

**St. Mellion Parish Council Meeting
Tuesday 14th March 2023 at 7:00 p.m.
St. Mellion Church Hall
Minutes**

PRESENT: Cllr Bridie Kent (BK) Chair; Cllr Pam Sambrook (PS) Vice Chair; Cllr Nick Habermehl (NH); Cllr Adam Sturtridge (AS); Cllr Hilary Gill (HG)

IN ATTENDANCE: Parish Clerk Ren Jackaman (RJ); six members of the public.

1. Councillor matters

1.1 To receive apologies for absences:

Cllr Ben Bryan (BB) due to family issues.
The apologies were accepted.

1.2 To receive declarations of pecuniary interests:

None

1.3 To receive declarations of non-registrable interests:

HG declared a non-pecuniary interest in PA23/O1116 because the partner of the applicant will be completing some works for her in the near future.

1.4 To approve written requests for dispensations:

None.

2. Previous Parish Council meetings

2.1 To approve the minutes of the Ordinary Meeting of 14th February 2023

It was proposed by NH, seconded by HG and **RESOLVED** to approve the minutes of the meeting on the 14th February, which were produced by RJ from a recording taken at the meeting following her absence due to illness, all in favour.

2.2 Matters Arising:

None.

2.3 Items actioned since last meeting:

None not dealt with elsewhere in the agenda.

3. Questions from the public & correspondence received

BK invited any questions from the public:

- The applicant in PA23/O1116 announced their intention is also to add a parking bay at the front of the property because they need to charge their electric vehicle. They have contacted Ward Cllr Sharon Dawe but not had a response. The deeds include a covenant that a parking space is not permitted. The applicant was advised to contact the Planning Officer, Cornwall Highways and potentially a solicitor.
- Mr B. Hammond mentioned the problem with water leak from St. Mellion Golf Club at the end of Church Lane. He has logged it on Cornwall Council website.

ACTION: RJ will follow up this complaint with Cornwall Council.

Correspondence:

- Tamar Toll Action Group (circulated as pre-reading and shown on screen):
A Saltash based group campaigning to remove the toll from the Tamar Bridge and seeking support and to share information. Ward Cllr Sharon Dawe has indicated support, MP Sheryll Murray has not committed to support.

ACTION: RJ to invite a representative to attend a future meeting of the Parish Council.

- **Parking at the Glebe – Paul Teale of SMVRA:**

Mr. Teale has been in touch for an update about the parking at the Glebe so RJ contacted Cllr Sharon Dawe, Cornwall Housing (landowners) and CORMAC.

It seems no plans were followed through after Jim Flashman lost his place as Ward Councillor. Cornwall Housing disregarded the idea because they are expecting housing to be built on Glebe Field, it was noted by all parties that nothing has been heard about that for at least four years and the Diocese is renting out the field for pasture. RJ has approached Diocesan Solicitor to find out what the plan is for Glebe Field, he has confirmed that there is no planning application for the site.

It is believed that the proposed additional parking was originally to be funded from Jim Flashman's Community Chest. RJ has alerted SMVRA to the existence of the St. Mellion PC Community Grant in case this is useful for them.

One of the residents raised the issue of the need for an electric charging point, as residents are not permitted to fit a charge point on their homes. There is a proven need with three electric vehicles owned by Glebe residents and several mobility scooters. Problems of cost and connectivity were also noted and the view that this option was what may have put paid to the project in the past, as costs escalate at this point. It is possible that funding for EV points may be available from outside sources and that some research should be undertaken into this if the plan is to be revived.

ACTION: RJ to update SMVRA, Cornwall Housing, Sharon Dawe and CORMAC.

4. Planning matters

4.1 *Planning Applications:*

PA23/01116 J. Maxwell, 4 The Glebe St Mellion Saltash Cornwall PL12 6RF

Replacement of existing single storey side extension with new two storey side extension and single story extension to rear, replacement of existing chimney stack with new flue to rear elevation, conversion of loft space including new rooflights and installation of solar PV panels to rear elevation

Planning Officer: Shauna Vandermeulen

Consultation expiry date: 17th March 2023.

(HG left the room).

The plans were viewed onscreen.

BK invited the applicant to explain the proposal:

To remove an existing timber structure and coal shed at the front and use the same footprint to rebuild a kitchen and dining room with a slight spread beyond the existing footprint for part of it. This will then be the base for a second storey with bedroom and office. The rendering will match that which is currently used.

PS asked about upstairs windows overlooking neighbouring properties and it was confirmed that there would be one obscured window which does not overlook any properties. The rear of the property is bordered by fields and the front of the building will not alter dramatically in appearance.

No online comments or objections have been made on the online Planning Register.

It was noted that this is a low impact development and in keeping with the surroundings.
No further points were raised.

It was proposed by BK, seconded by PS and RESOLVED to support planning application PA23/01116, all in favour.

(HG re-entered the room).

ACTION: RJ register the above as consultee comment on the online planning register.

4.2 *Enforcement Refusals, Approvals & Appeals:*
None

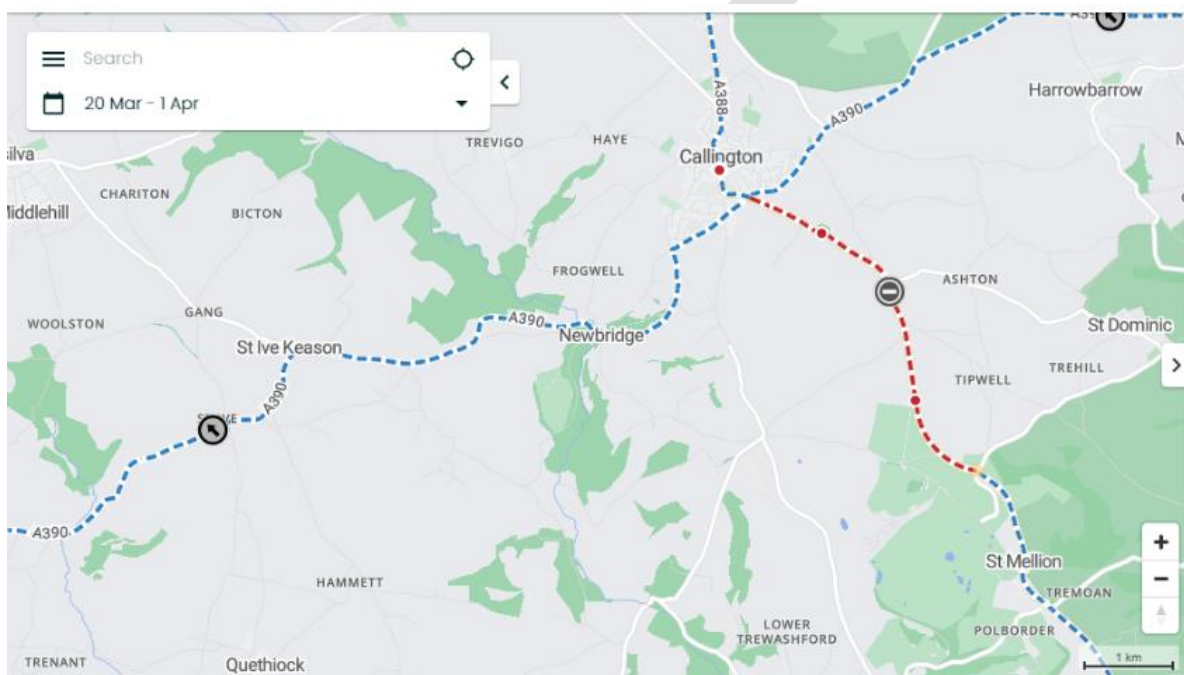
4.3 *Other Planning Matters*

- Neighbourhood Development Plan Working Group
Nothing to report.

5. Highway & Transport

5.1 *Notification of Road Closure of A388*

The A388 will be closed for carriageway repairs from Callington end to Viverdon Roundabout 20th March to 1st April between 7:00 p.m. and 6:00 a.m. The diversions go out to Liskeard and Menheniot.



5.2 *Wildflower Planting at Viverdon Roundabout*

This plan has been confirmed as not possible under volunteer scheme due to Health and Safety concerns. Therefore, it will need to be undertaken by CORMAC/contractor.

ACTION: RJ to liaise with Will Glassup of CORMAC/Highways to see if PC funds can be used to can work together for a solution to wildflower planting at Viverdon.

5.3 *A388 Safety Concerns*

The CNP scheme expression of interest for Dragon's teeth at Viverdon has been rejected. Discussion followed on how to move forward. It was noted that the idea was rejected because it would involve resurfacing, but since the A388 is to be resurfaced anyway it was queried whether it might be possible to revive this plan after those works have been completed.

ACTION: RJ to raise the point of resurfacing with Will Glassup of CORMAC/Highways.

6. Council Property & Assets

6.1 *Quarterly Asset Checks*

The asset checklist was completed and all assets were in good order.
The existence and location of the village AED needs better signposting.

ACTION: RJ to ask Jim Bennet if a notice about AED can be put in the Church Hall window.

7. Project Updates

7.1 *4th Bus Shelter on pt9143 – to formally approve tender specifications for clearance and maintenance of the site.*

The draft tender documents were reviewed on screen having been circulated in pre-reading. Following the noted need to change the deadline date, the draft tender applications were approved for use.

It was proposed by BK, seconded by PS and AGREED to commission adverts in the local print media for the two tenders, cost to not exceed £200, all in favour.

ACTION: RJ to contact local press media and prepare tender notifications for social media and website.

7.2 *Planning community celebrations for Coronation of Charles III.*

The next meeting on 28th March in Church Hall at 7:00 p.m.

Discussion took place as to suitable memorabilia and the idea that a seat be purchased to be placed adjacent to the Jubilee Tree. This suggestion to be put to the PCC for consideration at the Coronation Meeting.

8. Parish Council Governance:

Nothing to report.

9. Parish Council finances

9.1 *To approve monthly payment schedule for March 2023:*

Revenue Account					
PAYEE	Invoice Date	Invoice #	Description	Amount	Payment type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£544.98	BACS
AG Accountancy Ltd	02/03/2023	3883	Payroll Service (includes declaration of compliance with Pension Regulator for next 12 months)	£22.24	BACS
Mr. B. Hammond	n/a	n/a	Reimbursement for purchase of fire-works for Coronation Celebrations	£199.99	BACS
SWASFT	08/03/2023	1293	4 yearly renewal of lease on defibrillators	£4,560.00	BACS
NEST	09/03/2022	n/a	Employer + Employee contribution to clerk's pension	£44.88	DD
Unity Trust Bank	31/03/2023	n/a	Bank Charges	£18.00	SO
TOTAL				£5,390.09	
Community Account					
PAYEE	Invoice Date	Invoice #	Description	Amount	Type
Unity Trust Bank	31/03/2023	n/a	Bank Charges	£18.00	SO
TOTAL				£18.00	

It was proposed by PS, seconded by AS and AGREED to approve the payment schedule for March 2023, all in favour.

10. Community & Stakeholders:

Nothing to Report.

11. Items for next Parish Council meeting agenda:

- End of Year financial review
- Audit (includes decided to apply for exemption if under £25K)
- Internal Financial Control Report.
- VAT Return
- Confirmation of date for Annual Elector's Meeting and APCM in May.

12. Date and time of next meeting: 11th April 2023

PS & AS gave their apologies for the next meeting.

BK closed the meeting at 8:24.

DRAFT