

St. Mellion Parish Council Meeting
Tuesday 13th July 2021 at 700pm
St. Mellion Parish Church
Agenda

1. Councillor matters

- 1.1 *To receive apologies for absences*
- 1.2 *To receive declarations of pecuniary interests*
- 1.3 *To receive declarations of non-registrable interests*
- 1.4 *To approve written requests for dispensations*

2. Previous Parish Council meetings (April-June 2021)

- 2.1 *To approve the minutes of the Ordinary Meeting of 13th April 2021.*
- 2.2 *To approve the minutes of the Annual Meeting of 18th May 2021*
- 2.3 *To approve the minutes of the Extraordinary Meeting on 8th June 2021*
- 2.4 *Matters Arising*
- 2.5 *Items Actioned since last meeting*

3. Questions from the public

4. Correspondence received

5. Planning matters *(to include any applications received after this agenda is published but prior to the meeting)*

5.1 Planning Applications

PA21/05617 Mr. N.Kelly, Bealbury Orchard, St. Mellion, PL12 6RX

Outline application for the construction of two dwelling houses with all matters except access reserved.

Case Officer George Shirley Expiry Date 15th July 2021

5.2 Enforcement Refusals, Approvals & Appeals

5.3 Other Planning Matters

6. Highway & Transport

- 6.1 *CNP Highways updates (circulated as pre-reading)*
- 6.2 *Glebe Parking update*
- 6.3 *Hamlet signage update*
- 6.4 *'20 is Plenty' Campaign (circulated as pre-reading)*

7. Council Property & Assets

7.1 Glebe Residents Grit Bin

7.2 Asset Checks updates

8. Project Updates

8.1 Proposed siting of northbound village bus shelter on pt9143

8.2 Telephone Kiosk

8.3 St. Mellion Park AED Defibrillators

8.4 Litter Pick

8.5 Other upcoming events

8.6 Mellanus News

9. Parish Council finances

9.1 To approve monthly payment schedule for May, June & July 2021

9.2 To approve the quarterly financial review (circulated as pre-reading)

9.3 External Audit update

9.4 Update on PTA grant application

9.5 Online Banking update

10. Parish Council Governance

10.1 Notification of vacancy for a Parish Councillor

10.2 Code of Conduct Training update

11. Local Organisations & Stakeholders updates

12. Items for next Parish Council meeting agenda

13. Date and time of next meeting 14th September 2021

St. Mellion Parish Council				
Payment Schedule REVENUE Account				
DATE May 2021				
PAYEE	Invoice Date	Invoice #	Description	Amount
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£443.78
Angela Greenhough	04.05.2021	3250	Payroll Services	£11.36
Zurich	24.03.2021	505897010	Insurance Renewal (see also CN for reduction of premium by £13.60)	£630.13
Western Web	30.04.2021	22416	Domain and website hosting renewal	£174.00
NEST	07.05.2021	n/a	Employer + Employee contribution to clerks pension	£37.20
TOTAL				£1,296.47

DATE June 2021				
PAYEE	Invoice Date	Invoice #	Description	Amount
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£447.99
Angela Greenhough	02.06.2021	3281	Payroll Services	£11.36
Dawe, Hawken & Dodd	18.05.2021	D0547	Internal Audit Fee	£396.00
Stoke Climsland PC	n/a	n/a	Reimburse 1/2 of fee for Arnold Baker	£61.90
NEST	09.06.2021	n/a	Employer + Employee contribution to clerks pension	£37.20
TOTAL				£954.45

DATE July 2021				
PAYEE	Invoice Date	Invoice #	Description	Amount
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£484.83
AG Accountancy Ltd	02.07.2021	3301	Payroll Services (inc redeclaration of compliance)	£11.36
NEST	09.07.2021	n/a	Employer + Employee contribution to clerks pension	£38.20
TOTAL				£534.39
Payment Schedule CAPITAL Account				
DATE July 2021				
PAYEE	Invoice Date	Invoice #	Description	Amount
CORMAC	25.06.2021	IN120873	Grit Bin	£215.89
				£215.89