

**St Mellion Parish Council Meeting**  
**Tuesday 8th October 2019 at 7:00pm**  
**Held at St. Mellion Hotel & Resort (relocated from Parish Hall)**  
**MINUTES**

*Grateful thanks are offered by the Chair for the last minute accommodation of this meeting at the Hotel & Resort, following an unforeseeable issue with access to the Parish Hall.*

**PRESENT:** Cllr Bridie Kent - Chair (BK); Cllr Hilary Gill (HG); Cllr Pam Sambrook (PS); Cllr Nick Habermehl (NH) (NH arrived at 20:40pm)

**IN ATTENDANCE:** Ren Jackaman – Parish Clerk (RJ); One member of the Public (left at 20:36)

### **1. Councillor matters**

1.1 *To receive apologies for absences:* NH (notified of late attendance at 18:45)

1.2 *To receive declarations of pecuniary interests* NONE

1.3 *To receive declarations of non-registrable interests* NONE

1.4 *To approve written requests for dispensations* NONE

### **2. Previous Parish Council meeting (10th September 2019)**

2.1 *To approve the minutes of meeting 10th September 2019* (addressed at 20:40pm when NH arrived as not possible before)

It was proposed by HG, seconded by NH and RESOLVED to approve the minutes as a true record of the meeting on 10<sup>th</sup> September 2019, all agreed.

2.2 *To note matters arising from the minutes*

- i. Climate Change: RJ has produced a draft leaflet as a working document, to be developed further for next meeting. There is a Localism Summit on 6<sup>th</sup> November at Wadebridge Showground, which includes an afternoon workshop on Climate Change. If no one else is available to attend RJ will go.
- ii. Glebe Field Path (Licence & wall): Update from Michael Greet of Savills, He has chased the Diocese solicitors and hopes this will be sent to Cornwall Legal shortly.
- iii. Parking at Glebe Bungalows: There was no update available on this item.
- iv. 5G development in rural areas: BK has received a lot of information about the negative implications of 5G with regard to health and other issues. Bk gave a brief summary of this information. A consultation is currently underway on extending 5G mobile provision in rural areas. NALC is seeking the views of local councils so that it can formulate its response on behalf of the sector. The deadline for responses is 17.00 on 11 October 2019.  
After discussion it was noted that planning permission should be required, the overall issues raised in favour and against lack evidence either way, and that parishioners should have a say. The

Rural Economy needs greater connectivity, it's very poor at present but there needs to be checks and balances.

It was proposed by BK, seconded by PS and AGREED that as a council the concerns expressed be taken on board and that the balance needs to be found with business needs and households in the area, but that without guidance from Cornwall Council, or reliable evidence of potential harm, it is not appropriate for the PC to decide on an outright ban.

**ACTION BK will draft a response to NALC survey on 5G for approval.**

Items actioned since last meeting:

*New Noticeboard:* Michael Pollard has been engaged to make a noticeboard but can't do so until after October due to other commitments.

*Flashing Speed Sign:* RJ has reported this again to H&EE. The north-side sign is working; the southbound sign displays school crossing, not speed but this is likely due to low traffic speed following the roundabout.

*Overgrown footpath next to Glebe:* RJ has reported to H&EE who say it is the landowner's responsibility. RJ has contacted Cornwall Housing to address the section under their management and asked if they can attend to the fenced area at pt9143.

*Footpath Maintenance:* The Countryside Access team have been asked to clear the blocked path at the old road. A piece about the maintenance opportunity will go in the next Mellanus news.

**ACTION: RJ to put a link to the Cornwall Council interactive map on the front page of website to encourage parishioners to report issues and ask Amanda Copson to mention it in Mellanus News.**

### **3. Questions from the public:**

Ian Davies from St. Mellion Golf Club, hotelier, gave a summary of the latest developments at the Hotel & Resort. He has been here for 18 months and is keen to get the resort more involved with the local community. The business is the flagship of Crown Golf, golf being the main focus. It was recently voted number two resort in the UK. There is a new model of business to improve things further and advance bookings are increasing. The business is driven by corporate and golf but is now looking at developing the leisure market. Prices have changed and there is now 87% occupancy. 19 lodges are to be refurbished to be in keeping with the rest of the resort. Combined efforts are underway with other Cornwall based tourist attractions for package deals. He confirmed that the Golf Club is not for sale. Discussions with Cornwall Council about the approved planning applications on site are ongoing to move them forward. BK welcomed input from the resort and issued a general invitation to attend meetings in the future.

NH has received a communication from a parishioner about the southernmost bus stop, there is concern that bus drivers can't see people in the dark, Also, the lack of a road crossing is hazardous.

**ACTION: RJ to ask Lee Quinney again about connecting power to the bus shelter and refer road crossing to the CNP scheme.**

**4. Planning matters** (to include any applications received after this agenda is published but prior to the meeting)

4.1 Planning Applications: None

4.2 Enforcement: Refusals, Approvals & Appeals: None

4.3 Other Planning Matters: None

**5. Highway matters**

5.1 Church Lane Junction: RJ has contacted H&EE to enquire about possible funding assistance for landowners to improve visibility by altering existing walls and boundaries at the junction, as raised by Paul Allen as the only likely way forward. They have confirmed that the only funds available would be from the CNP Highways scheme. This would be rejected due to the landowner issue, so at this point all possibilities have been exhausted and will be taken off the agenda for future meetings.

**6. Transport matters**

6.1 Proposed siting of northbound village bus shelter on pt9143 update: Blight, Broad & Skinnard have been instructed to proceed. Michael Greet has given the following sums as estimates in addition to the £200 quoted: £500 + VAT towards Savills's costs, the Diocese legal fees and the Independent Charity Act valuation costs (£600 + VAT).

Answers have been received from Michael Greet about queries in Heads to Terms, as follows:

**SMPC:** We do not know of any wayleaves or easements which may affect the land, so we will be asking the solicitor to check for these (it is quite unlikely) unless you prefer to do that/have a quick answer?

**MG:** We do not have any records of rights of way/easements, but you should rely on your own searches.

14.7 not to use the Property otherwise than as a bus shelter

**SMPC:** It is foreseen that we will probably do some wildflower planting in the space not used up by the bus shelter, in accordance with the Cornwall Council Pollinator Action plan, but this will not be a public access space.

**MG:** Noted.

14.8 no placard sign notice or advertisement shall be affixed to displayed or erected on the Property or any part thereof save for a plaque erected on the front wall to the house sited on the Property the dimensions of which are not to exceed 200 mm by 150 mm

**SMPC:** we are unclear if this would affect any advertising space used in the bus shelter? Who will benefit from the advertising income? If it is not the Parish Council, then the Diocese would not want someone to commercially benefit.

**MG:** The sale price is based on a bus shelter, not an advertising space.

*14.9 Not to build or allow to be built any outdoor swimming pool on the Property.*

**SMPC:** This is a bit irrelevant to be honest but we understand that this is probably included as pro forma item?

**MG:** Correct

*14.12 not to allow the bus shelter to fall into disrepair but at the Transferees cost to well and substantially repair paint cleanse amend maintain and keep the bus shelter and also the grass footpaths pavements sewers drains and all pipes belonging thereto in good repair and condition*

**SMPC:** the bus shelter will be owned and maintained by Cornwall Council, the PC will only be responsible for the management of the rest of the space. This is likely to be 'rewilding' or planted with wildflowers, so 'benign neglect' management with a once a year mowing in Autumn to allow the plants to seed themselves.

**MG:** Noted

**ACTION: RJ to contact Blight, Broad & Skinnard for an update and notify Cornwall Council about estimated costs to be reimbursed in due course from S106 funds.**

## 7. Parish Council finances

*7.1 To approve monthly payment schedule for October 2019*

It was proposed by HG, seconded by PS and RESOLVED to approve the payment schedule.

*7.2 To review funds available to the Parish Council and discuss potential uses*

i. S106 funds available from Newton Ferrers solar farm: No Community Grant applications have been received for over a year, despite the grant being advertised prominently on the front page of the website.

**ACTION: RJ to write a profile and ask Amanda Copson to put it in next edition of the Mellanus News.**

ii. Community defibrillator: to receive an update on installation matters: Kiosk adoption; no news yet, but the request to adopt has been confirmed with British Telecom.

An AED defibrillator training session has been organised on 12th October at 10am at the St. Mellion Hotel & Resort, 12 attendees have signed up and the resort staff have also been invited.

PS asked if the kiosk can it be clearly signed as a defibrillator site, BK confirmed that stickers for the top glass panels can be purchased and also the appropriate paint can be purchased to refurbish the kiosk. The Residents' Association are approaching the relevant householders for the two locations on Dunstan Lane.

- iii. Remembrance Wreath and RBL donation: The wreath from last year is still serviceable so will be used again. The Remembrance Service is on the 10<sup>th</sup> November and BK will attend.

It was proposed by BK, seconded by HG and AGREED to make a donation of £35 to the Royal British Legion.

**ACTION: RJ to put RBL donation on next month's payment schedule.**

7.3 Other suggestions arising: None

## **8. Parish Council governance**

8.1 *Casual Vacancy for Councillor following resignation of Cllr Alan Twist*. A new notice has gone onto noticeboards with no deadline for applications, the vacancy is also advertised on website. No response so far.

It was proposed by BK, seconded by PS and AGREED to place a public notice/small advert for the vacancy on the Cornish Times.

**ACTION: RJ to contact the Cornish Times.**

8.2 *Depositing records at Kresen Kernow*: RJ has contacted Kresen Kernow and asked for an appointment date to take down the archive records. BK to hand over archive box to RJ for preparation.

8.3 *Updating Financial Regulations in accordance with NALC 2019 Model*: RJ has produced a comparison analysis of the new NALC model with the existing Financial Regulations document. This indicates that the existing policy is still fit for purpose. It was decided that there should be no further action at this time, pending Brexit and new legislation. PS commented on some issues with clauses in the NALC model, which she will pass on via email to RJ.

## **9. Premises licensing: to receive an update on recent applications** None

## **10. Caradon Community Network Panel update:**

Report on meeting of 26th September attended by RJ:

- Volunteer Cornwall are looking for volunteer drivers and volunteer stroke friends, both notices put on Facebook.
- Police still report a decrease in reported crime, but this may be because less are being reported. The recent Channel 4 documentary 'Call the Cops' has raised public awareness of the lack police officers available.

- Highway schemes; both SMPC expressions of interest (footway to join with Polborder and solar powered streetlights) were rejected by Paul Allen in the research stage, RJ withdrew them. Tranche three may become an option in the future if there are enough funds left. Pillaton is getting new gateway signs and Mushton Lane will be mended.
- A powerpoint presentation by Edwina Hannaford on Localism could not be presented at the meeting
- A round up of S106 funds allocated within the Caradon District was circulated.

### 11. General correspondence for information and discussion (pre-circulated):

The Regional Planning Team want to visit the Parish Council prior to a meeting to give a presentation about the new arrangements for planning administration.

**ACTION: RJ to schedule for after Christmas, offer first three meetings of the year.**

### 12. Items for next Parish Council meeting agenda:

- Arrangements for December meeting
- Results of Localism Event on November 6<sup>th</sup>

**13. Date and time of next meeting:** Tuesday 12th November 2019 at 7pm in St. Mellion Parish Hall.

BK closed the public session at 21:28

**CLOSED SESSION:** BK announced the commencement of the closed session Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press (none of whom present at this point) from the meeting for the business specified: to discuss the Clerk's annual performance appraisal and salary review.

<b>St Mellion Parish Council</b>				
<b>Payment Schedule REVENUE ACCOUNT</b>				
<b>Date:</b>	Tuesday 8th October 2019			
<b>Payee</b>	<b>Invoice date</b>	<b>Invoice no.</b>	<b>Description</b>	<b>Amount</b>
R Jackaman	n/a	n/a	Clerk salary/reimbursements for October 2019	£428.56
Angela Greenhough	03.10.19	2669	Payroll services for October 2019 salary/pension/reimbursements	£10.85
NEST	09.10.19	n/a	R Jackaman employer + employee contribution to clerk's pension	£31.95
<b>Total</b>				<b>£471.36</b>