

Annual Return ye 31.3.16

Local Council name: St Mellion Parish Council
County: Cornwall

Bank Reconciliation year ended 31 March 2016

		£
A	Balance on the bank statement at 31 March 2016 (taken from bank statement)	12,036.30
B	Outstanding items	
	Less unpresented cheques (to agree with attached list)	0
C	Plus uncleared payments into bank (to agree with attached list)	0
D	Petty cash Plus any petty cash balance held at 31 March 2016	N/A
E	Balance in the cash book (Authority's own records) at 31 March 2016 (Calculated as A-B+C+D=E and agrees with Box 8 on the Annual Return)	12,036.30

c) Explanations of significant variances

Box on section 1	2015 £	2016 £	Variance increase (+) or decrease (-) (2016 less 2015) £	% (Variance divided by 2015 figure multiplied by 100)	Explanation req'd? < £250? - NO > 15% - YES < 15% - NO
Box 2 Precept	9,615	9,800	185	2%	No
Box 3 Total other receipts	7,291	2,608	-4,683	-64%	Yes
Box 4 Staff costs	4,005	4,036	31	1%	No
Box 5 Loan interest/capital repayments	0	0	0	0%	No
Box 6 All other payments	8,685	3,549	-5,136	-59%	Yes
Box 9 Total fixed assets	3,850	4,484	634	16%	Yes

BOX NO. 3 (total other receipts)	£
Figure in 2016 column	2,608
Figure in 2015 column	7,291
Variance (2016 figure less 2015 figure)	-4,683
Reasons (as many as are applicable)	Amount £
Grant from CDF for supporting neighbourhood development plan (NDP)	-6,300
Cornwall Council paperless planning grant	700
Government website creation grant	599
Cornwall Council Community Chest grant 1	500
Cornwall Council Community Chest grant 2	303
Unexplained	-485
Confirm unexplained amount is less than 15% of 2015 figure	-6.7%

BOX NO 6 (all other payments)	£
Figure in 2016 column	3,549
Figure in 2015 column	8,685
Variance (2016 figure less 2015 figure)	-5,136
Reasons (as many as are applicable)	Amount £
Planning Progress consultancy fees for supporting NDP	-4,320
Unexplained	-816
Confirm unexplained amount is less than 15% of 2015 figure	-9.4%

BOX NO 9 (total fixed assets plus long term investments and assets)	£
Figure in 2016 column	4,484
Figure in 2015 column	3,850
Variance (2016 figure less 2015 figure)	634
Reasons (as many as are applicable)	Amount £
Purchase of laptop, projector, 2no. cases + pointer for paperless planning	634
Unexplained	0
Confirm unexplained amount is less than 15% of 2015 figure	0.0%

g) Details of any earmarked or restricted reserves held by the Council at 31 March 2016

Amount held at 31 March 2016 £	Purpose of reserve
None	