

St. Mellion Parish Council Meeting
Tuesday 10th February 2026 at 7:00 p.m.
St. Mellion Church Hall
Agenda

1. Councillor matters

- 1.1. *To receive apologies for absences:* None
- 1.2. *To receive declarations of pecuniary interests:* None
- 1.3. *To receive declarations of non-registrable interests:* None
- 1.4. *To approve written requests for dispensations:* None

2. Previous Parish Council meetings

- 2.1 *To approve the minutes of the Ordinary Meeting of 11th November 2025*
- 2.2 *Matters Arising:* None
- 2.3 *Clerk's Report & items actioned since last meeting:*

3. Questions from the public & correspondence received

4. Report of County Councillor for Lynher - Jim Gale

5. Community & Stakeholders

6. Planning matters*

6.1. *Planning Applications:*

6.2. *Enforcement Refusals, Approvals & Appeals*

[PA25/08209](#) Mr. David Stell, Coryton Arms, St. Mellion, PL12 6RJ

Listed Building consent to install a wood-burning stove to the rear extension of the bar area.

[PA25/07654](#) Mr & Mrs M Lawther, 9 Lake View, St Mellion, PL12 6UX

Proposed rear extension.

[PA25/07359](#) Mr. David Stell, Coryton Arms, St. Mellion, PL12 6RJ

Non-material amendment in relation to decision notice PA23/08163 dated 29/05/2024 to install a wood-burning stove to the rear extension of the bar area.

[PA25/05856](#) Mr and Mrs Greeta and Anthony Jope, Keason Farm, Pillaton, Saltash, PL12 6QP

Full Planning Application proposing the unrestricted residential use (Use Class C3 dwellinghouse)) of a detached building (named Pear Tree Cottage) which is currently subject to occupancy controls (condition 3 of Application No: 03/01862/FUL dated 23rd June 2004) by the change of use of an existing lawful holiday unit (converted barn) into one independent residential unit and which involves no new construction works.

[PA25/00001/NDP](#) Callington and Kelly Bray Neighbourhood Development Plan

6.3. *Neighbourhood Priority Statement Working Group:*

7. Highway & Transport

- 7.1. *Church Lane & Speedwatch*
- 7.2. *20mph rollout in Caradon District:*
- 7.3. *CAP Community Road Safety Campaign:*
- 7.4. *VAS cameras on A388:*
- 7.5. *Any other issues to note:*

8. Council Property & Assets

- 8.1. *Asset Checks:*
- 8.2. *Any other issues to report:*

9. Parish Council Finances

- 9.1. *To approve monthly payment schedules for December 2025 & January 2026 (deferred from 6th January).*
- 9.2. *To approve monthly payment schedule for February 2026*
- 9.3. *Quarterly Review (deferred from cancelled meeting of 6th January)*

10. Parish Council Governance

- 10.1. *GDPR training for councillors – confirm booking of training session on 16th February 2026:*
- 10.2. *Annual Plan YE 2027 for review (deferred from cancelled meeting of 6th January)*
- 10.3. *Confirm date of AEM and APCM in May 2026 (deferred from cancelled meeting of 6th January)*

11. Items for next Parish Council meeting agenda:

12. Date and time of next meeting 10th March 2026

- *To include any correspondence or planning received before meeting but after agenda has been published.*

St. Mellion Parish Council Payment Schedules

DATE: December 2025

REVENUE Account

PAYEE	Date	Invoice #	Description	Amount	Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£664.79	BACS
AG Accountancy Ltd	02/12/2025	4742	Payroll Services	£15.01	BACS
S&S Garden Services	09/12/2025	n/a	Bus Stop Maintenance monthly maintenance	£150.00	BACS
NEST	09/12/2025	n/a	Employer + Employee contribution to clerk's pension	£55.41	DD
Unity Trust Bank	31/12/2025	n/a	Monthly Service Charge (October)	£6.00	SO
TOTAL				£891.21	

COMMUNITY Account

PAYEE	Date	Invoice #	Description	Amount	Type
Unity Trust Bank	31/12/2025	n/a	Monthly Service Charge (October)	£6.00	SO
TOTAL				£6.00	

DATE: January 2026

REVENUE Account

PAYEE	Date	Invoice #	Description	Amount	Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£654.98	BACS
AG Accountancy Ltd	31/12/2025	4759	Payroll Service	£15.01	BACS
Fernbank Advertising	02/01/2026	30017	Bus shelter cleaning 4th quarter	£288.00	BACS
S&S Garden Services	tbc	n/a	Bus Stop Maintenance monthly maintenance	£150.00	BACS
NEST	09/01/2026	n/a	Employer + Employee contribution to clerk's pension	£55.41	DD
Unity Trust Bank	31/12/2025	n/a	Monthly Service Charge (November)	£6.00	SO
TOTAL				£1169.40	

COMMUNITY Account

PAYEE	Date	Invoice #	Description	Amount	Type
Unity Trust Bank	31/12/2025	n/a	Monthly Service Charge (November)	£6.00	SO
TOTAL				£6.00	

DATE: February 2026

REVENUE ACCOUNT

Payee	Invoice Date	Invoice #	Description	Amount	Type
R Jackaman	n/a	n/a	Clerk Salary & Reimbursements	£658.22	BACS
AG Accountancy Ltd	02/02/2026	4797	Payroll Service	£15.01	BACS
S & S Garden Services tbc		n/a	Jubilee bus stop monthly Maintenance	£150.00	BACS
NEST	09/02/2026	n/a	Employer + Employee contribution to clerk's pension	£55.41	DD
Unity Trust Bank	28/02/2026	n/a	Monthly Service Charge	£7.00	SO
TOTAL				£885.64	

COMMUNITY ACCOUNT

Payee	Invoice Date	Invoice #	Description	Amount	Type
Unity Trust Bank	28/02/2026	n/a	Monthly Service Charge	£7.00	SO
TOTAL				£7.00	