

# **St Mellion Parish Council Meeting**

**Tuesday 13th December 2016 at 7pm**

**St Mellion Church Hall**

## **Agenda**

1. Councillor matters
  - 1.1 To receive apologies for absences
  - 1.2 To receive declarations of pecuniary interests
  - 1.3 To receive declarations of non-registrable interests
  - 1.4 To approve written requests for dispensations
2. Previous Parish Council meetings (8th November 2016)
  - 2.1 To approve the minutes
  - 2.2 To note matters arising from the minutes
3. Questions from the public
4. Planning matters
  - 4.1 Section 106 measures: to receive an update on proposals and costings for traffic calming and footway in Church Lane, light on The Glebe path and bus shelters
  - 4.2 Local housing needs assessment: to receive an update from Cornwall Community Land Trust
  - 4.3 Cornwall Planning Partnership's protocol on meeting developers in planning pre-application stages: to review documents and discuss approval
5. Highway matters
  - 5.1 Given names for key parish roads (Bealbury Lane; Horsepool Lane; Wollaton Lane): to receive an update
  - 5.2 Tree cutting and overgrowth clearance on pt9143: to note update from Savills
  - 5.3 Clapper Bridge traffic restrictions: to receive update on sign installation by CORMAC
  - 5.4 Road sweeping and weed spraying: to note response from Cornwall Council
  - 5.5 Congestion in Church Lane during school runs: to discuss potential action
  - 5.6 Village relief road
    - 5.6.1 Feasibility study: to receive an update from Cornwall Council
    - 5.6.2 Meeting with Sheryll Murray MP on 2.12.16: to receive a report
  - 5.7 Flashing speed signs on the A388: to discuss request from Botus Fleming Parish Council to transfer these to Hatt
6. Transport matters
  - 6.1 Proposed safe passageway for cyclists/pedestrians between Callington and Saltash
    - 6.1.1 Feasibility study: to receive an update from Cornwall Council
    - 6.1.2 Survey of users: to receive an update on Survey Monkey questionnaire
  - 6.2 Bus shelters for St Mellion
    - 6.2.1 Land for northbound bus stop in village: to receive an update
7. Parish Council finances
  - 7.1 To note outcome of PAT testing for Parish Council equipment
  - 7.2 To approve revised schedules for Parish Council assets
  - 7.3 To agree application for Government grant for website management
  - 7.4 To discuss administration of Local Development Fund monies

- 7.5 To approve monthly payment schedule for December 2016
- 7.6 To approve quarterly cash book and bank reconciliation
- 7.7 To approve actual receipts and payments vs budget for precept for ye 31.3.17
- 7.8 To review draft budget for precept for ye 31.3.18
- 7.9 To review funds available to the Parish Council and approve potential uses
  - 7.9.1 To review updated summary
  - 7.9.2 Parish map for the website: to receive an update
  - 7.9.3 Community defibrillator: to receive advice from the Ambulance Service
  - 7.9.4 Other suggestions arising
- 8. Parish Council governance
  - 8.1 To adopt amendments to Standing Orders that incorporate requirements of the Public Contracts Regulations 2015 (as approved on 11.10.16)
  - 8.2 To receive an update on guidelines for retaining Parish Council documents
  - 8.3 To receive an update on finalising the procedures manual
  - 8.4 To review policy and procedure for filling a casual vacancy
  - 8.5 To discuss attendance at the Local Council Advisory Service seminar on 15.2.17
- 9. Premises licensing: to receive an update on recent applications
- 10. Tour of Britain cycling race: to agree comment on Cornwall hosting a stage of the race in 2019 or 2020
- 11. General correspondence
- 12. Items for next Parish Council meeting agenda

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