

St Mellion Parish Council Meeting

Tuesday 11th April 2017 at 7pm

St Mellion Church Hall

Agenda

1. Councillor matters
 - 1.1 To receive apologies for absences
 - 1.2 To receive declarations of pecuniary interests
 - 1.3 To receive declarations of non-registrable interests
 - 1.4 To approve written requests for dispensations
2. Previous Parish Council meeting (14th March 2017)
 - 2.1 To approve the minutes
 - 2.2 To note matters arising from the minutes
3. Questions from the public
4. Planning matters
 - 4.1 Section 106 measures: to receive an update on the public consultation for traffic calming and footway in Church Lane, light on The Glebe path and bus shelters
 - 4.2 Local housing needs assessment
 - 4.2.1 To receive update on survey form
 - 4.2.2 To discuss arrangements for a public event to promote the survey
 - 4.3 PA17/02440 proposed new agricultural workers dwelling and detached garage at Axford Farm: to agree comment to Cornwall Council
5. Highway matters
 - 5.1 Given names for key parish roads (Bealbury Lane; Horsepool Lane; Wollaton Lane): to receive an update
 - 5.2 Diocese land matters
 - 5.2.1 Tree cutting on pt9143: to receive an update
 - 5.2.2 Licence to permit public access through the Rectory drive and Glebe field: to receive an update and agree next steps
 - 5.3 Road sweeping and weed spraying: to review progress with gathering photographic evidence of related issues
 - 5.4 Congestion in Church Lane during school runs: to review the school's revised travel plan
 - 5.5 Enforcement of 'school keep clear' markings: to note response from the police
 - 5.6 Parking in The Glebe turning circle: to receive an update
 - 5.7 Vandalism of postbox at Dunstan Quoin: to note response from the police and Royal Mail
 - 5.8 Fly tipping in St Mellion: to note reports from residents
 - 5.9 OPCC-supported CCTV cameras for Church Lane and Dunstan Lane: to discuss details of the programme and agree next steps
6. Transport matters
 - 6.1 Proposed safe passageway for cyclists/pedestrians between Callington and Saltash
 - 6.1.1 Feasibility study: to receive an update from CORMAC

- 6.1.2 Survey of users: to receive an update on data analysis
- 6.2 Bus shelters for St Mellion
 - 6.2.1 Land for northbound bus stop in village: to receive an update

7. Parish Council finances

- 7.1 To approve monthly payment schedules for April 2017
- 7.2 To note submission of 'end of grant report' for housing needs assessment funding
- 7.3 To discuss revised asset schedules and checking form with a view to approval
- 7.4 To receive update on letter to Lloyds re telephone banking and statement issues
- 7.5 To discuss renaming Parish Council bank accounts
- 7.6 To confirm appointment of Steve Hudson Accounting as internal auditor for ye 31.3.17
- 7.7 To receive an update on internal audit and annual return for ye 31.3.17
- 7.8 To review funds available to the Parish Council and discuss potential uses
 - 7.8.1 To review updated summary
 - 7.8.2 Community defibrillator
 - 7.8.2.1 To review comparison of suppliers
 - 7.8.2.2 To receive feedback from inspecting Callington Town Council's defibrillator
 - 7.8.2.3 To note response from St Mellion School re installing a defibrillator on site
 - 7.8.3 Restoration and reframing of photographs of Great War soldiers: to receive an update
 - 7.8.4 The Henley Cup for Pupil Voice: to discuss options with a view to approval
 - 7.8.5 Other suggestions arising
- 7.9 To receive a report on the Sport England 'Community Asset Fund'

8. Parish Council governance

- 8.1 To receive an update on nominations for the local election on 4.5.17
- 8.2 To agree arrangements for new Councillors' induction
- 8.3 To agree date and arrangements for the annual meeting of electors

9. Premises licensing: to receive an update on recent applications

10. Cornwall Council's draft 'Customer Promise': to review and agree comment

11. General correspondence

12. Items for next Parish Council meeting agenda

Closed session

To discuss personnel matters.

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