

St Mellion Parish Council Meeting

Tuesday 14th November at 7pm

St Mellion Church Hall

Agenda

1. Councillor matters
 - 1.1 To receive apologies for absences
 - 1.2 To receive declarations of pecuniary interests
 - 1.3 To receive declarations of non-registrable interests
 - 1.4 To approve written requests for dispensations
2. Previous Parish Council meeting (10th October 2017)
 - 2.1 To approve the minutes
 - 2.2 To note matters arising from the minutes
3. Questions from the public
4. Planning matters
 - 4.1 Section 106 measures: to receive an update on next steps for traffic calming and footway in Church Lane, light on The Glebe path and bus shelters
 - 4.2 Local housing needs assessment next steps: to review survey data
 - 4.3 PA17/09764 additional vehicle access point and fencing/surfacing works at St Mellion School: to agree a comment
 - 4.4 Cornwall Council's CIL draft charging schedule: to note submission to the Secretary of State and potential date for examination
5. Highway matters
 - 5.1 Given names for key parish roads (Bealbury Lane; Horsepool Lane; Wollaton Lane): to receive an update
 - 5.2 Diocese land matters
 - 5.2.1 Tree cutting on pt9143: to receive an update from Savills
 - 5.2.2 Licence to permit public access through the Rectory drive and Glebe field: to receive an update
 - 5.3 Wollaton Lane exit to Horsepool: to receive an update from CORMAC
 - 5.4 Stile on Pillaton footpath 622/1/1: to receive an update
 - 5.5 Overgrowth at west end of BR4: to note response from CORMAC
 - 5.6 Church Lane TRO enforcement: to receive an update on CCTV monitoring
 - 5.7 Removal of St Mellion VAS to Hatt: to note response from Cornwall Council
6. Transport matters
 - 6.1 Proposed safe passageway for cyclists/pedestrians between Callington and Saltash: to note arrangements for public presentation of feasibility study report on Monday 20th November at 630pm at St Mellion International Resort
 - 6.2 Northbound bus shelter in village: to discuss siting on pt9143
7. Parish Council finances
 - 7.1 To confirm state of repair of Parish Council assets
 - 7.2 To approve monthly payment schedules for November 2017
 - 7.3 To note submission of change to bank mandate
 - 7.4 To note response to letter of complaint to Lloyds Bank and agree next steps

7.5 To review funds available to the Parish Council and discuss potential uses

7.5.1 To review updated summary

7.5.2 Community defibrillator: to receive an update on installation matters

7.5.3 Other suggestions arising

8. Parish Council governance

8.1 To receive an update on forthcoming GDPR training

8.2 To note status of Code of Conduct training for Parish Councillors

8.3 To note options for taking office space for the Parish Clerk

8.4 To note the requirement to fill the current casual vacancy by co-option

9. Premises licensing: to receive an update on recent applications

10. Local Government Boundary Commission consultation on division boundaries for Cornwall

11. General correspondence

12. Items for next Parish Council meeting agenda

13. Applications to fill the current casual vacancy for Parish Councillor #

Any persons interested in applying for the role of Parish Councillor will be requested to speak for up to three minutes on the reasons why they wish to do so and then take questions from the Parish Council. After this, the Parish Council will move to a secret ballot on the application. For further information on the procedure, please contact the Parish Clerk using the details below.

Please note that applicants must satisfy at least one of the following qualification categories:

(a) is registered as a local government elector for the parish;

(b) during the whole of the preceding twelve months has occupied as owner or tenant any land or premises in the parish;

(c) his/her principal or only place of work during the preceding twelve months has been in the parish;

(d) during the whole of the preceding twelve months has resided in the parish or within 4.8 km thereof.

Note that Parish Councillors are required to undergo a criminal record check (at the Parish Council's expense). Prospective applicants are also advised to read the Parish Council's Code of Conduct, Standing Orders and Financial Regulations which are published on the website and/or available from the Clerk.

Closed Session

To discuss personnel matters

Christine Douglas

Clerk to St Mellion Parish Council

Monday, Tuesday and Friday afternoons

Mobile: 07539 480310

Email: clerk@stmellion-pc.gov.uk

Website: www.stmellion-pc.gov.uk

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.