

St Mellion Parish Council Meeting

Tuesday 14th March 2017 at 7pm

St Mellion Church Hall

Agenda

1. Councillor matters

- 1.1 To receive apologies for absences
- 1.2 To receive declarations of pecuniary interests
- 1.3 To receive declarations of non-registrable interests
- 1.4 To approve written requests for dispensations

2. Previous Parish Council meeting (14th February 2017)

- 2.1 To approve the minutes
- 2.2 To note matters arising from the minutes

3. Questions from the public

Note: Mark Smith, prospective candidate for Cornwall Councillor for St Dominick, Harrowbarrow and Kelly Bray has requested to speak.

4. Planning matters

- 4.1 Section 106 measures: to receive an update on a public consultation for traffic calming and footway in Church Lane, light on The Glebe path and bus shelters
- 4.2 Local housing needs assessment
 - 4.2.1 To receive feedback from Pillaton PC on draft survey form
 - 4.2.2 To receive feedback from Cornwall Council on draft survey form
 - 4.2.3 To discuss arrangements for a public event to promote the survey
- 4.3 Attendance of Cornwall Council's Traveller Liaison Officer at a Parish Council meeting: to discuss request from member of the public

5. Highway matters

- 5.1 Given names for key parish roads (Bealbury Lane; Horsepool Lane; Wollaton Lane): to receive an update
- 5.2 Diocese land matters
 - 5.2.1 Tree cutting and overgrowth clearance on pt9143: to receive an update
 - 5.2.2 Licence to permit public access through the Rectory drive and Glebe field: to discuss legal and insurance advice
- 5.3 Road sweeping and weed spraying: to review progress with gathering photographic evidence of related issues
- 5.4 Congestion in Church Lane during school runs: to review the school's revised travel plan
- 5.5 Consultation on countrywide 'school keep clear' markings: to note details
- 5.6 Ponding in Dunstan Lane: to receive an update from CORMAC
- 5.7 Parking in The Glebe turning circle: to receive a response from CORMAC

6. Transport matters

- 6.1 Proposed safe passageway for cyclists/pedestrians between Callington and Saltash
 - 6.1.1 Feasibility study

- 6.1.1.1 To receive report on initial meeting with Cornwall Council on 22.2.17
- 6.1.1.2 To receive report on initial site visit by CORMAC on 9.3.17
- 6.1.2 Survey of users
 - 6.1.2.1 To receive an update on inputting hard copy returns
 - 6.1.2.2 To discuss extending the survey deadline
 - 6.1.2.3 To agree next steps
- 6.2 Bus shelters for St Mellion
 - 6.2.1 Land for northbound bus stop in village: to receive an update
- 7. Parish Council finances
 - 7.1 To confirm state of repair of Parish Council assets
 - 7.2 To approve monthly payment schedules for March 2017
 - 7.3 To discuss telephone banking IDs and statement dates
 - 7.4 To approve quarterly cash book and bank reconciliation
 - 7.5 To approve actual receipts and payments vs budget for precept for ye 31.3.17
 - 7.6 To discuss arrangements for internal audit and annual return for ye 31.3.17
 - 7.7 To review funds available to the Parish Council and discuss potential uses
 - 7.7.1 To review updated summary
 - 7.7.2 Parish map for the website: to receive an update
 - 7.7.3 Community defibrillator: to review presentations and quotes from FLEET, Heartswell and the SW Ambulance Service
 - 7.7.4 Photographs of Great War soldiers in the church hall: to discuss restoration and reframing
 - 7.7.5 Other suggestions arising
- 8. Parish Council governance
 - 8.1 To review amendments to Standing Orders 13 and 14 (as approved on 14.2.17) with a view to adoption
 - 8.2 To discuss finalised procedures manual with a view to approval
 - 8.3 To receive a report from CALC's elections workshop on 16.2.17
 - 8.4 To agree briefing material for election candidates and new Parish Councillors
 - 8.5 To discuss amendments to the Parish Council website
- 9. Premises licensing: to receive an update on recent applications
- 10. General correspondence
- 11. Items for next Parish Council meeting agenda

Christine Douglas
Clerk to St Mellion Parish Council
Monday, Tuesday and Friday afternoons
Mobile: 07539 480310
Email: clerk@stmellion-pc.gov.uk
Website: www.stmellion-pc.gov.uk

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