

St. Mellion Parish Council Meeting
Tuesday 12th September 2023 at 7:00 p.m.
St. Mellion Church Hall
Agenda

1. Councillor matters

- 1.1. *To receive apologies for absences*
- 1.2. *To receive declarations of pecuniary interests*
- 1.3. *To receive declarations of non-registrable interests*
- 1.4. *To approve written requests for dispensations*

2. Previous Parish Council meetings

- 2.1 *To approve the minutes of the Ordinary Meeting of 1st July 2023*
- 2.2 *Matters Arising*
- 2.3 *Clerk's Report & Items actioned since last meeting*

3. Questions from the public & correspondence received*

4. Community & Stakeholders:

- 4.1. *To discuss progress on setting up a Village Tidy Volunteer Group*
- 4.2. *To discuss progress on setting up a Speedwatch Group*
- 4.3. *TVAONB Annual Forum*
- 4.4. *To discuss options for celebrating 80th anniversary of D-Day on 6th June 2024*

5. Planning matters*

5.1. *Planning Applications:*

5.2. *Enforcement Refusals, Approvals & Appeals*

PA23/04910 – St Mellion Estate, PL12 6SD

Certificate of Lawful Development to confirm lawful implementation of Planning Permission PA19/10510

Case Officer: Chris Cooper-Young

Consultation expiry date: 10th July 2023 (extension granted).

STATUS: Withdrawn

PA23/01704 - Horsepool Lodge, St Mellion, PL12 6RN

Change of use from holiday accommodation to residential property

Planning Officer: Shauna Vandermeulen

Consultation expiry date: 26th April 2023.

STATUS: Refused

5.3. *Other Planning Matters*

- Neighbourhood Development Plan Working Group

6. Highway & Transport

- 6.1. *Wildflower Planting at Viverdon Roundabout*
- 6.2. *Safe Passageway*
- 6.3. *Litter pick*

7. Council Property & Assets

- 7.1. *Quarterly Asset Checks*

8. Project Updates

- 8.1. *To consider the purchase of a Coronation Bench*
- 8.2. *To consider option for planting a Coronation Garden at the Jubilee Bus Shelter*

9. Parish Council Governance

- 9.1. *Confirmation of contested elections charges*
- 9.2. *To note options for Cyber Insurance:*

10. Parish Council finances

- 10.1. *To approve monthly payment schedule for August & September 2023*
- 10.2. *Annual Audit outcomes*

11. Items for next Parish Council meeting agenda:

12. Date and time of next meeting: 10th October 2023

13. Closed session for annual staff appraisal and pay review.

- *to include any correspondence and applications received after this agenda is published but prior to the meeting*

St. Mellion Parish
Council
Payment Schedule
REVENUE Account
DATE: August 2023

PAYEE	Invoice Date	Invoice #	Description	Amount	Payment Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£555.15	BACS
AG Accountancy Ltd	02/08/2023	4010	Payroll Services	£13.20	BACS
ROOTED Tree Surgery & Arboriculture (Billy Shinn)	26/07/2023	31	For fencing repairs at Jubilee Bus Stop site	£660.00	BACS
NEST	n/a	n/a	Employer + Employee contribution to clerk's pension	£44.88	DD
TOTAL				£1,273.23	

DATE: September 2023

PAYEE	Invoice Date	Invoice #	Description	Amount	Payment type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£548.95	BACS
AG Accountancy Ltd	04/09/2023	4039	Payroll Services	£13.20	BACS
Rooted Tree Surgery & Arboriculture	25/08/2023	51	Bus Stop maintenance (bi-monthly)	£100.00	BACS
NEST	n/a	n/a	Employer + Employee contribution to clerks pension	£44.88	DD
TOTAL				£707.03	

- to include any correspondence and applications received after this agenda is published but prior to the meeting