

St. Mellion Parish Council Meeting
Tuesday 15th October 2024 at 700 p.m.
St. Mellion Church Hall
Minutes

PRESENT:

Cllr Bridie Kent (BK) Chair
Cllr Pam Sambrook (PS) Vice Chair
Cllr Hilary Gill (HG).
Cllr Ben Bryan (BB).
Cllr Nick Habermehl (NH) (arrived at 19:38).

IN ATTENDANCE:

Parish Clerk Ren Jackaman (RJ).
PC Philippa Davey, Beat Manager for Saltash (left at 19:36)
Nine members of the public (six left at 19:36; one left at 20:10, two left at 20:43)

BK opened the meeting at 19:00 and introduced PC Davey who has recently been appointed as Beat Manager for Saltash and who then answered questions from the floor.

1. Councillor matters

1.1. To receive apologies for absences

Cllr Adam Sturtridge (AS) gave his apologies for personal reasons.

It was proposed by BK, seconded by PS and agreed to approve the apologies and reason for absence of Cllr Sturtridge, all in favour (NH not in the meeting at this point).

1.2. To receive declarations of pecuniary interests

None.

1.3. To receive declarations of non-registrable interests

None.

1.4. To approve written requests for dispensations

None.

2. Previous Parish Council meetings

2.1 To approve the minutes of the Ordinary Meeting 10th September 2024 (shared as pre-reading)

It was proposed by HG, seconded by BB and agreed to approve the minutes of the ordinary meeting of 10th September 2024 as a true record of the meeting, all in favour (BK abstained as not present at that meeting).

2.2 Matters Arising

None.

2.3 Clerk's Report & items actioned since last meeting

- 'Reuse Shops' are opening at St. Austell and Truro recycling centres; it is unclear as yet if or when this will happen at the Saltash Centre.

- Tamar Valley River festival will take place at Calstock on Saturday 26th October between 10am – 5pm, it is a family friendly with lots of arts and music,
- Tamar Valley National Landscape Annual Forum will take place on Wednesday 30th October 10am-3pm, Duchy College, Stoke Climsland, with a free pasty lunch, the event is free, but booking is essential.
- The Martyn's Law Steering Group reconvened on 2nd October 2024 following the first reading in the House of Commons of the Terrorism (Protection of Premises) Bill on 12th September 2024. NALC and SLCC will track the bill's progress through the Commons and Lords stages, and will issue parliamentary briefings as required, including ahead of the bill's second reading.
- On Thursday 7th November 2024, 10.00am CALC will be hosting a Teams meeting for clerks and members of local councils. Cornwall Council Officers led by Tracie Langley, Chief Operating Officer will give a Cornwall Council Budget Update 2024/25 and 2025/26 for Town and Parish Councils along with the latest information relating to the Second Homes Council Tax Premium.

3. Questions from the public & correspondence received

A member of the public gave an account of concerns relating to a permissive planning issue on Amydown near Amytree.

4. Community & Stakeholders

4.1. Defibrillator Training Feedback:

12 attendees were at the training session, the participants found it beneficial.

4.2. Church Tower Fund Progress

From St. Mellion with Pillaton PCC:

"St Mellion with Pillaton PCC would like to express their thanks for your generous donation to our Tower Clock Room Floor repair fund. Your contribution will make a tremendous difference to our fundraising efforts. Could you also thank those who came and supported the Flower Festival and Exhibition which was a tremendous success and raised £2,414.31. The contractors will start work on the floor in the next couple of weeks."

REMINDER OF UPCOMING EVENTS:

- Disco in Kernow at Rifle Volunteer on 16th November at 7:30pm, £5 in advance or £6.50 on the door.
- Callington Singers Carol Concert in St. Mellanus Church, 12th December at 6:30pm, free entry with retiring collection.

4.3. Remembrance Sunday

Assuming that service will be held on Sunday 10th November, councillors are encouraged to attend if they can.

It was proposed by PS, seconded by HG and AGREED to donate £50 to the Royal British Legion and purchase a wreath from St. Mellion Flowers (Power to Spend LGA S137).

4.4. Litter Pick

The next litter pick is booked for Saturday 26th October, commencing at 10 a.m. and finishing at around lunchtime. BK and PS gave their apologies for this event.

5. Planning matters

5.1. Planning Applications : None

5.2. Enforcement Refusals, Approvals & Appeals

PA24/03866 St Mellion Estate, St Mellion, Saltash, PL12 6SD

Application for the approval of reserved matters of appearance, landscaping, layout and scale for up to 160 holiday lodges (Phase 2) details following outline consent PA19/10510 dated 28.05.2020

Consultation Expiry Date 19th June 2024.

Planning Officer George Shirley.

Status Awaiting Decision

There was a public consultation event on 24th September at the Golf Club, which included significantly changed plans. The feedback was predominantly negative.

The Planning Officer has indicated that any resubmitted plans will be put to the Parish Council for comment.

23/00224/REF Mr. Peter Newton, Horsepool Lodge, St Mellion, PL12 6RN

Change of use from holiday to residential dwelling.

Appeal against refusal of PA23/07772.

Case Officer Tamsin Burr.

Start Date 15th April 2024.

Status Ongoing

5.3. Neighbourhood Development Plan Working Group

The draft of the Neighbourhood Priority Statement has been submitted to the working group for comment and after amendments will be submitted to Cornwall Council.

The annual subscription for SmartSurvey auto-renews on 28th October for £388.80 the cost to be reimbursed to BK.

It was proposed by PS seconded by NH and resolved to approve the expenditure for the renewal of the Smart Survey subscription, all in favour.

6. Highways, Rights of Way & Transport

6.1. Church Lane & Speedwatch:

PC Davey has offered to attend the next Speedwatch event on Church Lane. BB is going to share the traffic data with her to help establish likely times when Church Lane is being used illegally.

6.2. Glebe Field Permissive Path

The chair of SMVTARA has spoken to the tenant of the field and she is going to put a post in the middle of the path at the field end so that and small vehicles cannot gain access.

He has also requested action from Cornwall Housing.

RJ has also contacted Kim Williams of Cornwall Housing and liaised with both her and the Chair.

The Diocesan Solicitor has confirmed that the cost for a gate will need to be covered by the PC.

'Dogs on Leads' signs have been purchased and NH is going to put them up.

6.3. Any other issues to note

Will Glassup has been in touch to ask if the CAP scheme for clearing the verge up from the millennium bench is still wanted, RJ has confirmed it is.

PS has reported fly tipping in Mud Lane several times and has now been in touch with Environmental Crime Department in Cornwall Council.

RJ has received a report via the website that the bus stop end of the Old Road Footpath (REF: 631/5/1) needs to be cleared as a matter of urgency, full of brambles, overgrown trees and

weeds and nettles. RJ has reported to Cornwall Council who manage this footpath and has attached photos provided by the contact. They have confirmed that the information has been passed on to the Countryside Manager who will arrange for works to be undertaken.

7. Council Property & Assets

7.1. *Any issues to note:* None.

8. Parish Council Governance

No current issues.

9. Parish Council finances

9.1. *To approve monthly payment schedule for October 2024 (shown on screen and shared as pre-reading)*

Note that the payment schedule for September contained a small error, the pension contribution should have said £47.55 rather than £43.22. This was a human error and is the employer contribution without the employee contribution included

It was proposed by NH seconded by HG and agreed to approve the alteration to the payment schedule for September 2024, all in favour.

This change was noted on the signed payment schedule for August & September 2024 and initialled by BK and RJ.

St. Mellion
Parish Council
Payment Schedule
REVENUE Account
DATE:
October 2024

| PAYEE | Invoice Date | Invoice # | Description | Amount | Payment Type |
|-----------------------------------|--------------------|--------------------------------------------|------------------------------------------------------------------------------------------------------|----------------|--------------|
| R Jackaman | n/a | n/a | Clerk Salary and Reimburse- ments | £577.93 | BACS |
| AG Accountancy Ltd | 02/10/2024 | 4403 | Payroll Services | £14.48 | BACS |
| ICO | 08/10/2024 | ZA026065 | Data Protection Fee | £40.00 | BACS |
| Fernbank Advertis- ing Limited | 01/10/2024 | 28403 | Bus shelter cleaning 3rd quar- ter | £72.00 | BACS |
| N. Habermehl | 04 & 20/08/2024 | 0424A176173 08852 & XWW7276611 58 | Reimbursement for costs as- sociated with repairs to no- ticeboard (concrete and var- nish) | £18.09 | BACS |
| NEST | n/a | n/a | Employer + Employee contri- bution to clerk's pension | £47.55 | DD |
| Unity Trust Bank | 30/09/2024 | n/a | Bank Charges | £18.00 | SO |
| TOTAL | | | | £788.05 | |

Community Ac-
count

| PAYEE | Invoice Date | Invoice # | Description | Amount | Type |
|-----------------|--------------|-----------|------------------------------------------------------------------|-----------|---------------------------------|
| St. Mellion PCC | n/a | n/a | Grant awarded to Church Clock Tower Fund for scaffold- ing | £2,969.00 | BACS (paid on 16/09/2024) |

| | | | | | |
|----------------------|------------|-----|---------------------------------------------|------------------|---------------------------|
| Cornwall Blood Bikes | n/a | n/a | Grant awarded for maintenance of motorbikes | £3,000.00 | BACS (paid on 16/09/2024) |
| Unity Trust Bank | 30/09/2024 | n/a | Bank Charges | £18.00 | SO |
| TOTAL | | | | £5,987.00 | |

It was proposed by NH seconded by BB and agreed to approve the payment schedule for October 2024, all in favour.

9.2. Quarterly Review (shown on screen and shared as pre-reading)

It was proposed by PS seconded by NH and agreed to approve the Quarterly Financial Review, all in favour.

9.3. Jubilee Bus Stop – Maintenance Tender update

The Public Liability Insurance issue is resolved so the council were able to confirm S&S Garden services as maintenance contractor for the next 12 months.

It was proposed by HG seconded by NH and resolved to appoint S&S Gardening Services as maintenance contractor for one year, all in favour.

9.4. Draft Budget review (shown on screen and shared as pre-reading)

No comments received, the finalised budget will be reviewed and approved at the meeting on 12th November.

10. Items for next Parish Council meeting agenda

- Budget and Precept approval

11. Date and time of next meeting 12th November 2024

BK announced the commencement of the closed session Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press from the meeting for the business specified: to discuss the Clerk's annual performance appraisal and salary review.

BK closed the Ordinary Meeting at 21:01