

St. Mellion Parish Council Meeting
Tuesday 14th June 2022 at 7:00 p.m.
St. Mellion Church Hall
Minutes

PRESENT: Cllr Bridie Kent (BK); Cllr Pam Sambrook (PS); Cllr Nick Habermehl (NH); Cllr Hilary Gill (HG); Cllr Ben Bryan (BB); Cllr Adam Sturtridge (AS).

IN ATTENDANCE: Parish Clerk Ren Jackaman (RJ) and one member of the public (left at 8:17 p.m.)

1. Councillor matters

- 1.1 *To receive apologies for absences:* None
- 1.2 *To receive declarations of pecuniary interests:* None
- 1.3 *To receive declarations of non-registrable interests:* None
- 1.4 *To approve written requests for dispensations:* None

2. Previous Parish Council meetings

- 2.1 *To approve the minutes of the APCM, AEM & Ordinary Meeting of 10th May 2022*

It was proposed by PS, seconded by HG and RESOLVED to approve the minutes of the Annual Electors' Meeting of 10th May 2022 as a true record of the meeting, all in favour.

It was proposed by BB, seconded by PS and RESOLVED to approve the minutes of the Annual Parish Council Meeting of 10th May 2022 as a true record of the meeting, all in favour.

It was proposed by HG, seconded by BB and RESOLVED to approve the minutes of the Ordinary Meeting of 10th May 2022 as a true record of the meeting, all in favour.

- 2.2 *Matters Arising:* None

- 2.3 *Items actioned since last meeting:*

- All policy updates have been completed and new versions have been uploaded onto the website.
- The Certificate of Exemption from audit has been sent to the external auditor and published on the website. The external auditor has confirmed exemption.
- The notification of dates of public rights have been put on noticeboard and the website.
- BK has attempted to meet with Steve Moss of St. Mellion Golf & Country Club about discouraging the use of Church Lane for access but has not been able to do so yet. A memo email has been sent to all Golf Club staff reminding them that Church Lane is not a through route to the Golf Club.

3. Questions from the public & correspondence received:

- It was reported that there is a rodent problem in the village, which it is suspected is due to bird feeders being full in summer months.
- PS and BK have received an email invitation to a charity pitch in at St. Mellion Golf and Country Club, on Wednesday 22nd June, 6 p.m. until 8 p.m. It is the first event of its kind in the UK. BK is not available, PS will attend to represent the Parish Council.

ACTION: RJ to contact Environmental Health and seek advice for householders to help discourage rodents.

4. Planning matters

- 4.1 *Planning Applications:*

- **PA22/05090 Mrs D Fry St Barnabas CE MAT, St Mellion C Of E School Church Lane, PL12 6RG**
Proposal Demolition of existing outdoor building and replacement with new building.
Planning Officer: Shauna Vandermeulen
Expiry Date: 27th June 2022

The plans were viewed onscreen and discussed.

The existing shed is in a state of disrepair and needs to be dismantled.
The replacement building is slightly larger than the existing equipment shed but that is in keeping with the proposed change of use to an outdoor learning hut.
The site cannot be viewed from any neighbouring properties and a new structure would be an improvement on the current appearance of the existing shed.

It was proposed by BB, seconded by BK and AGREED to support this application, all in favour.

4.2 *Enforcement Refusals, Approvals & Appeals*

- **PA22/03591 Mr. D. Cox, Crocadon Farm, St Mellion, PL12 6RL**
Change of use of barns to cafe/event space and farm shop.
Status: Awaiting Decision.

4.3 *Other Planning Matters*

- Neighbourhood Development Plan Working Group
The next meeting is being arranged in advance of the next Parish Council meeting when an update will be given.

5. Highway & Transport

5.1 *Any reported items and updates:* Nothing to report.

5.2 *Fly tipping Reported following the Litter Pick on 28th May:* Asbestos in layby at edge of the Glebe and building waste at the Old Road Footpath have both been reported on the Cornwall Council system.

6. Council Property & Assets

6.1 *Asset Checks*

The schedule of assets was examined and status of assets confirmed. The Crocadon bus shelter is becoming overgrown.

ACTION: RJ to request the chestnut tree behind the Crocadon bus shelter be trimmed back.

7. Project Updates

7.1 *Proposed siting of northbound village bus shelter on pt9143:*

- Transfer costs covered by S106, paid on 25th May 2022
- S106 funds will cover the purchase of pt9143 and will be used to fund all costs associated with installing the shelter.
- Site visit on Thursday 26th May with Lee Quinney to establish design and exact location, associated works of new bus shelter. The opportunity to have a free shelter if advertising is included is not possible as the transfer deed prohibits advertising on the site.
- There is an opportunity to have a 'growing roof' to the shelter which helps to sequester carbon.
- The works will involve a road closure and so need to be carefully scheduled and most works will take place overnight. This will need to be carefully managed with regard to neighbouring properties and residents.
- CORMAC will probably undertake the works in the Autumn.
- The design process is currently ongoing.
- A pull in for the bus is not possible as it would require utilities in the pavement be diverted, this also means that the lighting will need to be solar.

ACTION: RJ to ask for an update on status of the transfer completion from Earl & Crocker.

7.2 *Platinum Jubilee Celebrations 2022*

There was a discussion of the various Jubilee events and the feedback received, which has been overwhelmingly positive. The whole community came together to create a really successful event.

It would be desirable to purchase some more Jubilee mugs as demand exceeded supply at The Big Lunch event. The charge for the mugs was accidentally made twice and RJ has asked if additional mugs could be purchased and the difference refunded.

Costs so far:	
Printing flyers and posters	£27.00
Pasties	£330.00
Mugs	£306.24
Mugs additional payment	£306.24
Sundry other costs yet to be determined	c.£300.00
To be purchased Tree and Planting costs	£tbc

There is likely to be some funds remaining from the £5K reserved funds for the Jubilee events, which could be deployed to purchase an additional Jubilee memorial item. Ideas to be delivered at the next meeting.

It was suggested that a display of photographs of the event be created and set up in the church hall or church.

It was proposed by PS, seconded by BK and AGREED to give a formal vote of thanks to Brian Hammond, Amanda Copson, Sam Ogalo, Melissa Lai-Hung, James Daniels and Vivienne Malsom, plus all their helpers and volunteers for their efforts, all in favour.

8. Parish Council Governance

Nothing to report.

9. Parish Council finances

9.1 To approve monthly payment schedule for June 2022

St. Mellion Parish
Council
Payment Schedule
REVENUE Account
DATE: June 2022

PAYEE	Invoice Date	Invoice #	Description	Amount	Payment Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£540.74	BACS
Angela Greenhough	03/6/2022	3633	Payroll Services	£11.83	BACS
St. Mellion & Pillaton PCC	01/06/2022	SMPC/2022/Q1	Church Hall Hire Jan-Jun 22	£200.00	Cheque
Launceston Print	31/05/2022	17508	For Jubilee Flyers and Posters	£27.00	BACS
NEST	09/09/2022		Employer + Employee contribution to clerks pension	£40.09	DD
TOTAL				£819.66	

St. Mellion Parish
Council
Payment Schedule
COMMUNITY Account
DATE: June 2022

PAYEE	Invoice Date	Invoice #	Description	Amount	Payment Type
Earl & Crocker	23/05/2022	1158-19	Legal fees associated with transfer of pt 9143	£3,377.60	BACS
TOTAL				£3,377.60	

It was proposed by NH, seconded by HG and RESOLVED to approve the payment schedule for June 2022, all in favour.

9.2 Quarterly Review

The Quarterly Financial Review was shown onscreen and reviewed.

It was proposed by NH, seconded by PS and RESOLVED to approve the quarterly financial review for June 2022, all in favour.

10. Stakeholders updates:

RJ attended the TVAONB AGM held on 14th June 2022. The agenda included the Great River Arts Festival 2024, the Tamara Project objectives and projects, the new five year plan, the Wetlands project at Calstock and the Farming in Protected Landscapes Project. It was also noted that TVAONB will be made a statutory consultant on all planning applications in the TVAONB area.

HG and AS attended the Hatt to Saltash Cycle route public meeting held on Tuesday 24th May.

There was considerable debate about the location of the path and boundaries and crossings.

Landowners on both sides of the road with varying degrees of support.

Residents of Botus Fleming would like a linking route from the village, as the only way to get anywhere from Botus Fleming is by car.

It is no longer permitted to put a cycle track by a main road without a physical barrier to separate traffic from cyclists.

The developers of the new Treledan Estate are being consulted and will be heavily involved in the creation of any route.

11. Items for next Parish Council meeting agenda

- Uses for remaining Jubilee fund

12. Date and time of next meeting 12th July 2022

Meeting closed at 8:40 p.m.