

**St. Mellion Parish Council Meeting**  
**Tuesday 8<sup>th</sup> April 2025 at 7p.m.**  
**St. Mellion Church Hall**  
**Agenda**

**1. Councillor matters**

- 1.1. To receive apologies for absences*
- 1.2. To receive declarations of pecuniary interests*
- 1.3. To receive declarations of non-registrable interests*
- 1.4. To approve written requests for dispensations*

**2. Previous Parish Council meetings**

- 2.1 To approve the minutes of the Ordinary Meeting 11<sup>th</sup> March 2025*
- 2.2 Matters Arising*
- 2.3 Clerk's Report & items actioned since last meeting:*

**3. Questions from the public & correspondence received\***

**4. Community & Stakeholders**

- 4.1. Litter Pick Feedback:*
- 4.2. VE Day 2025 – Thursday 8<sup>th</sup> May 2025*
- 4.3. Mellanus News:*

**5. Planning matters\***

*5.1. Planning Applications:*

Mr. Brian Greenfield, Axford Farm House St Germans Road Callington PL17 7HU:

Proposed Roofing over existing silage clamp.

Application verified: 28<sup>th</sup> March 2025

Consultation expiry: 21<sup>st</sup> April 2025

Case Officer: Ellen Lawrence

[PA25/00483](#)

*5.2. Enforcement Refusals, Approvals & Appeals:*

*5.3. Neighbourhood Priority Statement Working Group:*

**6. Highways, Rights of Way, Environment & Transport**

- 6.1. Church Lane & Speedwatch update*
- 6.2. Any other issues to note*

**7. Council Property & Assets**

- 7.1. Any issues to note:*

**8. Parish Council Governance**

- 8.1. Local elections update:*
- 8.2. Any issues to note:*

**9. Parish Council finances**

- 9.1. To approve monthly payment schedule for April 2025 (see next page)*
- 9.2. Correction to Payment Schedule of March 2025:*
- 9.3. End of Year Financial Review*
- 9.4. Internal Audit arrangements:*
- 9.5. External Audit arrangements:*

**10. Items for next Parish Council meeting agenda:**

**11. Date and time of next meeting 13<sup>th</sup> May 2025 to include APCM and AEM**

To view associated documents please [CLICK HERE FOR AGENDA PACK](#)

<b>St. Mellion Parish Council Payment Schedules</b>					
<b>DATE: April 2025</b>					
<b>REVENUE ACCOUNT</b>					
<b>Payee</b>	<b>Invoice Date</b>	<b>Invoice #</b>	<b>Description</b>	<b>Amount</b>	<b>Type</b>
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements (including backdated pay award)	£622.06	BACS
AG Accountancy Ltd	02/04/2025	4550	Payroll Service	£14.48	BACS
S&S Garden Services	tbc	n/a	Monthly maintenance of Jubilee bus shelter	£150.00	BACS
CALC	01/04/2025	2526_169	Membership renewal 2025/2026	£283.00	BACS
Fernbank Advertising	01/04/2025	29001	Bus Shelter Cleaning 1st quarter	£72.00	BACS
NEST	09/04/2025	n/a	Employer + Employee contribution to clerk's pension	£49.49	DD
Unity Trust Bank	30/04/2025	n/a	Monthly Service Charge (March 2025)	£6.00	SO
<b>TOTAL</b>				<b>£1,197.03</b>	
<b>COMMUNITY ACCOUNT</b>					
<b>Payee</b>	<b>Invoice Date</b>	<b>Invoice #</b>	<b>Description</b>	<b>Amount</b>	<b>Type</b>
Unity Trust Bank	30/04/2025	n/a	Monthly Service Charge (March 2025)	£6.00	SO
<b>TOTAL</b>				<b>£6.00</b>	

- to include any correspondence and applications received after this agenda is published but prior to the meeting
- St. Mellion Parish Council Agenda 8<sup>th</sup> April 2025 Ren Jackaman - Parish Clerk clerk@stmellion-pc.gov.uk