

**St. Mellion Parish Council Meeting**  
**Tuesday 11<sup>th</sup> October 2022 at 7:00 p.m.**  
**St. Mellion Church Hall**  
**Agenda**

**1. Councillor matters**

- 1.1 To receive apologies for absences*
- 1.2 To receive declarations of pecuniary interests*
- 1.3 To receive declarations of non-registrable interests*
- 1.4 To approve written requests for dispensations*

**2. Previous Parish Council meetings**

- 2.1 To approve the minutes of the Ordinary Meeting of 9<sup>th</sup> August 2022*
- 2.2 Matters Arising*
- 2.3 Items actioned since last meeting*

**3. Questions from the public & correspondence received**

*(to include any received after this agenda is published but prior to the meeting)*

**4. Planning matters**

*(to include any applications received after this agenda is published but prior to the meeting)*

- 4.1 Planning Applications: None*
- 4.2 Enforcement Refusals, Approvals & Appeals*
- 4.3 Other Planning Matters*
  - Neighbourhood Development Plan Working Group

**5. Highway & Transport**

- 5.1 Any reported items and updates*
- 5.2 CNP Highways Scheme 2.0 expressions of interest*
- 5.3 CORMAC Volunteers Scheme*

**6. Council Property & Assets**

- 6.1 Asset Checks*

**7. Project Updates**

- 7.1 4<sup>th</sup> Bus Shelter on pt9143.*

**8. Parish Council Governance**

**9. Parish Council finances**

- 9.1 To approve monthly payment schedule for September & October 2022*
- 9.2 Quarterly Review*
- 9.3 To review tenders for remedial work at PT9143*
- 9.4 Remembrance Wreath & RBL donation*
- 9.5 Options for spending remaining Jubilee Fund*

**10. Community & Stakeholders:**

- 10.1 Any reports or requests received.*

**11. Items for next Parish Council meeting agenda:**

**12. Date and time of next meeting 8<sup>th</sup> November 2022**

CLOSED SESSION: Staff Appraisal and Pay Review

<b>St. Mellion Parish Council</b>				
<b>Payment Schedule</b>				
<b>REVENUE Account</b>				
<b>DATE: September 2022</b>				
<b>PAYEE</b>	<b>Invoice Date</b>	<b>Invoice #</b>	<b>Description</b>	<b>Amount</b>
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£500.69
AG Accountancy Ltd	05/09/2022	3711	Payroll Services	£11.83
A Copson	n/a	n/a	Reimbursement of Jubilee Expenses (paid at August meeting, cleared 28.08.2022)	£158.23
Cornwall Legal	15/08/2022	8100286305	Legal Fees for July 2022	£293.94
NEST	n/a	n/a	Employer + Employee contribution to clerks pension	£40.04
<b>TOTAL</b>				<b>£1,004.73</b>
<b>DATE October 2022</b>				
<b>PAYEE</b>	<b>Invoice Date</b>	<b>Invoice #</b>	<b>Description</b>	<b>Amount</b>
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£499.52
AG Accountancy Ltd	03/10/2022	3732	Payroll Service	£11.83
Cornwall Legal	12/09/2022	8100294840	Legal Fees for August 2022	£255.60
ICO	n/a	n/a	Data Protection Registration Fee	£40.00
NEST	n/a	n/a	Employer + Employee contribution to clerk's pension	£40.04
<b>TOTAL</b>				<b>£846.99</b>