

St. Mellion Parish Council Meeting
Tuesday 14th February 2023 at 7:00 p.m.
St. Mellion Church Hall
Minutes

PRESENT: Cllr Pam Sambrook (PS) Acting Chair; Cllr Nick Habermehl (NH); Cllr Adam Sturtridge (AS); Cllr Hilary Gill (HG)

IN ATTENDANCE: One member of the public (left at 7:45 p.m.)

1. Councillor matters

1.1 To receive apologies for absences:

Cllr Bridie Kent (BK) Chair due to work commitments;
Cllr Ben Bryan (BB) due to illness;
Parish Clerk Ren Jackaman (RJ) due to illness

The apologies were accepted.

1.2 To receive declarations of pecuniary interests: None.

1.3 To receive declarations of non-registrable interests: None.

1.4 To approve written requests for dispensations: None.

2. Previous Parish Council meetings

2.1 To approve the minutes of the Ordinary Meeting of 10th January 2023:

It was proposed by NH, seconded by AS, and agreed to approve the minutes of the 10th January 2023 as a true record of the meeting, all in favour.

2.2 Matters Arising: None

2.3 Items actioned since last meeting

The Litter Pick has been booked with Clean Cornwall for 15th April 2023 at 10 a.m.

3. Questions from the public & correspondence received: None received.

4. Planning matters

4.1 Planning Applications:

PA23/O1116 J. Maxwell, 4 The Glebe St Mellion Saltash Cornwall PL12 6RF

Replacement of existing single storey side extension with new two storey side extension and single story extension to rear, replacement of existing chimney stack with new flue to rear elevation, conversion of loft space including new rooflights and installation of solar PV panels to rear elevation

Planning Officer: Shauna Vandermeulen

Consultation expiry date: 6th March 2023.

It was determined that because this planning application was received this afternoon from the Planning Department, it is too late for proper consideration to be given and that therefore the Clerk is to ask for an extension to the deadline to allow for either discussion of the application at the next Ordinary meeting, or for an extraordinary meeting to be arranged to consider it.

Discussion of this application was therefore deferred.

ACTION: RJ to ask for an extension of deadline for PA23/O1116.

4.2 Enforcement Refusals, Approvals & Appeals

Ref no: PA22/10423 Mr. Simon Graham, The Tan Dunstan Lane, PL12 6UE

Erection of timber double garage and timber garage/workshop
STATUS – Approved with amendments

4.3 Other Planning Matters

- Neighbourhood Development Plan Working Group
RJ has contacted Western Web and confirmed the request to set up NDP page.
At the meeting of the NDP group on 6th February, the aim was to analyse the results of the community survey and use the data to seek funding. The application process is complicated and the timeline of deadlines inconvenient, it was also determined that the modest size of the endeavour rendered the available funding streams unsuitable.
Ward Councillor Sharon Dawe will be contacted to establish if any county based funding will be available.
Additional members of the NDP working group to be recruited.

5. Highway & Transport

5.1 Any reported items and updates:

The report of the blocked area of footpath leading from the end of the lane by the Car Boot field and the A388 has been made and the following response has been given:

*“Thank you for reporting the overgrown path, linking the A388 to the bridleway past the Car Boot field. Please accept my apologies for the delay in getting back to you.
Looking at the map, you are correct, the green line terminates before it reaches the A388, however, it would appear this short section falls under the remit of our Highways Team to cut back as part of the maintained Highway. They have confirmed that they will arrange for clearance of this path.”
Katie Jose – Countryside Officer*

5.2 Wildflower Planting at Vivadon Roundabout:

This plan has been confirmed as not possible under volunteer scheme due to Health and Safety concerns. Therefore, it will need to be undertaken by CORMAC/contractor.

Further discussion to be deferred to the next meeting.

5.3 A388 Safety Concerns:

The CNP scheme expression of interest for Dragon’s teeth at Vivadon has been rejected. Discussion of how to move forward to be considered at the next meeting.

6. Council Property & Assets

6.1 Any reported items and updates: Nothing to report.

7. Project Updates

7.1 4th Bus Shelter on pt9143 – to formally approve tender specifications for maintenance of the site:

This item deferred until the next meeting.

7.2 Planning community celebrations for Coronation of Charles III.

- Members of the Jubilee working party have been approached, most are happy to join in this working party.
- RJ has applied for a ‘Big Lunch Pack’.
- HG is making eco-friendly bunting and is also exploring the option of paper bunting which can be recycled.
- HG has consulted with Steve Moss of Crown Golf who has confirmed that the Golf Club are not celebrating the Coronation, HG has suggested that a Union Jack could be hoisted on the day of the Coronation. The Coronation will be viewable on a big screen in the St. Mellion Suite, all welcome to attend. Mr. Moss has also let it be known that the large car park is available as a free space to use, either for the Coronation or other events.
- Bryan Hammond has purchased fireworks for £199.99 and has the necessary resources to repeat the candyfloss for children that was a feature of the Jubilee celebrations.
- Zurich have confirmed that no extra coverage is needed for events of less than 2000 attendees.

- Local parishes have responded indicating that they have not yet made plans for specific events but that they anticipate organising a 'big lunch' event on the Sunday of the Coronation weekend.

It was proposed by HG seconded by NH and agreed to reimburse Mr. B. Hammond for the purchase of fireworks for display at the Coronation celebrations, all in favour.

8. Parish Council Governance: Nothing to report.

9. Parish Council finances

9.1 To approve monthly payment schedule for February 2023:

St. Mellion Parish Council

Payment Schedule REVENUE Account

DATE: February 2023

Revenue Account

PAYEE	Invoice Date	Invoice #	Description	Amount	Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£555.15	BACS
AG Accountancy Ltd	02/02/2023	3860	Payroll Service	£11.83	BACS
Drawn to the Valley	06/02/2023	2967	Printing for 2022	£7.95	BACS
Western Web	31/01/2023	23666	Setting up NDP page on website	£108.00	BACS
Nick Habermehl	n/a	60621	Reimbursement of costs associated with noticeboard repair and key cutting	£35.98	BACS
NEST	09/02/2023		Employer + Employee contribution to clerk's pension	£44.88	DD
TOTAL				£763.79	

Community Account

PAYEE	Invoice Date	Invoice #	Description	Amount	Type
Cornwall Council	02/02/2023	8100336388	4th Bus Shelter works and installation	£31,483.78	Cheque 00001
TOTAL				£31,483.78	

Clarification was sought for the printing charges for 2022. These are the printing charges for all minutes, payment schedules and quarterly reviews for the calendar year 2022, which are printed using the Drawn to the Valley printer for a nominal fee of 5p per sheet for mono and 10p per sheet for colour.

It was proposed by HG, seconded by AS and resolved to approve the payment schedule for February 2023, all in favour, NH abstained as a recipient.

10. Community & Stakeholders: Nothing to report.

11. Items for next Parish Council meeting agenda:

- PA23/01116.
- Wildflower Planting at Vivadon Roundabout
- A388 Safety Concerns.
- 4th Bus Shelter on pt9143 – to formally approve tender specifications for maintenance of the site.
- Coronation Celebrations.
- Tamar Toll Action Group.
- Asset Checks

12. Date and time of next meeting: 14th March 2023

PS closed the meeting at 7:55 p.m.