

**St. Mellion Parish Council Meeting**  
**Tuesday 9<sup>th</sup> June 2026 at 7:00 p.m.**  
**St. Mellion Church Hall**  
**Minutes**

**PRESENT:**

Cllr. Bridie Kent (BK) Chair  
Cllr. Adam Sturtridge (AS)  
Cllr. Nick Habermehl (NH)

**ABSENT:**

Cllr. Ben Bryan (BB)

**IN ATTENDANCE:**

Ren Jackaman – Clerk & RFO  
Jim Gale – Ward Councillor for Lynher (left at 20:16)  
Four members of the public (one left at 20:00, one at 20:03, two at 20:10)

**1. Councillor matters**

*1.1. To receive apologies for absences:*

Cllr. Hilary Gill (HG) Vice Chair has given apologies due to being out of the country.  
Cllr. Angela Perrett (AP) gave apologies due to a family emergency.

It was proposed by NH, seconded by AS and agreed to accept the apologies of HG and AP, all in favour.

*1.2. To receive declarations of pecuniary interests: None*

*1.3. To receive declarations of non-registrable interests: None*

*1.4. To approve written requests for dispensations: None*

**2. Previous Parish Council meetings**

*2.1 To approve the minutes of the Annual Electors Meeting of 12<sup>th</sup> May 2026*

The minutes were sent as pre-reading.

It was proposed by NH, seconded by AS and agreed to approve the minutes of the Annual Electors' meeting on 12<sup>th</sup> May 2026 as a true record of the meeting, all in favour.

*2.2 To approve the minutes of the Annual Parish Council Meeting of 12<sup>th</sup> May 2026*

The minutes were sent as pre-reading.

It was proposed by AS, seconded by NH and agreed to approve the minutes of the Annual Parish Council meeting on 12<sup>th</sup> May 2026 as a true record of the meeting, all in favour.

*2.3 To approve the minutes of the Ordinary Meeting of 12<sup>th</sup> May 2026*

The minutes were sent as pre-reading.

It was proposed by NH, seconded by AS and agreed to approve the minutes of the ordinary meeting on 12<sup>th</sup> May 2026 as a true record of the meeting, all in favour.

*2.4 Matters Arising: None*

*2.5 Clerk's Report & items actioned since last meeting:*

- The Rifle Volunteer Inn at St. Anne's Chapel and Who'd Have Thought It Inn at St. Dominick are both to close soon and hopefully open again under new management. In the interim, this may have a positive effect on the Coryton Arms.
- RJ is booked in to attend the CORMAC summer session at Liskeard on 24<sup>th</sup> June.
- Cornwall Council has launched a new Climate & Energy Plan.

- Cornwall Council have published a Land Use Study which will provide the basis for a future Land Use Framework for Cornwall. It also outlines next steps to support the SDS and Local Plan. The study is available on their website.
- Low emission (electric and hybrid) cars are available to hire at weekends from council sites across Cornwall. The Co Wheels car club offers flexible, pay-as-you-drive access to cleaner travel, with cars available in Bodmin, Liskeard, Penzance, Pool, Saint Austell, and Truro. It is a convenient option if you do not own a car or only need one occasionally.
- The Cornwall Dentistry Summit will take place on Friday 17 July from 10am-12pm with a Panel of NHS partners, dental professionals, relevant training academies, political representatives and public health professionals. Julie Skentelbery of BBC Radio Cornwall will host the discussion and question and answer session with the Panel and invited audience of stakeholders. Residents and local councils are invited to submit their questions to be put to the Panel at the event. Questions can be submitted via Let's Talk Cornwall.

### 3. Questions from the public & correspondence received\*

- Cornwall Council have sent a request for feedback on some Public Spaces Protection Order renewals; the letter was sent to councillors as pre-reading.
- A member of the public has contacted the council via email and posted on the St. Mellion & Pillaton Hub on Facebook about the footway round the top of Glebe Field being blocked and unsafe due to cattle. A response has been given indicating that this is not a Public Right of Way and is on private land owned by the Diocese of Truro. Contact details for the Diocesan Solicitor were given along with the link to the Public Rights of Way page on Cornwall Council website.
- From the floor – a member of the public raised the issue of loud users of the Golf Course being disruptive, Steve Moss has been approached about this issue.

### 4. Report of County Councillor for Lynher - Jim Gale

- The costs of Storm Goretta is £7.3 million for Cornwall. This amount covers the clean-up and staff costs associated with retaining extra firefighters, as well as actual damage. This is an unforeseen cost which has come out of a tight budget.
- JG has had a tour of the emergency bunker under County Hall. During Storm Goretta, the space was used for operations.
- The emergency team are encouraging the Parish & Town Councils to create an emergency plan. In particular, the concerns around power loss and communications need to be addressed by old fashioned CB Radio. Identifying central gathering points with auxiliary power sources is also a priority.
- St. Mellion is one of seven parish councils currently in the process of submitting an NPS.
- The latest Tamar to Moor CAP meeting addressed recycling in Cornwall, at the moment the county, domestic recycling is at 52% and the aim is to be at 65% by 2035. A vending system which pays for the return of recyclable plastic bottles is due to be launched in 2027, costs to be borne by the manufacturer, so prices may increase.
- Land Use Survey has identified 700 acres across Cornwall which could be used for potentially 7K homes. This is largely land that is already owned by Cornwall Council. There are currently 26K approved building plots in Cornwall which have yet to be developed. There is no system in place to enforce the construction on these plots.
- Amytree junction on to the A388 has been trimmed to improve visibility. It might be possible to ask for money to alter this junction using an expression of interest for funding from the County Highway Fund and Improvement Programme.

### 5. Community & Stakeholders

#### 5.1. Tamar to Moor CAP Meeting:

AS attended the meeting on 4<sup>th</sup> June. The AGM was held and the Chair and Vice Chair were re-elected. The working groups were also reconfirmed.

There was a presentation about affordable housing, which sparked a lively debate on the need for infrastructure. The recycling presentation was very worthwhile, the new option for recycling soft plastics at the kerbside was mentioned and more publicity will be done.

The police report was given, the committee highlighted the upcoming budget cuts. Crime figures were positive overall.

#### 5.2. Community Emergency Planning - update:

RJ has been looking into how the community organised themselves when Covid hit and has asked Stoke Climsland Parish Council for a copy of the disaster plan she worked on when she was the clerk there.

The setting up of a working group made up from community members is essential, therefore it is recommended that a community meeting be held about this to recruit members to the working group, and liaise with the two residents groups, school, church, golf club, hotel and pub. Alternatively, the NPS team could undertake the emergency plan once the NPS is finished.

5.3. *Melanus News:*

Amanda Copson addressed the council regarding her retirement as editor. She has been editor for 14 years. The original community bank account has ceased to function as dormant, attempts to open a new account have been partially successful with HSBC, whether an account can be opened is unclear.

Ms. Copson has covered the costs of publication for several editions. A grant of £1K was approved from the Community Grant Fund several years ago but could not be transferred because the bank account proved to be defunct.

RJ has been compiling the newsletter for the last few years and is happy to continue to do so. It was queried whether the Community Account could be used to pay Launceston Print directly. It was also queried whether Ms. Copson could be reimbursed for previous expenditure.

Launceston Print produce copies at roughly £1 per copy, usually 100 copies are produced.

The current edition is ready to go to the publisher soon.

**ACTION: RJ to confirm that the Parish Council can take on costs and whether the original grant of £1K can be reissued.**

5.4. *New grit bin at Amytree progress:*

A request has been submitted to Cornwall Council for provision of a new grit bin.

It was proposed by BK, seconded by NH and agreed to purchase a full grit bin for Amytree at a cost of up to £400, all in favour.

**ACTION: RJ to order a grit bin from Cornwall Council.**

6. **Planning matters\***

6.1. *Planning Applications:* None

6.2. *Enforcement Refusals, Approvals & Appeals*

[PA25/00001/NDP](#) Callington and Kelly Bray Neighbourhood Development Plan

**STATUS: Awaiting Decision**

6.3. *Neighbourhood Priority Statement Working Group:*

The consensus statement is nearly completed and once that is submitted the NPS can be completed.

7. **Highway & Transport**

7.1. *Church Lane & Speedwatch:*

A session will be held soon. The police are assisting with several issues highlighted in previous sessions.

7.2. *County Highway Fund and Improvement Programme applications update:*

The process of costing projects is ongoing at the moment, no decisions yet made.

7.3. *Clapper Bridge:*

The issues were recently discussed at the Pillaton Parish Council meeting. JG suggests a letter directly to Dan Rogerson about the issues with unfinished repairs. JG is requesting a meeting with the structures team about a possible survey of the bridge.

**ACTION: RJ to write letter to Dan Rogerson, portfolio holder for Highways, regarding the ongoing delay in repairing Clapper Bridge.**

7.4. *Any other issues to note:*

Nothing to report

8. **Council Property & Assets**

8.1. *Any issues to report:*

See 9.3 below

**9. Parish Council Finances****9.1. To approve monthly payment schedule for June 2026****PAYMENT SCHEDULES – JUNE 2026****Revenue Account**

<b>PAYEE</b>	<b>Invoice Date</b>	<b>Invoice #</b>	<b>Description</b>	<b>Amount</b>	<b>Payment Type</b>
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£675.92	BACS
AG Accounting Ltd.	02/06/2026	4878	Payroll Services	£15.62	BACS
S&S Garden Services	09/06/2026	n/a	Monthly maintenance of Jubilee bus shelter	£150.00	BACS
Western Web Ltd	01/06/2026	25562	Annual renewal of cloud email account	£92.40	BACS
HMRC	30/06/2026	n/a	National Insurance contribution for Clerk	£33.19	BACS
NEST	09/06/2026	n/a	Employer + Employee contribution to clerk's pension	£56.18	DD
Unity Trust Bank	30/06/2026	n/a	Bank Charges	£7.00	SO
<b>TOTAL</b>				<b>£1,030.31</b>	

**Community Account**

<b>PAYEE</b>	<b>Invoice Date</b>	<b>Invoice #</b>	<b>Description</b>	<b>Amount</b>	<b>Payment Type</b>
Unity Trust Bank	30/6/2026	n/a	Bank Charges	£7.00	SO
<b>TOTAL</b>				<b>£7.00</b>	

Balance of Revenue Account on 31<sup>st</sup> May 2026 - £13159.36

Balance of Community Account on 31<sup>st</sup> May 2026 - £16795.72

It was proposed by NH, seconded by AS and resolved to approve the payment schedules for June 2026, all in favour.

**9.2. Quarterly Financial Review**

The Quarterly Review was shown onscreen and sent as pre-reading.

It was proposed by AS, seconded by NH and resolved to approve the Quarterly Financial Review, all in favour.

**9.3. Asset Checks**

The asset check spreadsheet was shown onscreen and sent as pre-reading.

All assets were accounted for, no issues.

HG to report on return from overseas.

**10. Parish Council Governance****10.1. Standing Orders update progress:**

RJ contacted CALC directly about accessing a copy of the updated 2025 Model Standing Orders and CALC have uploaded them to the website after it was clear they were not already in the documents section. Comparison with the current standing orders is ongoing and a draft is in progress and is likely to be completed in July or August.

**11. Items for next Parish Council meeting agenda:**

- Salt Bin purchase
- Emergency Planning update
- Standing orders update
- Clapper Bridge

**12. Date and time of next meeting** 14<sup>th</sup> July 2026

BK gave her apologies for the next meeting.

**BK closed the meeting at 20:25**

DRAFT