

# **St Mellion Parish Council Meeting**

## **Tuesday 10th April 2018 at 7pm**

### **St Mellion International Resort**

### **Agenda**

**First item of business:** following the sad death of Chairman Ian Waite, and in order to meet legal requirements, appointment of a new Chair of the Parish Council.

1. Councillor matters
  - 1.1 To receive apologies for absences
  - 1.2 To receive declarations of pecuniary interests
  - 1.3 To receive declarations of non-registrable interests
  - 1.4 To approve written requests for dispensations
2. Previous Parish Council meeting (13th March 2018)
  - 2.1 To approve the minutes
  - 2.2 To note matters arising from the minutes
3. Questions from the public
4. Planning matters
  - 4.1 Section 106 measures: to receive an update on traffic calming and footway in Church Lane, light on The Glebe path and bus shelters
  - 4.2 Local housing needs assessment: to discuss next steps
  - 4.3 Cornwall Council's Community Infrastructure Levy (CIL) draft charging schedule: to receive a report on external examination of 24.1.18
  - 4.4 Recent planning applications: to note Cornwall Council's decisions on PA17/10253 (reserved matters at St Mellion International Resort), PA17/11652 (barn at Trewell Farm) and PA17/12263 (dwelling in Dunstan Lane)
  - 4.5 Request for inquiry into Cornwall Council's planning officers' handling of PA17/12263: to discuss response
5. Highway matters
  - 5.1 Given names for key parish roads (Bealbury Lane; Horsepool Lane; Wollaton Lane): to receive an update
  - 5.2 Diocese land matters
    - 5.2.1 Tree cutting on pt9143: to receive an update from Savills
    - 5.2.2 Licence to permit public access through the Rectory drive and Glebe field: to receive an update
6. Transport matters
  - 6.1 Proposed safe passageway for cyclists/pedestrians between Callington and Saltash: to receive an update
  - 6.2 Proposed siting of northbound village bus shelter on pt9143: to receive an update
7. Parish Council finances
  - 7.1 To approve monthly payment schedules for April 2018
  - 7.2 To approve the quarterly/year end financial review
  - 7.3 To receive an update on internal audit and annual return for ye 31.3.18
  - 7.4 To review budget for precept for ye 31.3.19
  - 7.5 To review funds available to the Parish Council and discuss potential uses

- 7.5.1 Updated summary
- 7.5.2 Community defibrillator: to receive an update on installation matters and agree next steps
- 7.5.3 Acquisition of pt9143: to note progress with inquiries
- 7.5.4 Medals of St Mellion WW1 soldier William John Smith: to discuss purchase
- 7.5.5 Other suggestions arising

## 8. Parish Council governance

- 8.1 To note procedural matters following the death of Cllr Ian Waite
- 8.2 To note Code of Conduct training dates
- 8.3 To note response to queries re CALC's 'website check' for transparency code compliance
- 8.4 To note progress with requirements under the General Data Protection Regulation
- 8.5 To agree date for annual meeting of electors and annual Parish Council meeting

## 9. Premises licensing: to receive an update on recent applications

### 10a. High speed broadband for rural areas: to note result of inquiries

### 10b. Caradon Community Network Panel meetings: to note dates for 2018

## 11. General correspondence

## 12. Items for next Parish Council meeting agenda

### **Closed session**

To discuss: personnel matters; Code of Conduct matters; and information asset register plus associated documentation.

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