

**St Mellion Parish Council Meeting**  
**Tuesday 10th September 2019 at 7:00pm**  
**St. Mellion Church Hall**  
**Minutes**

**PRESENT:** Cllr Bridie Kent – Chair (BK); Cllr Steve Crook (SC); Cllr Nick Habermehl (NH); Cllr Hilary Gill (HG);

**IN ATTENDANCE:** Ren Jackaman – Parish Clerk (RJ); Paul Houlst, Brian Hammond, Bill Sturgess. All left at 7:3 (8:40pm)

**1. Councillor matters**

1.1 *To receive apologies for absences:* Cllr Pam Sambrook (PS), Ward Member Jim Flashman (JF)

1.2 *To receive declarations of pecuniary interests* NONE

1.3 *To receive declarations of non-registrable interests* NONE

1.4 *To approve written requests for dispensations* NONE

**2. Previous Parish Council meeting (9th July 2019)**

2.1 *To approve the minutes*

It was proposed by Nh, seconded by HG and RESOLVED to accept the minutes as a true record of the meeting, all agreed.

2.2 *To note matters arising from the minutes*

i. Climate Change Action Group: RJ has attended Hatt and St. Ive groups, Callington has set up an Environmental sub-committee of the council, Stoke Climsland is underway with 28 members. RJ has contacted Saltash Environmental Action to ask about participating with them. Botus Fleming has set up an action group and St. Mellion residents are very welcome to join it. There is a talk at Millennium House in Pensilva on 26th September from the Cornwall Council Waste Management officer. A debate followed on whether to continue on basis of St. Mellion only, or join with another neighbouring group. The general consensus was to attempt to gain traction in St. Mellion first.

IDEAS: Raise the profile of the issue within St. Mellion and see if more parishioners can be engaged. Plan a leaflet to distribute with tips for tackling climate change for householders. Plan another meeting with a talk from a guest speaker (a weekend or evening). Try to get the children of the parish involved.

**ACTION: BK, SC and RJ to seek likely speakers for an event later in the winter (January preferred). RJ to write a leaflet for approval at next meeting.**

ii. Glebe Field Path (Licence & wall): awaiting response on progress from Michael Greet, nothing to report.

**ACTION: SC to approach Mr. Hewitt to encourage him to apply for a community grant to help pay for the costs of building the path all at the Rectory.**

iii. Parking at Glebe Bungalows: Cllr Flashman is unable to attend so

nothing to report.

iv. Litter Pick: update on results of 7th September, c.15 bags, one tyre and two traffic cones and car parts; the rubbish has not yet been collected. It was noted that there was less rubbish than in February, although this may be due to increased vegetation covering up. It was also noted that there were more takeaway boxes and coffee cups. Aim to plan another litter pick for February, date to be decided at the November meeting.

**ACTION: RJ to contact Biffa and get the rubbish picked up.**

Items actioned since last meeting:

Dumping of lime at Dunstan Quoin: has been removed.

New Noticeboard: The quotes for a new noticeboard had been circulated as pre-reading. The quote from local craftsman Michael Pollard was compared to the multiple examples found online, which were reviewed at the July meeting. The Pollard quote was found to be for a good quality product at a lower price.

It was proposed by BK, seconded by HG and RESOLVED to commission Michael Pollard to construct the new noticeboard as per his quote, all in favour.

**ACTION: RJ to contact Michael Pollard and ask him to proceed with construction of the new noticeboard.**

Flashing Speed Sign: this has been reported to Highways and should be operational again by now. Members of the public report that both speed signs are still only working intermittently.

**ACTION: RJ to report to H&EE again**

Footpath Maintenance: RJ has enquired about the possibility of SMPC taking on maintenance of some of the parish footpaths under the Local Maintenance Partnership Scheme.

CC response: *Looking at the schedule it would appear that you would only receive the silver path allowance for 3 no paths; 3, 4 and 5, which would give you a budget of £83.52 (at £48.40 per KM) which is for you to use at your discretion.*

RJ also asked neighbouring parishes whether they maintain footpaths and response has been received from Botus Fleming, who don't.

With regard to clearing the path which forms part of the old road Cornwall Council can send a team to clear it of vegetation now if desired.

**ACTION: Place a piece in the Mellanus News to see if anyone local is interested in doing the work for the LMP figure.**

**RJ contact CC to get the path cleared now so that it can be accessed.**

### **3. Questions from the public:**

Paul Hoult asked for a recap of the traffic figures which were noted at the July meeting. BK provided the figures.

Bill Sturgess reported that the vegetation on pt9143 is now interfering with the footpath which goes past it. Footpaths in the village generally are becoming overgrown. HG noted that the fence by the school is still wobbling.

**ACTION: RJ to report to the Diocese and Cornwall Council for action. HG to send RJ the reference number for her original complaint about the fence for re-reporting to CORMAC.**

A local resident named Pat has approached BK as she is concerned about the potential placing of 5G transmitters on streetlights , etc. She requests that the council make objection to any proposals to fit this equipment before the potential hazards are known. Following a brief discussion, it was determined that no members present had enough knowledge of the issues around 5G.

**ACTION: BK and RJ to follow up with Pat and ask her to attend the next meeting to share her concerns and knowledge in person.**

#### **4. Planning matters** *(to include any applications received after this agenda is published but prior to the meeting)*

4.1 Planning Applications: NONE

4.2 Enforcement: Refusals, Approvals & Appeals:

**PA19/04234: S. Crosbie, 7 Lake View St Mellion PL12 6UX**

Single storey extension to dwelling and re-covering of conservatory roof with insulated preformed tiles. **STATUS: approved**

**PA19/05516: Mr. A. Cookson, 1 Lake View St Mellion Saltash Cornwall PL12 6UX**

Extension to existing dwelling. **STATUS: approved**

**PA19/00199/PREAPP: Mr. John Hewitt, The Rectory, Church Lane, St. Mellion, PL12 6RG** Pre-application advice for the reinstatement of walls, floors and repair of other structural damage and minor reconfiguration of upstairs internal walls to bathroom and bedroom 3. **CLOSED advice given.**

4.3 Other Planning Matters: NONE

#### **5. Highway matters**

5.1 Church Lane Junction: advice from Paul Allen as to alternative solutions to road mirror, one way , etc., as follows:

*Unfortunately, there is nothing further I can think of except removing a section of the stone parapet wall and timber fence and replacing with a post and rail or wire fence, subject to landowner agreement and funding being available. This would possibly provide better visibility to the right as drivers try to pull out from Church Lane. We could also look to relocate the signpost.*

**ACTION: RJ to consult Paul Allen about possible funding being available in the landowners are willing.**

#### **6. Transport matters**

6.1 *Proposed siting of northbound village bus shelter on pt9143 update:*

Tenders for solicitors (results): RJ has contacted three firms of local solicitors and has received one tender in response from Broad, Blight and Skinnard, which was then reviewed on screen. It was proposed by BK, seconded by HG and AGREED to proceed with commissioning Broad, Blight & Skinnard to undertake the conveyancing work associated with the purchase of pt9143.

**ACTION: RJ to contact Broad, Blight & Skinnard and instruct them to proceed.**

Cost of tree works: Estimates from three local tree surgeons for the costs of tree work on the site were viewed onscreen to give a general idea of price range. The indication is that the works will cost c£5K including VAT and road closure fees.

**ACTION: SC to ask locally as well for further quotes on tree works.**

Solar Lighting along fence: Paul Allen's response to the options of re: solar lighting:

*To light this section of road, as the highway authority, we would be guided by the latest British Standard (5489). This would determine the lighting level based on the width of the road, the speed of the road, vehicle volume, vehicle composition, junction density, facial recognition, etc. From experience this would probably require the use of 8m columns, 1 every c.40m. Although our new lanterns are LED and a lot can be achieved with a relatively low wattage, they would require a mains supply and all the excavation this entails.*

*Unfortunately, we would never consider solar powered lighting as the technology doesn't exist to provide the likely lighting levels required for any period of time or low level lighting as its too prone to accident damage/vandalism and the number of units required would be far greater. The uniformity of illuminance required by the British Standard would also be unachievable due to a lack of height.*

*A scheme to install 8 No. streetlights would cost approximately £45,000.*

*Mr. Allen has confirmed that the option of the council purchasing solar lights and installing them is not permissible.*

6.2 *Damaged bus shelter update:* The bus shelter has now been repaired.

## **7. Parish Council finances**

7.1 *To approve monthly payment schedules for August & September 2019*

It was proposed by NH, seconded by SC and RESOLVED to approve the payment schedule.

7.2 *To review funds available to the Parish Council and discuss potential uses*

i. *\$106 funds available from Newton Ferrers solar farm: see below*

ii. *Community defibrillator: to receive an update on installation matters:*

BT have offered the telephone kiosk in the village for adoption and the Parish Council has accepted this offer with a view to installing one of the AED units in the kiosk. A site visit took place on 6<sup>th</sup> September with BK, RJ. Stephen Matthews of SWASFT and Jamie from Western Power and all options were discussed and resolved. An electrician is needed to fit the units in all three locations once preliminary installation works have been completed. Once the quote has been received from Western Power then an electrician can be sought. Training to use the AED can be organised by SWASFT whenever appropriate or desired.

**ACTION: RJ to contact SWASFT to arrange a training session for a Saturday morning, preferably the 12<sup>th</sup> October.**

7.3 *Quarterly Financial Review*: the Bank Reconciliation, Cashbook and Actual vs Budget documents were viewed onscreen and discussed. It as proposed by SC, seconded by HG and RESOLVED to approve the Quarterly Review.

## **8. Parish Council governance**

8.1 *Casual Vacancy for Councillor following resignation of Cllr Alan Twist*:

No interest has been received during the summer recess.

**ACTION: RJ to create a vacancy advert for the village noticeboards.**

8.2 *Community Governance Review stage 2*: the record of submissions from Caradon and Cornwall Gateway parishes was pre-circulated and viewed onscreen. No actions to be taken at this time.

8.3 *Cornwall Localism Summit, November 6<sup>th</sup> at Wadebridge Showground*: No Councillors are free to attend as it is during the working week

**9. Premises licensing: to receive an update on recent applications** None received but it was noted that the Coryton Arms has been sold at auction recently.

**10. Caradon Community Network Panel update:** The next Caradon meeting is on the 26<sup>th</sup> September RJ will attend. Option of tranche 3 of highways scheme is potentially being proposed, so councilors are encouraged to think of further ideas for expressions of interest.

## **11. General correspondence for information and discussion:**

RJ has received an email received from Joanne Walker asking if St. Mellion has any allotments. RJ gave her contact details for Callington Town Council. St. Mellion Parish Council has no plan to start an allotment scheme at present due to lack of land.

## **12. Items for next Parish Council meeting agenda:**

Northbound Bus Shelter

Telephone Kiosk Adoption  
 AED Defibrillators (including training session)  
 Councillor vacancy (results of advertising)  
 RBL donation and Remembrance service  
 Closed session for staffing matters

**13. Date and time of next meeting** Tuesday 8th October 2019 at 7pm in St. Mellion Parish Hall. SC gave apologies in advance for the next meeting.  
 BK closed the meeting at 9:20 pm

<b>St Mellion Parish Council</b>					
<b>Payment Schedule REVENUE ACCOUNT</b>					
<b>Date:</b>	Tuesday 10th September 2019				
<b>Payee</b>	<b>Invoice date</b>	<b>Invoice no.</b>	<b>Description</b>	<b>Amount</b>	<b>Cheque no.</b>
<b>August 2019</b>					
R Jackaman	n/a	n/a	Clerk salary/reimbursements for July 2019	£431.88	000168
Angela Greenhough	05.08.19	2610	Payroll services for July 2019 salary/pension/reimbursements	£10.85	000169
St. Mellion PCC	18.07.19	Q1/2020	Invoice for hire of Church Hall from April-July 2019	£125.00	000170
NEST	08.08.19	n/a	R Jackaman employer + employee contribution to clerk's pension	£31.95	DD
				<b>£599.68</b>	
<b>September 2019</b>					
R Jackaman	n/a	n/a	Clerk salary/reimbursements for August 2019	£384.25	000171
Angela Greenhough	02.09.19	2641	Payroll services for August 2019 salary/pension/reimbursements	£10.85	000172
NEST	09.09.19	n/a	R Jackaman employer + employee contribution to clerk's pension	£31.95	DD
<b>Total</b>				<b>£427.05</b>	
<b>St Mellion Parish Council</b>					
<b>Payment Schedule CAPITAL ACCOUNT</b>					
<b>Date:</b>	Tuesday 10th September 2019				
<b>Payee</b>	<b>Invoice date</b>	<b>Invoice no.</b>	<b>Description</b>	<b>Amount</b>	<b>Cheque no.</b>
St. Mellion Parish Council Revenue account	n/a	n/a	Repayment of costs for Ian Waite memorial oak tree, from S106 grant	£291.30	00008
<b>Total</b>				<b>£291.30</b>	

