SMPC/YE2027/33

St. Mellion Parish Council Meeting
Tuesday 13th October 2026 at 7:00 p.m.
St. Mellion Church Hall
Minutes

PRESENT:
Cllr Bridie Kent (BK) (Chair)
Cllr. Hilary Gill (HG) Vice Chair
Cllr. Nick Habermehl (NH)
Cllr Angela Perrett (AP)

IN ATTENDANCE:
Ren Jackaman – Clerk & RFO
Two members of the public (both left at 19:48)

1. Councillor matters

1.1. To receive apologies for absences
Apologies were received from Cllr Ben Bryan (BB) due to a work commitment and Cllr Adam Sturtridge (AS) who is out of the country at present:

It was proposed by NH, seconded BK and agreed to approve the apologies of BB and AS, all in favour.

1.2. To receive declarations of pecuniary interests:
None

1.3. To receive declarations of non-registrable interests:
None

1.4. To approve written requests for dispensations:
None.

2. Previous Parish Council meetings

2.1 To approve the minutes of the Ordinary Meeting of 8th September 2026

The minutes of the ordinary meeting on 8th September were circulated as pre-reading.

It was proposed by HG, seconded by AP and agreed to approve the minutes of the Ordinary Meeting on 8th September 2026 as a true record of the meeting, all in favour.

2.2 Matters Arising: None.

2.3 Clerk's Report & items actioned since last meeting:
RJ has participated in the Scribefest online conference and the CALC annual conference at Wadebridge Show Ground. Both events have proved very useful, especially with regard to requirements for the next annual audit and compliance with assertion 10. In particular, the audit next year requires a separate Data Protection Policy. RJ will work on this for next month.
The tree survey has been commissioned.
The grant to Cornwall Air Ambulance has been paid.

3. Questions from the public & correspondence received:
RJ read out a letter of thanks has been received from Cornwall Air Ambulance for the grant of £2000 voted at the last meeting.

4. Report of County Councillor for Lynher - Jim Gale
JG is currently on holiday, but sent in a report by email which was read out by RJ:

- Due to the recent national planning changes to the National Planning Policy Framework (NPPF), Cornwall must now bring forward a new local plan. There is therefore a consultation on the Cornwall

website where constituents can voice their views on the future shaping of their community; this started on the 5th of October and will run until 16th November.

- There is another consultation running in respect of anti-social behaviour, asking the communities to engage with ideas on how to bring forward a strategy from 2026-2030 to help shape a plan tackling ASB, it can be found on Let's Talk Cornwall via Cornwall Council.
- I attended the SE Cornwall CAP, which I am lucky enough to also be on as well as Tamar to Moor. During that meeting there was a presentation on the Devonport Dockyard Project which has a projected budget spend of £7.8 billion. One point I have raised is all the money is earmarked for the Devonian side of the river and I have asked at a meeting last Wednesday that as 23% of the current workforce live in SE Cornwall better links are financed as well as a team from Cornwall Council set up to showcase what SE Cornwall can offer from an engineering and innovation perspective, we have numerous SME companies on the doorstep to Devonport and they should be considered for the potential they offer. It is estimated that 25 thousand jobs will be created in the coming years and we need some of that employment to translate to our areas across Cornwall.
- I have been having ongoing discussions over the bus services or lack of them and have had a discussion on a one to one with the leader of Cornwall Council which was quite to the point and hopefully will see some positive outcomes.

5. Community & Stakeholders

5.1. Litter Pick outcomes:
Unfortunately, the litter pick on Saturday 10th October had to be cancelled due to illness.

5.2. To confirm attendance at Remembrance Service:
This will be on the 8th November. BK & AP will attend.
A wreath will be requested from St. Mellion Flowers.

ACTION: RJ to contact St. Mellion Flowers

5.3. Whole Society Resilience Conference:
BK attended this event at Royal Cornwall Showground on 22nd September.
It was well attended. A lot of the seminars were about learning outcomes from Storm Goretti. The Boscastle disaster was also discussed at length, and the emergency plan was shared freely to be used by other parishes in setting up their own plans.

6. Planning matters

6.1. Planning Applications:
PA26/05591 Jope, Keason Farm, Pillaton, PL12 6QP
Construction of livestock building.
Application Validated: 11th September 2026
Expiry Date: 7th October 2026 (extended to 14th October)
Case Officer: Craig Hewitt

The application details were shown onscreen and sent as pre-reading.

It was proposed by BK, seconded by HG and resolved to support this application, all in favour.

PA26/06877 Mr. Colin Lucas, Ashdon Farm, PL12 6RX
Prior notification of agricultural or forestry development for: Erection of an agricultural building for agricultural storage purposes
Application Validated: 2nd October 2026
Case Officer: Sarah Stephens

The prior notification was noted.

6.2. Enforcement Refusals, Approvals & Appeals

PA25/00001/NDP Callington and Kelly Bray Neighbourhood Development Plan
STATUS Awaiting Decision

6.3. Neighbourhood Priority Statement Working Group:
The six week consultation is over. The survey was shared widely within the community.
One comment has been received.

7. Highway & Transport
7.1. Church Lane & Speedwatch:
Nothing to report.

7.2. County Highway Fund and Improvement Programme applications update:
Nothing to report.

7.3. Damaged Bollard at Crocadon Bus Stop:
The bollard has now been repaired and made safe.

7.4. Any other issues to note:
20 mph zone in Dunstan Lane is being contested by the Residents Association.

8. Council Property & Assets
8.1. Quarterly Asset Checks
The asset check spreadsheet was shown onscreen and all assets confirmed.
The Optima Projector and case have been deposited at the Kernow Reuse Centre at Launceston.

8.2. Any issues to report:
None.

9. Parish Council Finances
9.1. To approve monthly payment schedule for October 2026 (see overleaf)

St. Mellion Parish Council
Payment Schedules
DATE: October 2026

REVENUE Account

PAYEE	Inv Date	Inv #	Description	Amount	Payment Type
R Jackaman	n/a	n/a	Clerk Salary and Reimbursements	£787.37	BACS
AG Accountancy Ltd	02/10/2026	4984	Payroll Services	£15.62	BACS
S&S Garden Services	13/10/2026	n/a	Monthly maintenance of Jubilee bus shelter	£150.00	BACS
ICO	08/10/2026	ZA026065	Data Protection Fee	£52.00	BACS
Fernbank Advertising Limited	01/10/2026	31038	Bus shelter cleaning 3rd quarter	£288.00	BACS
Savills	23/09/2026	1096693	Uplift for Access Rights in Advance	£42.00	BACS
HMRC	13/10/2026	n/a	National Insurance Contribution	£50.77	BACS

NEST	09/10/2026	n/a	Employer + Employee contribution to clerk's pension	£66.49	DD
Unity Trust Bank	30/10/2026	n/a	Monthly Service Charge	£7.00	SO
TOTAL				**£1,459.25**	

Community Account

PAYEE	**Inv Date**	**Inv #**	**Description**	**Amount**	**Payment Type**
Unity Trust Bank	30/10/2026	n/a	Monthly Service Charge	£7.00	SO
TOTAL				**£7.00**	

Note that the second instalment of the precept was deposited on 7th September 2026 being £7625.00

BALANCES on 30th September 2026:
Revenue Account: £16539.24
Community Account: £13,767.72

It was proposed by NH, seconded by HG and resolved to approve the payment schedule for October 2026, all in favour.

9.2. Agree donation to Royal British Legion

Last year's donation was £50, to be repeated this year (Power to spend LGA S137).

ACTION: RJ to put the donation on next month's payment schedule.

10. Parish Council Governance

10.1. Register of Interest Forms progress

All forms have now been completed and sent to Cornwall Council.

11. Items for next Parish Council meeting agenda

- Budget and Precept request
- Confirm December recess
- Data Protection Policy draft
- Update on Tree Survey
- Closed Session
- Defib Training 2pm to 5pm on 23rd November at St. Mellion Golf Club Hotel.

12. Date and time of next meeting: 10th November 2026

BK closed the Ordinary Meeting at 20:03

CLOSED SESSION (deferred to next meeting)