

**St Mellion Parish Council  
Extraordinary Meeting  
Friday 24th July at 7:00pm  
St Mellion via Zoom™  
Minutes**

**PRESENT:** Pam Sambrook - Acting Chair (PS); Hilary Gill (HG); Ben Bryan (BB).

**IN ATTENDANCE:** Ren Jackaman - Clerk (RJ).

**ABSENT:** Nick Habermehl (NH).

**1. Councillor matters**

1.1 To receive apologies for absences: Steve Crook (SC), Bridie Kent (BK)

**2. Parish Council finances**

2.1 To discuss annual return for ye 31.3.2020 with a view to approval and submission to external auditor by deadline of 31.07.2020:

The following documents were reviewed as pre-reading and displayed via screen share:

- a) AGAR Part 2 (including Annual Governance Statement, Internal Audit Report and Exemption Certificate)
- b) Bank Reconciliation
- c) Variances & Reserves

It was proposed by HG, seconded by BB and RESOLVED to approve the documents detailed above, all in favour.

Meeting closed at 19:28 pm