

St. Mellion Parish Council Meeting
Tuesday 10th June 2025 at 7:00 p.m.
St. Mellion Church Hall
Agenda

1. Councillor matters

- 1.1. Confirmation of appointment of Chair*
- 1.2. To receive apologies for absences*
- 1.3. To receive declarations of pecuniary interests*
- 1.4. To receive declarations of non-registrable interests*
- 1.5. To approve written requests for dispensations*

2. Previous Parish Council meetings

- 2.1 To approve the minutes of the Annual Electors Meeting of 20th May 2025 (sent as pre-reading)*
- 2.2 To approve the minutes of the Annual Parish Council Meeting of 20th May 2025 (sent as pre-reading)*
- 2.3 To approve the minutes of the Ordinary Meeting of 20th May 2025 (sent as pre-reading)*
- 2.4 Matters Arising*
- 2.5 Clerk's Report & items actioned since last meeting*

3. Questions from the public & correspondence received*

4. Report of County Councillor for Lynher - Jim Gale

5. Community & Stakeholders

6. Planning matters*

6.1. Planning Applications:

[PA25/03659](#) Mr. Fred Rogers, Amydown Quarry, Blunts,

Erection of an agricultural storage building - regularisation application for building previously approved under PA24/00126

Case Officer: Matthew Follis

Consultation Expiry Date: 27th June 2025

6.2. Enforcement Refusals, Approvals & Appeals

6.3. Neighbourhood Priority Statement Working Group

7. Highway & Transport

- 7.1. Church Lane & Speedwatch*
- 7.2. Any other issues to note*

8. Council Property & Assets

- 8.1. Asset Checks*
- 8.2. Any issues to note*

9. Parish Council finances

- 9.1. To approve monthly payment schedule for June 2025*
- 9.2. Quarterly Financial Review*
- 9.3. VAT Claim for year ending 31st March 2025*
- 9.4. Confirmation of Insurance renewal and approval of updated Asset Schedule for Insurance*
- 9.5. AGAR progress report*
- 9.6. Commission of Tree Survey*

10. Parish Council Governance

- 10.1. Register of Interests – confirmation of submission*
- 10.2. Code of Conduct training for councillors*
- 10.3. Co-option Vacancy for new Parish Councillor*

11. Items for next Parish Council meeting agenda

12. Date and time of next meeting 8th July 2025

CLICK HERE FOR [AGENDA PACK](#)

St. Mellion Parish Council					
Payment Schedule REVENUE Account					
DATE: June 2025					
PAYEE	Invoice Date	Invoice #	Description	Amount	Payment Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£597.11	BACS
Angela Greenhough	02/06/2025	4596	Payroll Services	£15.01	BACS
S&S Garden Services	06/06/2025	n/a	Monthly maintenance of Jubilee bus shelter	£150.00	BACS
Zurich Insurance	02/04/2025	543251362	Renewal Premium to 28th May 2027	£1,135.55	BACS
Western Web Ltd	27/05/2025	24948	Annual renewal of web space and content licence	£96.00	BACS
Western Web Ltd	02/06/2025	24985	Annual renewal of cloud email account	£86.40	BACS
NEST	09/06/2025	n/a	Employer + Employee contribution to clerk's pension	£49.59	DD
Unity Trust Bank	n/a	n/a	Bank Charges	£6.00	SO
TOTAL				£2,135.66	
Community Account					
PAYEE	Invoice Date	Invoice #	Description	Amount	Type
St. Mellion & Pillaton PCC	n/a	n/a	Cherry Feast Grant	£1,000.00	BACS
Mr. Brian Hammond	n/a	n/a	VE Day Grant	£425.00	BACS
Unity Trust Bank	n/a	n/a	Bank Charges	£6.00	SO
TOTAL				£1,431.00	