

St. Mellion Parish Council Meeting
Tuesday 11th November 2025 at 7:00 p.m.
St. Mellion Church Hall
Agenda

1. Councillor matters

- 1.1. *To receive apologies for absences*
- 1.2. *To receive declarations of pecuniary interests*
- 1.3. *To receive declarations of non-registrable interests*
- 1.4. *To approve written requests for dispensations*

2. Previous Parish Council meetings

- 2.1 *To approve the minutes of the Ordinary Meeting of 14th October 2025*
- 2.2 *To approve the minutes of the Closed Session of 14th October 2025*
- 2.3 *Matters Arising*
- 2.4 *Clerk's Report & items actioned since last meeting*

3. Questions from the public & correspondence received*

4. Report of County Councillor for Lynher - Jim Gale

5. Community & Stakeholders

- 5.1. *Litter Pick Report:*

6. Planning matters*

- 6.1. *Planning Applications:*

[PA25/07654](#) Mr & Mrs M Lawther, 9 Lake View, St Mellion, PL12 6UX

Proposed rear extension.

Case Officer: Sarah Tatton

Application Validated: Tue 14 Oct 2025

Deadline for Consultation: extended to 12th November 2025

[PA25/07359](#) Mr. David Stell, Coryton Arms, St. Mellion, PL12 6RJ

Non-material amendment in relation to decision notice PA23/08163 dated 29/05/2024 to install a wood-burning stove to the rear extension of the bar area.

Case Officer: Ellen Lawrence

Application Validated: Tue 24 Oct 2025

Deadline for Consultation: extended to 12th November 2025

- 6.2. *Enforcement Refusals, Approvals & Appeals*

[PA25/05856](#) Mr and Mrs Greeta and Anthony Jope, Keason Farm, Pillaton, Saltash, PL12 6QP

Full Planning Application proposing the unrestricted residential use (Use Class C3 dwellinghouse) of a detached building (named Pear Tree Cottage) which is currently subject to occupancy controls (condition 3 of Application No: 03/01862/FUL dated 23rd June 2004) by the change of use of an existing lawful holiday unit (converted barn) into one independent residential unit and which involves no new construction works.

Ellen Lawrence

Status: 5 day notice issued by Cornwall Planning – option 2 confirmed

[PA25/00001/NDP](#) Callington and Kelly Bray Neighbourhood Development Plan

Consultation Deadline: 25th September 2025

Case Officer: Michaela Pollard

Status: Pending Consideration

- 6.3. *Neighbourhood Priority Statement Working Group:*

7. Highway & Transport

- 7.1. *Church Lane & Speedwatch*
- 7.2. *CAP Community Road Safety Campaign*
- 7.3. *Any other issues to note*

8. Council Property & Assets

- 8.1. *Any issues to report*

9. Parish Council finances

- 9.1. *To approve monthly payment schedules for November 2025 (see next page)*
- 9.2. *Budget for year end 31st March 2027.*
- 9.3. *Precept Request confirmation*

10. Parish Council Governance

- 10.1. *GDPR training for councillors' update*
- 10.2. *To confirm December recess and establish change of date for January 2026 meeting*

11. Items for next Parish Council meeting agenda:

12. Date and time of next meeting 6th January 2026

* to include any correspondence and planning applications received after this agenda is published but prior to the meeting

ST. MELLION PARISH COUNCIL PAYMENT SCHEDULES – NOVEMBER 2025
REVENUE ACCOUNT

Payee	Invoice Date	Invoice #	Description	Amount
R Jackaman	n/a	n/a	Clerk Salary & Reimbursements	£688.19
AG Accountancy Ltd	01/11/2025	4721	Payroll Service	£15.01
St. Mellion PCC	01/11/2025	SMPC/2025/Q1-4	Church Hall Hire for Jan-Dec 2025	£350.00
S&S Garden Services	tbc	n/a	Bus Stop Maintenance monthly visit	£150.00
RBL	n/a	n/a	Remembrance Day donation	£50.00
Cornwall Council	09/11/2025	8100618255	DBS check fees	£197.50
NEST	n/a	n/a	Employer + Employee contribution to clerk's pension	£55.41
Unity Trust Bank	30/11/2025	n/a	Monthly Service Charge	£6.00
TOTAL				£1,512.11

COMMUNITY ACCOUNT

Payee	Invoice Date	Invoice #	Description	Amount
Unity Trust Bank	30/11/2025	n/a	Monthly Service Charge (October)	£6.00
South West Ambulance Charity	16/10/2025	n/a	Community Grant for volunteer driver project	£500.00
TOTAL				£506.00