

**St. Mellion Parish Council Meeting**  
**Tuesday 10<sup>th</sup> September 2024 at 700 p.m.**  
**St. Mellion Church Hall**  
**Agenda**

**1. Councillor matters**

- 1.1. *To receive apologies for absences*
- 1.2. *To receive declarations of pecuniary interests*
- 1.3. *To receive declarations of non-registrable interests*
- 1.4. *To approve written requests for dispensations*

**2. Previous Parish Council meetings**

- 2.1 *To approve the minutes of the Ordinary Meeting 9<sup>th</sup> July 2024*
- 2.2 *To approve the minutes of the Extraordinary Meeting 23<sup>rd</sup> July 2024*
- 2.3 *Matters Arising*
- 2.4 *Clerk's Report & items actioned since last meeting*

**3. Questions from the public & correspondence received\***

**4. Community & Stakeholders**

- 4.1. *Report from latest Tamar to Moor CAP Meeting (AS)*
- 4.2. *Coryton Licensing Application*
- 4.3. *Defibrillator Training Feedback*
- 4.4. *Church Tower Fund Progress*
- 4.5. *Litter Pick*

**5. Planning matters\***

5.1. *Planning Applications*

5.2. *Enforcement Refusals, Approvals & Appeals*

**PA24/04382 Mr Steven Laity, 10 Dunstan Lane, St Mellion, PL12 6UE**

Existing timber frame store replaced with new garage, store and first floor bedroom over.

Consultation Expiry Date 31<sup>st</sup> July 2024.

Planning Officer Craig Hewitt

**Status Awaiting Decision**

**PA24/03866 St Mellion Estate, St Mellion, Saltash, PL12 6SD**

Application for the approval of reserved matters of appearance, landscaping, layout and scale for up to 160 holiday lodges (Phase 2) details following outline consent PA19/10510 dated 28.05.2020

Consultation Expiry Date 19<sup>th</sup> June 2024.

Planning Officer George Shirley.

**Status Awaiting Decision**

**PA24/01887 Louise Evans Woolaton Barn, St Mellion, PL12 6RN.**

Internal works to Grade II dwelling as well as erection of garage to serve the dwelling.

Planning Officer Ellen Lawrence.

Consultation Expiry Date 7<sup>th</sup> May 2024

Planning Officer Ellen Lawrence.

**Status Approved**

**PA24/02394 Louise Evans Woolaton Barn, St Mellion, PL12 6RN.**

Listed Building Consent Internal works to Grade II dwelling as well as erection of garage to serve the dwelling.

Planning Officer Ellen Lawrence.

Consultation Expiry Date 7<sup>th</sup> May 2024

**Status Approved**

**23/00224/REF Mr. Peter Newton, Horsepool Lodge, St Mellion, PL12 6RN**

Change of use from holiday to residential dwelling.

Appeal against refusal of PA23/07772.

Case Officer Tamsin Burr.

Start Date 15<sup>th</sup> April 2024.

**Status Ongoing**

**EN24/00699 Chi Lowen. 12 Dunstan Lane. St Mellion, PL12 6UE**

Alleged breach of condition 5 of PA20/06016 (balcony screening)

5.3. *Neighbourhood Development Plan Working Group*

- *to include any correspondence and applications received after this agenda is published but prior to the meeting*
- St. Mellion Parish Council Agenda 10<sup>th</sup> September 2024    Ren Jackaman - Parish Clerk clerk@stmellion-pc.gov.uk

## 6. Highways, Rights of Way & Transport

6.1. Church Lane & Speedwatch

6.2. Glebe Field Permissive Path

6.3. Any other issues to note

## 7. Council Property & Assets

7.1. Outcome of Tree Survey

7.2. Any issues to note

## 8. Parish Council Governance

8.1. To discuss potential change of date for October meeting

## 9. Parish Council finances

9.1. To approve monthly payment schedule for August & September 2024

9.2. Review of Community Grant Applications.

9.3. Jubilee Bus Stop – Review of Maintenance Tenders

9.4. Financial Regulations Review and Adoption.

## 10. Items for next Parish Council meeting agenda

11. Date and time of next meeting TBD at above meeting.

### St. Mellion Parish Council Payment Schedule REVENUE Account DATE August 2024

PAYEE	Invoice Date	Invoice #	Description	Amount	Payment Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£577.40	BACS
AG Accountancy Ltd	01/08/2024	4352	Payroll Services	£14.48	BACS
Evolve Tree Consultancy	12/07/2024	4407-SP 4787	Tree Survey at Jubilee Bus Stop	£600.00	BACS (paid 16/07/2024)
SLCC	06/08/2024	MEM250311-1	Membership Renewal for clerk	£144.00	BACS
NEST	n/a	n/a	Employer + Employee contribution to clerk's pension	£47.55	DD
<b>TOTAL</b>				<b>£1,383.43</b>	

### DATE September 2024

PAYEE	Invoice Date	Invoice #	Description	Amount	Payment type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£561.92	BACS
AG Accountancy Ltd	02/09/2024	4377	Payroll Services	£14.48	BACS
NEST	n/a	n/a	Employer + Employee contribution to clerk's pension	£43.22	DD
<b>TOTAL</b>				<b>£619.62</b>	