive an update on Councillors' review of Registers of Interests

11.5 To review copyright compliance of Parish Council website

11.6 To review guidance on destruction of electronic files

11.7 To review guidance on retaining Parish Council documents

12. Premises licensing: to receive an update on recent applications

13. General correspondence

14. Items for next Parish Council meeting agenda

**Closed Session**

To discuss: personnel matters; competitive quotes for sign post repair and refurbishment.

Christine Douglas

Clerk to St Mellion Parish Council

*Monday, Tuesday and Friday afternoons*

Mobile: 07539 480310

Email: [clerk@stmellion-pc.gov.uk](mailto:clerk@stmellion-pc.gov.uk)

Website: [www.stmellion-pc.gov.uk](http://www.stmellion-pc.gov.uk)

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.