

**St. Mellion Parish Council Meeting**  
**Tuesday 6<sup>th</sup> January 2026 at 7:00 p.m.**  
**St. Mellion Church Hall**  
**Agenda**

**1. Councillor matters**

- 1.1. *To receive apologies for absences*
- 1.2. *To receive declarations of pecuniary interests*
- 1.3. *To receive declarations of non-registrable interests*
- 1.4. *To approve written requests for dispensation*

**2. Previous Parish Council meetings**

- 2.1 *To approve the minutes of the Ordinary Meeting of 11<sup>th</sup> November 2025*
- 2.2 *Matters Arising*
- 2.3 *Clerk's Report & items actioned since last meeting*

**3. Questions from the public & correspondence received\***

**4. Report of County Councillor for Lynher - Jim Gale**

**5. Community & Stakeholders**

**6. Planning matters\***

6.1. *Planning Applications:*

[PA25/08209](#) **Mr. David Stell, Coryton Arms, St. Mellion, PL12 6RJ**

Listed Building consent to install a wood-burning stove to the rear extension of the bar area.

**Case Officer:** Ellen Lawrence

**Consultation Expiry:** 12<sup>th</sup> January 2026

6.2. *Enforcement Refusals, Approvals & Appeals*

[PA25/07654](#) **Mr & Mrs M Lawther, 9 Lake View, St Mellion, PL12 6UX**

Proposed rear extension.

**Status: Approved with conditions**

[PA25/07359](#) **Mr. David Stell, Coryton Arms, St. Mellion, PL12 6RJ**

Non-material amendment in relation to decision notice PA23/08163 dated 29/05/2024 to install a wood-burning stove to the rear extension of the bar area.

**Status: Awaiting Decision**

[PA25/05856](#) **Mr and Mrs Greeta and Anthony Jope, Keason Farm, Pillaton, Saltash, PL12 6QP**

Full Planning Application proposing the unrestricted residential use (Use Class C3 dwellinghouse)) of a detached building (named Pear Tree Cottage) which is currently subject to occupancy controls (condition 3 of Application No: 03/01862/FUL dated 23rd June 2004) by the change of use of an existing lawful holiday unit (converted barn) into one independent residential unit and which involves no new construction works.

**Status: Approved**

[PA25/00001/NDP](#) **Callington and Kelly Bray Neighbourhood Development Plan**

**Consultation Deadline:** 25<sup>th</sup> September 2025

**Status: Pending Consideration**

6.3. *Neighbourhood Priority Statement Working Group*

**7. Highway & Transport**

- 7.1. *Church Lane & Speedwatch*
- 7.2. *CAP Community Road Safety Campaign*
- 7.3. *VAS cameras on A388:*
- 7.4. *Any other issues to note*

**8. Council Property & Assets**

- 8.1. *Asset Checks:*
- 8.2. *Any other issues to report*

**9. Parish Council finances**

- 9.1. *To approve monthly payment schedules for December 2025 & January 2026 (see next page)*
- 9.2. *Quarterly Review*

**10. Parish Council Governance**

- 10.1. *GDPR training for councillors – confirm booking of training session on 16<sup>th</sup> February 2026*
- 10.2. *Annual Plan YE 2027 for review*
- 10.3. *Confirm date of AEM and APCM in May 2026*

**11. Items for next Parish Council meeting agenda:**

**12. Date and time of next meeting 10<sup>th</sup> February 2026**

\* to include any correspondence and planning applications received after this agenda is published but prior to the meeting  
St. Mellion Parish Council Agenda 6<sup>th</sup> January 2026 Ren Jackaman - Parish Clerk clerk@stmellion-pc.gov.uk

## St. Mellion Parish Council Payment Schedules

DATE: December 2025

### REVENUE Account

PAYEE	Invoice Date	Invoice #	Description	Amount	Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£664.79	BACS
AG Accountancy Ltd	02/12/2025	4742	Payroll Services	£15.01	BACS
S&S Garden Services	09/12/2025	n/a	Bus Stop Maintenance monthly maintenance	£150.00	BACS
NEST	09/12/2025	n/a	Employer + Employee contribution to clerk's pension	£55.41	DD
Unity Trust Bank	31/12/2025	n/a	Monthly Service Charge (October)	£6.00	SO
<b>TOTAL</b>				<b>£891.21</b>	

### COMMUNITY Account

PAYEE	Invoice Date	Invoice #	Description	Amount	Type
Unity Trust Bank	31/12/2025	n/a	Monthly Service Charge (October)	£6.00	SO
<b>TOTAL</b>				<b>£6.00</b>	

## St. Mellion Parish Council Payment Schedules

DATE: January 2026

### REVENUE Account

PAYEE	Invoice Date	Invoice #	Description	Amount	Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	tbc	BACS
AG Accountancy Ltd	tbc	tbc	Payroll Service	£15.01	BACS
Fernbank Advertising	tbc	tbc	Bus shelter cleaning 4th quarter	£150.00	BACS
S & S Garden Services	tbc	n/a	Bus Stop Maintenance monthly maintenance	£288.00	BACS
NEST	n/a	n/a	Employer + Employee contribution to clerk's pension	tbc	DD
Unity Trust Bank	31/12/2025	n/a	Monthly Service Charge (November)	£6.00	SO
<b>TOTAL</b>				<b>£459.01</b>	

### COMMUNITY Account

PAYEE	Invoice Date	Invoice #	Description	Amount	Type
Unity Trust Bank	31/12/2025	n/a	Monthly Service Charge (November)	£6.00	SO
<b>TOTAL</b>				<b>£6.00</b>	