

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 6 "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **St. Mellion Parish Council**

County area (local councils and parish meetings only): **Cornwall**

### Financial year ending 31 March 2021

Prepared by (Name and Role): **Ren Jackaman - Parish Clerk**

Date: **22.03.2021**

	£	£
<b>Balance per bank statements as at 31/3/2021</b>		
Revenue Account	<b>£23,408.22</b>	
Community Account	<b>£25,120.67</b>	
		48,528.9
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/2021 <b>(enter these as negative numbers)</b>	<b></b>	<b></b>
Add: any un-banked cash as at 31/3/xx	<b></b>	<b></b>
<b>Net balances as at 31/3/2021 (Box 8)</b>		<b><u>48,528.9</u></b>