

St Mellion Parish Council Meeting

Tuesday 13th February 2018 at 7pm

St Mellion Church Hall

Agenda

1. Councillor matters
 - 1.1 To receive apologies for absences
 - 1.2 To receive declarations of pecuniary interests
 - 1.3 To receive declarations of non-registrable interests
 - 1.4 To approve written requests for dispensations
2. Previous Parish Council meeting (9th January 2018)
 - 2.1 To approve the minutes
 - 2.2 To note matters arising from the minutes
3. Questions from the public
4. Planning matters
 - 4.1 Section 106 measures: to receive an update on traffic calming and footway in Church Lane, light on The Glebe path and bus shelters
 - 4.2 Local housing needs assessment: to discuss next steps
 - 4.3 Cornwall Council's Community Infrastructure Levy (CIL) draft charging schedule: to receive a report on external examination of 24.1.18
 - 4.4 Recent planning applications: to note Cornwall Council's decision on PA17/11952 (conservatory at 11 Dunstan Lane)
 - 4.5 PA17/12263 detached dwelling and garage at 'The Yard', Dunstan Lane: to agree a comment
5. Highway matters
 - 5.1 Given names for key parish roads (Bealbury Lane; Horsepool Lane; Wollaton Lane): to receive an update
 - 5.2 Diocese land matters
 - 5.2.1 Tree cutting on pt9143: to receive an update from Savills
 - 5.2.2 Licence to permit public access through the Rectory drive and Glebe field: to receive an update
 - 5.3 Give Way sign at Horsepool junction: to note installation
 - 5.4 Removal of St Mellion VAS to Hatt: to receive an update
 - 5.5 Repair of potholes on A388 at junction with Church Lane: to receive an update
 - 5.6 Yellow lines near Horsepool junction: to receive an update on maintenance and enforcement issues
 - 5.7 Maintenance of Viverdon roundabout: to consider suggestion from St Dominic Parish Council
6. Transport matters
 - 6.1 Proposed safe passageway for cyclists/pedestrians between Callington and Saltash: to receive an update
 - 6.2 Proposed siting of northbound village bus shelter on pt9143: to receive an update
7. Parish Council finances
 - 7.1 To approve monthly payment schedules for February 2018

- 7.2 To note changes to bank mandate
- 7.3 To note approval of transparency fund grant application for ye 31.3.18
- 7.4 To receive a debrief on PKF Littlejohn webinar on audit for smaller authorities, discuss implications for the Parish Council and agree next steps
- 7.5 To review funds available to the Parish Council and discuss potential uses
 - 7.5.1 Updated summary
 - 7.5.2 Community defibrillator: to receive an update on installation matters and agree next steps
 - 7.5.3 Acquisition of pt9143: to note progress with inquiries
 - 7.5.4 Other suggestions arising
- 8. Parish Council governance
 - 8.1 To note progress with governance requirements for new Parish Councillor
 - 8.2 To note result of CALC's 'website check' for transparency code compliance
 - 8.3 To receive a debrief on General Data Protection Regulation training
 - 8.4 To note options for taking office space for the Parish Clerk
 - 8.5 To review draft IT policy and agree next steps
- 9. Premises licensing: to receive an update on recent applications
- 10. Electoral boundary review for Cornwall: request from Linkinhorne Parish Council for an opinion on proposed membership of the Caradon Community Network
- 11. General correspondence
- 12. Items for next Parish Council meeting agenda

Closed Session

To discuss implications arising from the General Data Protection Regulation and agree actions

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This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.