

St. Mellion Parish Council Meeting
Tuesday 11th July 2023 at 7:00 p.m.
St. Mellion Church Hall
Agenda

1. Councillor matters

- 1.1. *To receive apologies for absences*
- 1.2. *To receive declarations of pecuniary interests*
- 1.3. *To receive declarations of non-registrable interests*
- 1.4. *To approve written requests for dispensations*

2. Previous Parish Council meetings

- 2.1 *To approve the minutes of the Ordinary Meeting of 13th June 2023*
- 2.2 *Matters Arising*
- 2.3 *Clerk's Report & Items actioned since last meeting*

3. Questions from the public & correspondence received*

4. Community & Stakeholders:

- 4.1. *To discuss setting up a Village Tidy Volunteer Group*
- 4.2. *To discuss setting up a Speedwatch Group*

5. Planning matters*

5.1. *Planning Applications:*

PA23/O4910 – St Mellion Estate, PL12 6SD

Certificate of Lawful Development to confirm lawful implementation of Planning Permission PA19/10510

Case Officer: Chris Cooper-Young

Consultation expiry date: 10th July 2023 (extension granted).

5.2. *Enforcement Refusals, Approvals & Appeals*

PA23/O1704 - Horsepool Lodge, St Mellion, PL12 6RN

Change of use from holiday accommodation to residential property

Planning Officer: Shauna Vandermeulen

Consultation expiry date: 26th April 2023.

STATUS: Pending Decision

5.3. *Other Planning Matters*

- Neighbourhood Development Plan Working Group

6. Highway & Transport

- 6.1. *Wildflower Planting at Viverdon Roundabout*
- 6.2. *Safe Passageway*

7. Council Property & Assets

- 7.1. *Any items to be reported*

8. Project Updates

- 8.1. *Jubilee Bus Shelter*
- 8.2. *To consider the uses for unspent reserves from the Coronation budget*

9. Parish Council Governance

- 9.1. *To note the increased charge for contested elections*
- 9.2. *To note options for Cyber Insurance:*

10. Parish Council finances

- 10.1. *To approve monthly payment schedule for July 2023*
- 10.2. *Quarterly Review (deferred from June meeting)*
- 10.3. *Annual Audit outcomes*

11. Items for next Parish Council meeting agenda:

12. Date and time of next meeting: 12th September 2023

- *to include any correspondence and applications received after this agenda is published but prior to the meeting*

St. Mellion Parish Council
Payment Schedule REVENUE Account
DATE: July 2023

PAYEE	Invoice Date	Invoice #	Description	Amount	Payment Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£578.56	BACS
AG Accountancy Ltd	01/07/2023	3983	Payroll Services	£13.20	BACS
Truro Diocesan Board of Finance Ltd (Savills)	23/06/2023	839748	Permissive path annual fee	£100.00	BACS
Western Web	14/06/2023	23863	Email account upgrade	£86.40	BACS
Billy Shinn Tree & Garden Services	26/06/2023	21	Clearance work at Jubilee Bus Stop site	£400.00	BACS
Dawe, Hawken & Dodd	28/06/2023	1951	Internal Audit fee	£420.00	BACS
NEST	n/a	n/a	Employer + Employee contribution to clerk's pension	£45.82	DD
TOTAL				£1,643.98	

- *to include any correspondence and applications received after this agenda is published but prior to the meeting*