

St. Mellion Parish Council Meeting
Tuesday 8th September 2026 at 7:00 p.m.
St. Mellion Church Hall
Agenda

1. Councillor matters

- 1.1. *To receive apologies for absences*
- 1.2. *To receive declarations of pecuniary interests*
- 1.3. *To receive declarations of non-registrable interests*
- 1.4. *To approve written requests for dispensations*

2. Previous Parish Council meetings

- 2.1 *To approve the minutes of the Ordinary Meeting of 9th June 2026*
- 2.2 *To approve the minutes of the Ordinary Meeting of 14th July 2026*
- 2.3 *Matters Arising*
- 2.4 *Clerk's Report & items actioned since last meeting*

3. Questions from the public & correspondence received*

4. Report of County Councillor for Lynher - Jim Gale

5. Community & Stakeholders

- 5.1. *Tamar to Moor CAP meeting report:*
- 5.2. *Community Emergency Planning - update*
- 5.3. *New grit bin at Amytree progress*
- 5.4. *To set a date for Community Litter Pick*
- 5.5. *Community Energy Seminar outcomes:*

6. Planning matters*

- 6.1. *Planning Applications*
- 6.2. *Enforcement Refusals, Approvals & Appeals*
[PA25/00001/NDP](#) Callington and Kelly Bray Neighbourhood Development Plan
STATUS Awaiting Decision
- 6.3. *Neighbourhood Priority Statement Working Group*
- 6.4. *Changes to Planning Committee reform*

7. Highway & Transport

- 7.1. *Church Lane & Speedwatch*
- 7.2. *County Highway Fund and Improvement Programme applications update*
- 7.3. *Permissive Path to note change in annual fee:*
- 7.4. *Defective Road Report, A388 outside Glebe:*
- 7.5. *Any other issues to note*

8. Council Property & Assets

- 8.1. *Any issues to report*

9. Parish Council Finances

- 9.1. *To approve monthly payment schedule for August & September 2026 (see overleaf)*
- 9.2. *To note updated LGS payscale*
- 9.3. *Confirmation of approval of VAT 126 reclaim*
- 9.4. *Quarterly Financial Review*
- 9.5. *To review quotes for the Annual Tree Survey*
- 9.6. *To review grant application from Cornwall Air Ambulance*

10. Parish Council Governance

- 10.1. *Standing Orders update for approval*
- 10.2. *Register of Interest Forms progress*

11. Items for next Parish Council meeting agenda

12. Date and time of next meeting 13th October 2026

DATE: August 2026

- *To include any correspondence or planning received before meeting but after agenda has been published.*
- St. Mellion Parish Council Agenda 8th September 2026 Ren Jackaman - Parish Clerk clerk@stmellion-pc.gov.uk

Payment Schedule REVENUE Account					
PAYEE	Invoice Date	Invoice #	Description	Amount	Payment Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£676.11	BACS
AG Accountancy Ltd	03/08/2026	4935	Payroll Services	£15.62	BACS
S&S Garden Services	11/08/2026	n/a	Monthly maintenance of Jubilee bus shelter	£150.00	BACS
HMRC	n/a	n/a	National Insurance Contribution	£32.81	BACS
NEST	07/08/2026	n/a	Employer + Employee contribution to clerk's pension	£55.95	DD
Unity Trust Bank	31/08/2026	n/a	Monthly Service Charge	£7.00	SO
TOTAL				£937.49	

Payment Schedule COMMUNITY Account					
PAYEE	Invoice Date	Invoice #	Description	Amount	Type
Unity Trust Bank	31/08/2026	n/a	Bank Charges	£7.00	SO
TOTAL				£7.00	

DATE: September 2026

Payment Schedule REVENUE Account					
PAYEE	Invoice Date	Invoice #	Description	Amount	Payment type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£661.16	BACS
AG Accountancy Ltd	01/09/2026	4955	Payroll Services	£15.62	BACS
S&S Garden Services	08/09/2026	n/a	Monthly maintenance of Jubilee bus shelter	£150.00	BACS
Corserv Solutions Ltd T/A Cormac Solutions	26/08/2026	CINV-242178	Grit Bin	£360.82	BACS
HMRC	n/a	n/a	National Insurance Contribution	£32.81	BACS
NEST	09/09/2026	n/a	Employer + Employee contribution to clerk's pension	£55.96	DD
Unity Trust Bank	31/08/2026	n/a	Monthly Service Charge	£7.00	SO
TOTAL				£1,283.37	

Payment Schedule COMMUNITY Account					
PAYEE	Invoice Date	Invoice #	Description	Amount	Type
Unity Trust Bank	31/08/2026	n/a	Bank Charges	£7.00	SO
TOTAL				£7.00	

