

St Mellion Parish Council
Tuesday 9th July 2019 at 7pm
St Mellion Church Hall
Minutes

PRESENT: Cllr Bridie Kent - Chairman (BK); Cllr Pam Sambrook- Vice Chairman (PS); Cllr Hilary Gill (HG); Cllr Nick Habermehl (NH)

IN ATTENDANCE: Ren Jackaman (RJ), Clerk to the Parish Council; two members of public

1. Councillor matters

1.1 *To receive apologies for absences* NONE

1.2 *To receive declarations of pecuniary interests* NONE

1.3 *To receive declarations of non-registrable interests* NONE

1.4 *To approve written requests for dispensations* NONE

2. Previous Parish Council meeting (11th June 2019)

2.1 *To approve the minutes.*

It was proposed by HG, seconded NH and RESOLVED to approve the minutes of 11th June 2019 as a true record of the proceedings of that meeting, all agreed.

2.2 *To note matters arising from the minutes:*

- i. Climate Change Action Group: RJ has created a PowerPoint presentation. There will be no speakers this time as there will be enough to take in for attendees. RJ has been to two CNP meetings and one SLCC meeting where Climate Emergencies and next steps have been addressed. Cornwall Council have now sent a report to cabinet and will be producing a toolkit for parish councils. There is also an online survey for public consultation on their webpage and a copy of their presentation to full council. It seems clear that policy will soon filter down to parish level. PS questioned how well this event had been advertised, RJ confirmed that it had been shared widely on Facebook and had been submitted for the Mellanus News and that posters had been put up on the noticeboard (a member of the public commented that this last does not appear to have happened). PS recommended that it should be entered into local events in the Cornish Times.
- ii. Glebe Field Path (Licence & Wall): Michael Greet of Savills has chased up the solicitors regarding the path license. No further news.
- iii. Parking at Glebe Bungalows: RJ has asked Cllr Flashman for an update, no comment has been received.
- iv. Litter Pick: after discussion the date of Saturday September 7th was chosen for the next litter pick, starting at 10:30am.

ACTION: RJ to advertise the event, inform Primary School and Callington Volunteer Litter Pickers, St. Dominick Litterati etc., book the hall and hire equipment via Clean Cornwall.

Items actioned since last meeting:

Dumping of lime at Dunstan Quoin: The lime is still there as of 9th July 2019.

ACTION: RJ to report again to Debbie Ebsury.

New Noticeboard: BK has asked for a quote from Marcin Misztela, to be compared with those available on the internet and discussed at the September meeting.

ACTION: NH to ask Michael Pollard if he can also quote.

Dog Fouling Signs: thanks to Paul Hoult who has put these up on the council's behalf.

Recent Traffic Figures: The latest figures on the mapping system shows an Annual Average Daily Traffic flow of 12,700 vehicles.

ACTION: RJ to compare with existing records in files and see if this represents a significant increase

3. Questions from the public:

Paul Hoult the bottom flashing sign near pt. 9143 is still not working, can we find figures for how many cars have been caught speeding using the average speed check cameras?

ACTION: RJ to report this again and ask whether there are figures for how many speeding cars have been recorded by Camera Partnership Group.

Bill Sturgess: the footpath past pt9143 needs trimming of weeds as it is getting overgrown and difficult to walk through. NH commented that the path on the other side of Crocadon through the old road is very overgrown and nearly blocked. Bill and Paul commented that an elderly gentleman had fallen off his bike when trying to ride through the old road path because of excessive vegetation.

RJ mentioned that parish councils can claim funds back for footpath maintenance from the Local Maintenance Fund if they take on footpath maintenance via annual tender for the work.

ACTION: RJ to chase up with CORMAC & PROW Department. Ask about options for LMP grants and taking on some footpath maintenance. RJ to ask Botus Fleming, St. Dominic and Pillaton Parish Councils what arrangements they have in place.

4. Planning matters *(to include any applications received after this agenda is published but prior to the meeting)*

4.1 Planning Applications:

PA19/04234: S. Crosbie, 7 Lake View, St Mellion, PL12 6UX

Single-storey extension to dwelling and re-covering of conservatory roof with insulated preformed tiles.

Discussion of the plans took place and concluded that this is a small extension which doesn't impact on surroundings. BK commented that following the declaration of climate emergency it should be stressed that the new extension should be carbon neutral.

It was proposed by BK seconded by PS and RESOLVED that this application be supported, all agreed.

PA19/05516: Mr. A. Cookson, 1 Lake View, St Mellion, Saltash, Cornwall PL12 6UX

Extension to existing dwelling.

Discussion of the plans and proposal took place. It was noted that this proposal doesn't interfere with any neighbouring dwellings and is in keeping with its surroundings and the original design of the building

It was proposed by BK, seconded by NH and RESOLVED that this application be supported, all agreed.

ACTION: RJ to report these comments on the online planning register

4.2 *Enforcement: Refusals, Approvals & Appeals:*

PA19/00199/PREAPP: Mr. John Hewitt, The Rectory, Church Lane, St. Mellion, PL12 6RG Pre-application advice for the reinstatement of walls, floors and repair of other structural damage and minor reconfiguration of upstairs internal walls to bathroom and bedroom 3. **AWAITING DECISION**

It was noted that this pre-app has been waiting for a long time.

ACTION: RJ to check with the Planning Officer for an update on progress.

4.3 *Other Planning Matters:* NONE

5. Highway matters NONE

6. Transport matters

6.1 *Proposed siting of northbound village bus shelter on pt9143 update:*

Terms have been received from Michael Greet of Savills for review, a solicitor needs to be engaged to act for the Parish Council.

RJ has sought quotes for tree surgeons to fell and tidy up the space.

Plans for the new bus shelter have been received from Lee Quinney, 2020 date for likely installation if funds available, maybe earlier if S106 funds are used and the conveyance is completed promptly.

A discussion on the legal aspects of the terms followed, PS noted several clauses which don't make any sense in terms of pt9143 and the fact that it implies that the PC will be responsible for maintenance of the new bus shelter, which will be under Cornwall Council ownership and management.

ACTION: RJ to contact Cornwall Legal and ask if they have a preferred list of solicitors for Council representation.

ACTION: RJ to raise problematic clauses with Michael Greet of Savills and seek a resolution.

6.2 *Damaged bus shelter update:*

No update to report, it will be at least two months before the new bus shelter will be available, report again at September meeting.

7. Parish Council finances

7.1 *To approve monthly payment schedules for July 2019*

It was proposed by PS, seconded NH and AGREED to approve the payment schedule.

7.2 *To review funds available to the Parish Council and discuss potential uses*

- i. S106 funds available from Newton Ferrers solar farm: funds have been transferred for the AED and the memorial tree to the Community Benefit Account. RJ will transfer the memorial tree costs to the Revenue account in branch when completing the monthly banking. The Community Grant scheme has been promoted on the St. Mellion & Pillaton Hub Facebook page.

- ii. Community Defibrillator: to receive an update on installation matters.

BK has consulted the Residents Association on proposed sites, which have met with their approval, they are very happy that S106 funds will cover the AED. The Residents Association has offered to cover the costs of the housing for the AED.

Stephen Matthews of SWASFT has asked if he can visit the proposed sites once they are finalised. BK suggested that there should be a site meeting with Stephen Matthews of SWASFT, Western Power and the Residents Association.

Concerns were raised about the suitability of the Coryton Arms given the need to cross a busy road to get to the AED unit. Discussion of alternative sites took place, including the phone kiosk and the side of the Parish Hall.

HG confirmed that the Golf Club has an AED behind the reception counter.

ACTION: RJ to organize a site visit and contact BT to see if the kiosk can house the AED as well as the phone and ask the PCC about using the wall of the Parish Hall first.

There is an AED defibrillator training session being held at the White Hart Inn in Chilsworthy on 15th July at 6pm. RJ has shared this on Facebook to the St. Mellion and Pillaton hub. Training sessions are included with the SWASFT package.

ACTION: RJ ask Stephen Mathews at SWASFT about booking the training session.

ACTION: HG will ask the Golf Club if they are interested in staff training.

7.3 Other suggestions arising

i. Low Level LED streetlights:

Cornwall Council cannot provide these sorts of lights, so it is something the PC will have to address. NH asked if there was potential to affix a solar LED to the bus shelters.

ACTION: RJ to ask Lee Quinney about affixing solar lights to the bus shelter.

ii. Road Mirror for Church Lane junction:

Unfortunately, Cornwall Council does not approve the use of such mirrors on the public highway. This is because experience shows that rather than improving safety, a mirror could increase safety risks, which include;

- reflecting light and interfering with a driver's vision,
- reducing the ability to judge an oncoming vehicle's speed,
- creating an unreasonable dependence on the mirror,
- if dirty, distorting or restricting the view, and
- being an easy target for vandals.

ACTION: RJ to ask for advice from Paul Allen regarding alternative option, since one-way system would not be practical for Residents.

8. Parish Council governance

8.1 *Casual Vacancy for Councillor following resignation of Cllr Alan Twist:* update on candidates for co-option, no expressions of interest have been received. BK and HG will identify suitable candidates and approach them over the summer break.

9. Premises licensing: to receive an update on recent applications NONE

10. Caradon Community Network Panel update: RJ attended the meeting on 17th June. Neither of the latest Phase 2 proposals for St. Mellion are going through to the next stage. Paul Allen has since looked more closely at the footpath idea and has confirmed that this is not possible as there is not enough space next to the highway to create a suitable path. Other matters discussed include the Police Report, Climate Change and the election of Andrew Long and Andrew Harris as reps on the Economic Development Group. The sub-group representative will ask each of the Parishes within their Community Network Panel to provide a short, written briefing note setting out the economic development aspirations within their Parish as defined in their Neighbourhood Plan or other supporting evidence. Information to be sent to Helen Fincham by 22nd July. The information will be collated in a spreadsheet for the next sub-group meeting.

ACTION: BK will field suggestions and compose a briefing note on the economic development aspirations of St. Mellion Parish.

11. General correspondence for information and discussion (pre-circulated) NONE

12. Items for next Parish Council meeting agenda: As there is no meeting in August BK suggested that no further items be added at this stage.

13. Date and time of next meeting: Tuesday 10th September 2019 at 7pm in St. Mellion Parish Hall.

BK closed the meeting at 21:03

St Mellion Parish Council**Payment Schedule REVENUE ACCOUNT****Date:** Tuesday 9th July 2019

Payee	Invoice date	Invoice no.	Description	Amount	Cheque no.
R Jackaman	n/a	n/a	Clerk salary/reimbursements for June 2019	£405.98	000164
Angela Greenhough	02.07.19	2579	Payroll services for June 2019 salary/pension/reimbursements	£10.85	000165
Viking Direct	13.06.19	870247	4 reams paper, paper clips, 12 x 1st class stamps, laminating pouches	£31.10	000166
Dawe, Hawken & Dodd	14.06.19	C8846	For Internal Audit ye 2019	£360.00	000167
NEST	09.07.19	n/a	R Jackaman employer + employee contribution to clerk's pension	£31.95	DD
Total				£839.88	