

St. Mellion Parish Council Meeting
Tuesday 20th May 2025 at 7:05 p.m.
St. Mellion Church Hall
Minutes

PRESENT:

Cllr. Hilary Gill (HG) Vice Chair & Acting Chair
Cllr. Adam Sturtridge (AS)
Cllr. Ben Bryan (BB)
Cllr. Nick Habermehl (NH)

IN ATTENDANCE:

Parish Clerk Ren Jackaman (RJ).
One member of the public

1. Councillor matters

1.1. To receive apologies for absences:

Cllr. Bridie Kent (BK) Chair gave her apologies as she is out of the country

It was proposed by NH, seconded by HG and agreed to accept the apologies of BK for not attending this meeting, all in favour.

1.2. To receive declarations of pecuniary interests:

None.

1.3. To receive declarations of non-registrable interests:

None.

1.4. To approve written requests for dispensations:

None,

2. Previous Parish Council meetings

2.1 To approve the minutes of the Ordinary Meeting of 8th April 2025

It was proposed by BB, seconded by NH and agreed to approve the minutes of the ordinary meeting of 8th April 2025 as a true record of the meeting, all in favour.

2.2 Matters Arising:

None.

2.3 Clerk's Report & items actioned since last meeting:

None.

3. Questions from the public & correspondence received:

None received.

4. Report of County Councillor for Lynher:

Newly elected Ward Councillor Jim Gale was unable to attend but has offered his apologies and will be present at the June meeting.

5. Community & Stakeholders:

Updates on

- Cherry Feast – no news
- Cortyon Arms – the pub is currently open on Friday and Saturday, serving basic food whilst the kitchens are still being completed.

- VE Day event – Mr. Bryan Hammond kindly hosted a great evening of celebrations which was enjoyed by parishioners. There was a professional chef working free of charge. All children received free toys from the vintage arcade machines and the fireworks met with universal approval. HG gave a formal vote of thanks to Mr. Hammond for all his hard work and his exceptional generosity and community spirit.
- Mellanus News – the summer edition is currently being compiled.

6. Planning matters

6.1. Planning Applications: None

6.2. Enforcement Refusals, Approvals & Appeals:

Mr. Brian Greenfield, Axford Farmhouse St Germans Road Callington PL17 7HU:

Proposed Roofing over existing silage clamp.

Application verified: 28th March 2025

Consultation expiry: 21st April 2025

Case Officer: Ellen Lawrence

[PA25/00483](#)

Status: Approved with conditions

6.3. Neighbourhood Priority Statement Working Group:

An NPS group meeting was held recently and the NPS survey invite has been put on the website and shared on Facebook, the deadline is 14th June 2025. Once the deadline has expired the NPS statement will be sent for ratification by Cornwall Council.

There have been weekly team meetings with Cornwall Council. St. Mellion NPS appears to be further along than the other parishes and the NPS statement is being used as a template.

7. Highway & Transport

7.1. Church Lane & Speedwatch:

The latest Speedwatch event took place recently on a Saturday lunchtime and traffic was very calm. The traffic monitoring software indicates that the peak time for use is early on weekday mornings.

7.2. Any other issues to note:

The report of new damage to Clapper Bridge turns out to be unfinished repair from March 2024, the coping stones are still in the river. Will Glassup has liaised with the Structure Team and provided a detailed response which highlights the many problems with protecting the bridge:

“The works to Clapper Bridge are due to take place in the next few weeks. The bridge went through a phase of being hit very regularly about 15 years ago and there was some large granite stones placed to try and restrict access. However, these were firstly driven around (off road behind the stones) by the local farmer and then removed completely by means of heavy lifting plant.

The problem with putting physical barriers in place is that there has to be room to turn a large vehicle around on highway owned land at the point or very close to where the barriers are put in place. This is not possible at Clapper Bridge as there is no such area owned by Cornwall Highways. Furthermore, there is a Forestry Commission track close to the bridge that require access to with large logging vehicles, so placing anything further away where there is Council owned land for turning larger vehicles is not possible.

The other issue is the cost, the build outs at Respryn were in the region of £50,000, and that was 6 years ago. The reason for the high cost is that they need to be high enough to prevent agricultural trailers being pulled over them (we learnt this from a case in Dartmoor). They also need to have 'I' beam reinforcement in a cage type layout and wide and solid enough to not be knocked over.

Last year the site was reviewed, however there are no alternatives as the majority of the hits are in the centre span where the bridge curves. As we cannot restrict the vehicles entering onto the structure and the structure is listed there are no alternatives. The signs have already been reviewed and are up to date.”

8. Council Property & Assets

8.1. Any issues to note:

Nothing to report.

9. Parish Council Governance:

9.1. Council vacancy for co-option:

The vacancy for a Parish Councillor has been advertised on Facebook and any interested parties asked to contact RJ. One potential candidate has asked for details to be sent to them.

9.2. Any other issue to note:

None.

10. Parish Council finances

10.1. To approve monthly payment schedule for May 2025

St. Mellion Parish Council Payment Schedules					
DATE: May 2025					
REVENUE ACCOUNT					
Payee	Invoice Date	Invoice #	Description	Amount	Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements (including backdated pay award)	£752.64	BACS
AG Accountancy Ltd	02/05/2025	4575	Payroll Service	£15.01	BACS
S&S Garden Services	07/05/2025	n/a	Monthly maintenance of Jubilee bus shelter	£150.00	BACS
Dawe, Hawken & Dodd	23/04/2025	6094	Internal Audit fee	£480.00	BACS
Western Web Ltd	05/05/2025	24941	Domain Renewal	£66.00	BACS
NEST	09/05/2025	n/a	Employer + Employee contribution to clerk's pension	£50.20	DD
Unity Trust Bank	31/05/2025	n/a	Monthly Service Charge	£6.00	SO
TOTAL				£1,519.85	
COMMUNITY ACCOUNT					
Payee	Invoice Date	Invoice #	Description	Amount	Type
Unity Trust Bank	31/05/2025	n/a	Monthly Service Charge	£6.00	SO
TOTAL				£6.00	

It was proposed by NH, seconded by HG and resolved to approve the payment schedule for May 2025, all in favour.

- 10.2. To review grant application from Mr. B. Hammond for costs associated with hosting VE Day celebrations: Mr. Hammond generously agreed to host the VE Day celebrations at his property on Thursday 8th May. He provided catering, amusements, fireworks and parking. The council previously agreed to reimburse the expenses incurred by Mr. Hammond via the Community Grant Scheme. Power to spend is S137 of the S137 of Local Government Act 1972.

Mr Hammond has provided receipts for the expenses incurred and applied for the total sum of £425.

It was proposed by HG, seconded by BB and resolved to approve the payment of £425 to Mr B. Hammond to cover costs incurred in hosting the VE Day celebrations in May 2025, all in favour.

- 10.3. To review grant application from Cherry Feast Committee for costs associated with a new marquee:

The Cherry Feast Committee has applied for a grant of £1000 to cover the cost of purchasing a marquee for use at the annual Cherry Feast. Whilst the marquee would primarily be for use at the Cherry Feast, it could also be used afterwards by the community and the funds raised by the Cherry Feast could potentially support improvements to parish facilities or other community group activities in St Mellion Church Hall over time, providing a lasting asset beyond this single event.

It was proposed by NH, seconded by AS and resolved to approve the payment of £1000 and acknowledge that the offer for other groups to use the marquee beyond the Cherry Feast is appreciated, all in favour.

11. Items for next Parish Council meeting agenda:

- Vacancy Co-option.
- Confirm AGAR progress
- Review VAT claim
- Confirm renewal of Insurance Policy
- Asset Checks
- Quarterly Review
- Commission of annual tree survey at Jubilee Bus Stop,

12. Date and time of next meeting: 10th June 2025

HG closed the meeting at 19:50pm