

**St. Mellion Parish Council Meeting**  
**Tuesday 10<sup>th</sup> February 2026 at 7:00 p.m.**  
**St. Mellion Church Hall**  
**Minutes**

**PRESENT:**

Cllr. Bridie Kent (BK) Chair  
Cllr. Hilary Gill (HG) Vice Chair  
Cllr. Ben Bryan (BB)  
Cllr. Angela Perrett (AP)  
Cllr. Adam Sturtridge (AS)  
Cllr. Nick Habermehl (NH)

**IN ATTENDANCE:**

Ren Jackaman – Clerk & RFO  
Jim Gale – County Councillor for Lynher (JG)  
Two members of the public (one left at 19:12, one left at 19:45)

**1. Councillor matters**

- 1.1. *To receive apologies for absence:* None
- 1.2. *To receive declarations of pecuniary interests:* None
- 1.3. *To receive declarations of non-registrable interests:* None
- 1.4. *To approve written requests for dispensations:* None

**2. Previous Parish Council meetings**

*2.1 To approve the minutes of the Ordinary Meeting of 11<sup>th</sup> November 2025*

It was noted that the meeting on 6<sup>th</sup> January was cancelled due to ice and difficulties of travelling to the venue.

The minutes were sent as pre-reading.

It was proposed by BB, seconded by HG and agreed to approve the minutes of the ordinary meeting on 11<sup>th</sup> November 2025 as a true record of the meeting, AP abstained as she was absent from the meeting on 11<sup>th</sup> November 2025, all in favour.

*2.2 Matters Arising:* None

*2.3 Clerk's Report & items actioned since last meeting:*

- Outcomes of Storm Goretta: RJ would like to give thanks to Bryan Hammond who acted quickly when a tree fell and blocked Church Lane, BH put out the road closed signs, RJ was then able to post about the problem on Facebook and BH then organised the quick removal of the tree.
- It has been widely publicised that Cornwall Council has formulated a new 'Off Street Parking Order,' imposing car parking charges at several tourist spots, including Kit Hill. This has proved very unpopular, especially as Kit Hill was gifted by HM King Charles III (then Prince of Wales and Duke of Cornwall) to the people of Cornwall and not to Cornwall Council. Locals were encouraged to complete the survey on Let's Talk Cornwall, which was closed on 4<sup>th</sup> February.
- The Ministry of Housing, Communities and Local Government has informed us of an increase in the Section 137 expenditure limit for parish and town councils in England for the 2026/27 financial year. The new limit is £11.60 per elector, up from £11.10 in 2025/26. Section 137 of the Act allows parish and town councils to incur expenditures for purposes that benefit their communities when no specific statutory power is available.
- Cornwall Council Cabinet agree the final Priorities Plan, Budget and Medium Term Financial Plan today, ready for ratification at full council on 24<sup>th</sup> February.

### 3. Questions from the public & correspondence received

- BK has received a message via St. Mellion Park Residents Association regarding the poor state of the road from the end of Dunstan Lane up the rise and back down to the turn off to the Golf Club area is constantly flooded, with pot holes, poor drainage and lack of visibility to both drivers and pedestrians and is a real impediment to pedestrians.  
**ACTION: RJ/JG to report this problem to Cornwall Highways.**

- RJ has been in touch with Paul Teale of SMVTARA to ask if there is anything that the Parish Council can do in 2026 to help residents of the Glebe. He indicated that he is reopening the glebe car park project with Cornwall Council and Cornwall Housing and will keep the Parish Council updated on progress. RJ again offered the opportunity to apply for a community grant should it be needed.
- A member of the public informed that the traffic on the A388 has increased dramatically due to roadworks at Trerulefoot causing commuters from Liskeard area to divert via St. Mellion.

### 4. Report of County Councillor for Lynher - Jim Gale

- The cabinet have discussed the budget for the year 2026-2027, there will be a 4.9% increase in Council tax, 2% of which will go on adult social care. Full council on 24<sup>th</sup> February will deal purely with the budget.
- County Highway Fund and Improvement Programme - the window for applications is closing on 27<sup>th</sup> February, approvals from 25<sup>th</sup> March. None of the six parishes which come under JG's remit have applied for a grant.
- The Joint Healthy Rivers & Seas Summit is taking place on 26<sup>th</sup> March in Truro and will be broadcast online, attendees include all the major environmental organisations, plus portfolio holders from Cornwall Council.
- The proposals to charge a parking fee at Kit Hill were not shared with any of the local Ward Councillors, which was inappropriate. Objections have been registered.
- The Heritage Centre in Houseman's Engine House at Minions, which has been closed since 2020, has been purchased by Cornwall Heritage Trust for £1. The future of the building will be explored at a community consultation day on 3<sup>rd</sup> March from 1pm to 3:30pm in Darite Village Hall and another at a later date (tbd) in Linkinhorne parish.
- As a result of Storm Goretti, regular points of flooding have now been reported to Cornwall Council as a preparedness measure for future storm events.
- There are plans to set up a reliable community bus service to help get isolated people to Derriford and elsewhere in areas which are not already covered by other similar services.
- JG has attended all the meetings regarding the increase in the monthly tag charge for the Tamar Bridge and has registered the concerns relating to the costs to those needing to access Derriford Hospital. He has also queried how much is being paid in postage to provide tags to people via the Royal Mail, the answer was \$50K per annum. The financial future of the bridge and ferry crossings is still precarious.

### 5. Community & Stakeholders: Nothing to report.

### 6. Planning matters\*

#### 6.1. Planning Applications: None

#### 6.2. Enforcement Refusals, Approvals & Appeals

##### [PA25/08209](#) Mr. David Stell, Coryton Arms, St. Mellion, PL12 6RJ

Listed Building consent to install a wood-burning stove to the rear extension of the bar area.

**Case Officer:** Ellen Lawrence

**Consultation Expiry:** 12<sup>th</sup> January 2026

**Status:** Awaiting Decision

##### [PA25/07359](#) Mr. David Stell, Coryton Arms, St. Mellion, PL12 6RJ

Non-material amendment in relation to decision notice PA23/08163 dated 29/05/2024 to install a wood-burning stove to the rear extension of the bar area.

**Case Officer:** Ellen Lawrence  
**Status:** Awaiting Decision

[PA25/07654](#) Mr & Mrs M Lawther, 9 Lake View, St Mellion, PL12 6UX

Proposed rear extension.

**Case Officer:** Sarah Tatton

**Status:** Approved with conditions

[PA25/05856](#) Mr and Mrs Greeta and Anthony Jope, Keason Farm, Pillaton, Saltash, PL12 6QP

Full Planning Application proposing the unrestricted residential use (Use Class C3 dwellinghouse) of a detached building (named Pear Tree Cottage) which is currently subject to occupancy controls (condition 3 of Application No: 03/01862/FUL dated 23rd June 2004) by the change of use of an existing lawful holiday unit (converted barn) into one independent residential unit and which involves no new construction works.

**Case Officer:** Ellen Lawrence

**Status:** Approved

[PA25/00001/NDP](#) Callington and Kelly Bray Neighbourhood Development Plan

**Consultation Deadline:** 25<sup>th</sup> September 2025

**Case Officer:** Michaela Pollard

**Status:** Awaiting Decision

### 6.3. *Neighbourhood Priority Statement Working Group:*

The draft NPS was submitted at the beginning of January, but no response has yet been received from Cornwall Council.

## 7. Highway & Transport

### 7.1. *Church Lane & Speedwatch*

The Speedwatch group has not been out recently because of poor weather, but it is clear that their presence has had the desired effect.

The recent road closure from Dunstan Lane to Horsepool in January was not as disruptive as initially feared.

### 7.2. *20mph rollout in Caradon District:*

RJ attended a consultation meeting about the roll out of the 20mph zone in Caradon district (which includes St. Mellion) on 3<sup>rd</sup> February. The only area which is subject to change in St. Mellion is the interior roads of St. Mellion Park. Church Lane is already a 20mph zone and the A388 is not applicable as it is an arterial route. The programme relates purely to the change of signage; no other methods will be used.

### 7.3. *CAP Community Road Safety Campaign:*

Many safety information posts have been put on Facebook; RJ has spread these widely to local Facebook pages whenever they have appeared. RJ has asked for clarification as to whether any donation to this cause from council funds can be made via powers to contribute financially to traffic calming schemes - Highways Act 1980, s.274A rather than using S137 funds but has not received a response yet.

**ACTION: AS to ask for clarification re: Highways Act 1980, s.274A Powers to contribute financially to traffic calming schemes - at the next CAP meeting.**

### 7.4. *VAS cameras on A388:*

Will Glassup has indicated that the two vehicle activated signs (VAS) in St Mellion are now of an age where a decision needs to be made on either renewing or removing them both. The signs were officially due in 2021, but their upkeep was managed using spares and carrying out repairs. This is unfortunately no longer an option as the RM6000 (control boards within the signs) are obsolete.

The recommendation would be to get both signs removed. Ian Findler (Cornwall Council's Principal Transport Officer for Road Safety) has advised that data from the average speed cameras suggests that speeding offences through the village are barely reaching double figures for a month. On this basis it would suggest that the VAS are redundant.

If a final decision were to be made to remove the signs a replacement for the school warning element of the sign would need to be found.

7.5. *Any other issues to note:*

LMP rates for the year 2026-2027 have been issued by Cornwall Council. St, Mellion is being offered £105.54 to take on permanent responsibility for all but one of the five footpaths in the parish. This is woefully inadequate for even one cut per year, let alone any ongoing maintenance. RJ therefore recommended that the offer be rejected as it would be fiscally irresponsible to accept it.

**8. Council Property & Assets**

8.1. *Asset Checks:*

The Asset check worksheet was shown onscreen and assets confirmed.

8.2. *Any other issues to report:*

Note that the metal cabinet is no longer needed. RJ has confirmed that the PCC are willing to take it.

It was proposed by NH seconded by BK and agreed to donate the lockable metal filing cabinet to St. Mellion & Pillaton PCC and to remove this item from all asset schedules, all in favour.

**9. Parish Council Finances**

9.1. *To approve monthly payment schedules for December 2025 & January 2026 (deferred from cancelled meeting of 6<sup>th</sup> January)*

**DATE: December 2025**

**REVENUE Account**

PAYEE	Date	Invoice #	Description	Amount	Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£664.79	BACS
AG Accountancy Ltd	02/12/2025	4742	Payroll Services	£15.01	BACS
S&S Garden Services	09/12/2025	n/a	Bus Stop Maintenance monthly maintenance	£150.00	BACS
NEST	09/12/2025	n/a	Employer + Employee contribution to clerk's pension	£55.41	DD
Unity Trust Bank	31/12/2025	n/a	Monthly Service Charge (October)	£6.00	SO
<b>TOTAL</b>				<b>£891.21</b>	

**COMMUNITY Account**

PAYEE	Date	Invoice #	Description	Amount	Type
Unity Trust Bank	31/12/2025	n/a	Monthly Service Charge (October)	£6.00	SO
<b>TOTAL</b>				<b>£6.00</b>	

**DATE: January 2026**

**REVENUE Account**

PAYEE	Date	Invoice #	Description	Amount	Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£654.98	BACS
AG Accountancy Ltd	31/12/2025	4759	Payroll Service	£15.01	BACS
Fernbank Advertising	02/01/2026	30017	Bus shelter cleaning 4th quarter	£288.00	BACS

S&S Garden Services	06/01/2026	n/a	Bus Stop Maintenance monthly maintenance	£150.00	BACS
NEST	09/01/2026	n/a	Employer + Employee contribution to clerk's pension	£55.41	DD
Unity Trust Bank	31/12/2025	n/a	Monthly Service Charge (November)	£6.00	SO
<b>TOTAL</b>				<b>£1169.40</b>	

**COMMUNITY Account**

PAYEE	Date	Invoice #	Description	Amount	Type
Unity Trust Bank	31/12/2025	n/a	Monthly Service Charge (November)	£6.00	SO
<b>TOTAL</b>				<b>£6.00</b>	

It was proposed by AP, seconded by NH and resolved to approve the payment schedules for December 2025 and January 2026, all in favour.

## 9.2. To approve monthly payment schedule for February 2026

**DATE: February 2026**

**REVENUE ACCOUNT**

Payee	Date	Invoice #	Description	Amount	Type
R Jackaman	n/a	n/a	Clerk Salary & Reimbursements	£658.22	BACS
AG Accountancy Ltd	02/02/2026	4797	Payroll Service	£15.01	BACS
S & S Garden Services	10/02/2026	n/a	Jubilee bus stop monthly Maintenance	£150.00	BACS
NEST	09/02/2026	n/a	Employer + Employee contribution to clerk's pension	£55.41	DD
Unity Trust Bank	28/02/2026	n/a	Monthly Service Charge	£7.00	SO
<b>TOTAL</b>				<b>£885.64</b>	

**COMMUNITY ACCOUNT**

Payee	Date	Invoice #	Description	Amount	Type
Unity Trust Bank	28/02/2026	n/a	Monthly Service Charge	£7.00	SO
<b>TOTAL</b>				<b>£7.00</b>	

Balances as of 1<sup>st</sup> February 2026:  
 Revenue Account: £12404.22  
 Community Account: £16822.72

It was proposed by NH, seconded by AS and resolved to approve the payment schedule for February 2026, all in favour.

9.3. Quarterly Review (deferred from cancelled meeting of 6<sup>th</sup> January)

The Quarterly Review spreadsheet was shown onscreen and sent as pre-reading

It was proposed by BB, seconded by NH and resolved to approve the 3<sup>rd</sup> quarterly financial review of Year Ending 31<sup>st</sup> March 2026, all in favour.

## **10. Parish Council Governance**

### *10.1. GDPR training for councillors – confirm booking of training session on 16<sup>th</sup> February 2026:*

RJ has sent the IT Policy to all councillors in advance of their training session.

### *10.2 Annual Plan YE 2027 for review (deferred from cancelled meeting of 6<sup>th</sup> January)*

The annual plan was shown on screen and sent as pre-reading

It was proposed by BK, seconded by AP and resolved to adopt to annual plan of Year Ending 31<sup>st</sup> March 2027, all in favour.

### *10.3 Confirm date of AEM and APCM in May 2026 (deferred from cancelled meeting of 6<sup>th</sup> January)*

The date for the above meetings is currently set at Tuesday 12<sup>th</sup> May 2026, all councillors confirmed their availability. RJ requested that wherever possible all councillors must attend the annual meetings, so please keep the date clear.

## **11. Items for next Parish Council meeting agenda:**

- Confirm appointment Internal Auditor.

## **12. Date and time of next meeting 10<sup>th</sup> March 2026**

BK closed the meeting at 20:23